

APPROVED



Voices for International Business and Education

Minutes

VIBE Board Meeting

Date and Time

Wednesday October 16, 2019 at 6:00 PM

Location

727 Carondelet St., Community Room, New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Directors Present

A. Tufail, J. Lampton, K. Katner, M. Roney, S. Cunningham, S. Retzlaff, S. Thomas

Directors Absent

D. Batiste, G. Lazard

Directors who arrived after the meeting opened

S. Thomas

Ex Officio Members Present

S. Wilson

Non Voting Members Present

S. Wilson

Guests Present

A. Berger, C. Young, K. Vo, M. Stewart, M. Stramel

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Roney called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Oct 16, 2019 at 6:03 PM.

C. Approve Minutes - September 2019 VIBE Board Meeting

S. Retzlaff made a motion to approve minutes from the VIBE Board Meeting on 09-18-19 VIBE Board Meeting on 09-18-19.

J. Lampton seconded the motion.

The board **VOTED** to approve the motion.

D. Chair Report

See email from M. Roney regarding Professional Development meeting at GNOCCS on starting "Friends of" groups for fundraising purposes, Tuesday, October 22, 9am-12pm.

Percy Manson, guest, potential board member, present

Potential board candidate, Dr. Gail Medford in attendance

E. Head of School Report

USDOE School Climate Transformation Grant: funding for Capturing Kid's Hearts (CKH), additional social worker

Band grant funding, ELL student grant funding

Challenge: Student enrollment down ~50 from projected number, budget adjustments will be presented at next Finance committee meeting

CKH program plus consistency in school culture should lead to improvements in overall discipline issues

II. Academic

A. Academic Report

Dr. Thomas and Ms. Lazard led Academic committee meeting in October 2019.

Academic goals were discussed, but not finalized or voted upon.

S. Thomas arrived.

M. Roney stated that SPS scores should demonstrate an overall point increase, based on strength of diploma increase. Goal for one-page dashboard for Academic Committee.

III. Finance

A. Report of Finance Committee

October 14, 2019 meeting, quorum. Financial statements for September reviewed. Student count will affect MFP revenue projections. New budget will reflect reduced revenues. Administration will propose budget adjustments to committee in November, hopefully to be adopted at November Board meeting.

EnrollNOLA control of student roster resulted in spots held for non-responsive students. LAPCS and EnrollNOLA have been made aware of the issue.

B. Vote to adopt September 2019 Financial Statements

A. Tufail made a motion to recommend that the board adopts September 2019 financial statements.

S. Retzlaff seconded the motion.

The board **VOTED** to approve the motion.

IV. Facility

A. Report of Facilities Committee

No quorum, discussion with K. Katner, S. Wilson, M. Stewart and M. Stramel. Facility tickets addressed as needed in the building. OPSB has asked that basement sheetrock be removed.

Opportunity for VIBE feeder school(s) or cooperative agreements with existing language-focused elementary schools.

OPSB appointed architect to examine roof tomorrow morning; basement will be assessed as well. No architect appointed for full-renovation assessment.

Pocket park almost complete.

V. Governance

A. Report of Governance Committee

October 1, 2019 meeting, quorum met. Discussed new board member recruitment.

Reviewed governance edits to charter -- discrepancies in by-laws: Treasurer to conduct annual board financial education training program; Secretary responsible for meeting agendas, minutes, scheduling. M. Roney recommends Governance committee returns to board with a recommendation for reconciliation, Finance committee to return with recommendation for financial education.

Summary of September board meeting evaluations. Voted to add question, "Was there anything that could have been improved?"

Recommendation of Governance Committee to elect Percy Manson to VIBE Board.

B. New Board Member Percy Manson

J. Lampton made a motion to elect Percy Manson as a VIBE Board member.

K. Katner seconded the motion.

The board **VOTED** to approve the motion.

C. Vote to add Percy Manson as member of Finance and Governance Committees

D. Vote to amend agenda

M. Roney made a motion to Amend agenda to recommend P. Manson to Development rather than Governance committee.

S. Cunningham seconded the motion.

The board **VOTED** to approve the motion.

E. Motion to add Percy Manson to Finance and Development Committees

M. Roney made a motion to Add Percy Manson to Finance and Development Committees.

S. Retzlaff seconded the motion.

The board **VOTED** to approve the motion.

VI. Development

A. Report of Development Committee

No quorum at October 14th meeting. Discussion about Development goals for 19-20, including: growth of alumni network, enhancing IHSNO profile through social media, small sponsorship opportunities, attendance at career fairs, engaging with local businesses to increase prospect/donor lists, and improving student recruitment.

Fall annual fund mailer will go out to board for possible participation, with GiveNOLA, Gala, etc. as other potential giving opportunities.

May 22, 2020 IHSNO Graduation

Potential in-kind donation from board members: facilities for athletics practice.

A. Berger left.
C. Young left.
K. Vo left.
M. Stewart left.

VII. CEO Support And Eval

A. Report of HOS Evaluation Committee

Nancy Fournier, Consultant for HOS Evaluation process. Development of Dashboard for HOS Evaluation metrics with Executive Committee and HOS. Full board vote in November.

How to measure all metrics objectively/quantifiably? (e.g. Leadership, Culture) Weight concrete measures more heavily, if needed.

Creation of one-page quarterly dashboard by COS and Data Coordinator.
Submit questions, concerns, and comments to M. Roney by October 31, 2019.

VIII. Public Comment

A. Request for Public Comment

No public comment.

IX. Closing Items

A. Adjourn Meeting

Board of Ethics Training by December 31, 2019 -- M. Roney will email link to online training.

LAPCS Conference, December 5-6, 2019 in New Orleans -- contact S. Wilson for more information.

A. Tufail made a motion to adjourn the meeting.

S. Cunningham seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:28 PM.

Respectfully Submitted,
M. Stramel