

APPROVED



Voices for International Business and Education

Minutes

VIBE Governance Committee Meeting

Date and Time

Tuesday August 6, 2019 at 6:30 PM

Location

727 Carondelet Street, New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

J. Lampton, K. Katner, M. Stramel, S. Thomas, S. Wilson

Committee Members Absent

D. Batiste

Guests Present

M. Roney

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Lampton called a meeting of the Governance Committee of Voices for International Business and Education to order on Tuesday Aug 6, 2019 at 6:53 PM.

C.

Approve 06/05/18 Minutes

S. Thomas made a motion to approve minutes from the Governance Committee Meeting on 06-05-18 Governance Committee Meeting on 06-05-18.

K. Katner seconded the motion.

The committee **VOTED** to approve the motion.

D. Approve 03/13/19 Minutes

S. Thomas made a motion to approve minutes from the Governance Committee Meeting on 03-13-19 Governance Committee Meeting on 03-13-19.

J. Lampton seconded the motion.

The committee **VOTED** to approve the motion.

II. Governance

A. Board Member Recruitment

Need to replace departing board members.

Percy Manson has attended a school tour and submitted fingerprints for a background check. Add to governance agenda next meeting to interview Mr. Manson.

Nick Simoneau potential member - MR will follow up.

Rachel Douglas potential parent representative - SW will follow up. Potential PTO representative as well. Participated in Gala planning and other development work last year.

MR: Need to check by-laws regarding parent involvement.

SW: Legislation mandates parent representation, but not the format. Could be member or PTO representative.

ST: Invite all potential candidates to next board meeting to interview all at once.

MR: Will follow up with Amer regarding two other potential members.

ST: Can information on candidates be made available before they come to the meeting?

Resume and statement. List of questions to standardize process.

MR: Will reach out to Rob regarding interview questions.

BOT member experience/skills report was shared by MR, to be used as a guide when thinking about potential members.

By-laws say 21 members, 15 is full, aiming for 12 this year.

MR shared information for the upcoming retreat.

JL: Members should have access to a packet/list of expectations before they come to the interview.

KK: Financial requirement due?

MR: Will give information out at retreat. Due June 30, 2020. (July - June fiscal year)

B. Governance edits to Charter

Charter must align with the by-laws. Began in March 2019. Have not had committee meeting since May 2019.

Previous plan outlined roles and next steps for finalizing edits. Members should compare by-laws to charter language. (See March 2019 meeting minutes.)

ST will take Donaldo's parts.

JL will take Rob's parts.

Other pieces as originally assigned.

Make edits with track changes/red-line and send to J. Lampton.

Governance changes to be submitted separately from Academic revisions to VIBE Board and BESE Board for approval.

III. Other Business

A. Next Meeting

Next meetings for September and October. September for board member candidate interviews. October deadline for charter revisions. Next meetings 9/3/19 and 10/1/19. Will determine December meeting date in October.

B. Evaluation

JL: Once information is collected, how will it be synthesized for the following meeting?

ST: Evaluations will be passed out at the end of each Board meeting. Add standing item to VIBE agenda under Governance to review evaluations from previous Board meeting, 20 minutes. Rotate responsibility for administering evaluations. ST will administer at the next board meeting in Aug.

JL: Will ask Donaldo if he can take one of the next months.

IV. Closing Items

A. Adjourn Meeting

K. Katner made a motion to adjourn the meeting.

S. Thomas seconded the motion.

The committee **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,

M. Stramel