

APPROVED



Voices for International Business and Education

Minutes

VIBE Board Meeting

Date and Time

Wednesday September 18, 2019 at 6:00 PM

Location

727 Carondelet St., Community Room, New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Directors Present

D. Batiste, J. Lampton, K. Katner, M. Roney, S. Cunningham, S. Retzlaff, S. Thomas

Directors Absent

A. Tufail, G. Lazard

Directors who arrived after the meeting opened

S. Thomas

Ex Officio Members Present

S. Wilson

Non Voting Members Present

S. Wilson

Guests Present

A. Berger, A. Williams, C. Young, D. Deno, J. Carreno, K. Vo, M. Stewart, M. Stramel

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Roney called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Sep 18, 2019 at 6:01 PM.

C. Approve Minutes - 2019 Board Retreat

M. Roney made a motion to approve minutes from the 2019 Board Retreat on 08-17-19
2019 Board Retreat on 08-17-19.

S. Retzlaff seconded the motion.

The board **VOTED** to approve the motion.

D. Approve Minutes - August 2019 VIBE Board Meeting

M. Roney made a motion to approve minutes from the VIBE Board Meeting on 08-21-19
VIBE Board Meeting on 08-21-19.

S. Retzlaff seconded the motion.

The board **VOTED** to approve the motion.

E. Chair Report

- Board Members invited to Hispanic Heritage Festival October 2, 2019, 12:00-1:30pm, no RSVP needed. Please park outside of property due to activities in school yard.
- October 3, 2019 Breakfast with BESE 8:00-9:00am, Brown Foundation Community Room, board members encouraged to attend, RSVP required

F. Head of School Report

State Policy updates from LA spring legislative session:

- Title IX Coordinator to be identified to handle allegations of sexual harassment
- Special Education Council made up of parents, teachers and other stakeholders

Meetings with LAPCS and EnrollNOLA to better position IHSNO for the 2020-2021 enrollment cycle. Enrollment application will be updated to reflect IHSNO's learning environment, and will include acknowledgement by parents that they understand requirements of IHSNO curriculum, and that IHSNO is a Type 2 Charter School.

LAPCS supports mission-driven Type 2 schools in their pursuit of distinctions for enrollment, recognizing that they are not OPSB schools. Potentially Type 2 charter schools may have a separate landing page on the EnrollNOLA platform.

MR: Do we think our families know and appreciate that distinction?

SW: Probably not. Parents sometimes call OPSB with questions or complaints. This distinction on the enrollment application should help parents understand this difference.

SC: PTO turnout and participation? Interested parent board representative?

AB: Six parents in attendance. No nominations for officer positions yet. Students and parents engaged in active dialogue. Challenged parents to bring additional parent with them next time. Some parents emailed to find out what they missed.

AW: Over 30 parents signed-up to be on PTO e-mail list.

KK: And a parent will be encouraged to join the board?

AB: Yes

BE NOLA Collective School Quality Review (in-kind grant) will include:

- Beginning of year overview
- Instructional Coaching
- Midyear Review
- Final Review

Four visitors Monday who visited classrooms and conducted five focus groups to initiate SQR. Posed question: What is rigor/what does it look like in the classroom at IHSNO? Suggested development of common language around rigor and assurance of bell to bell teaching. Team noted that everyone wants to be here, staff is engaged, students feel safe at the school, and students like the ability to participate in multiple programs through dual-enrollment options.

Louisiana Department of Education Representative, Paige Jackson, making introductory visit to IHSNO next week. Louisiana State Board of Elementary and Secondary Education (BESE) is the administrative body for all Louisiana public elementary and secondary schools. BESE adopts regulations and enacts policies governing the operations of the schools under its jurisdiction, and exercises budgetary oversight of their educational programs and services.

Decrease in security personnel from three to two for 2019-2020 school year, with addition of one Culture Team member.

S. Thomas arrived.

II. Academic

A. Academic Report

No quorum in Academic Committee meeting.

Updates:

- Biology high pass rate on Spring 2019 LEAP Tests

- IB Diploma Program now requiring extended 4,000 word essay, which should have a positive impact on ACT writing scores
- All Juniors will take IB English
- Math department receiving training along with other schools in Agile Minds curriculum
- Leadership and Mentorship training for faculty
- Capturing Kids Hearts implemented in beginning stages, promising
- PTO meeting attendance typical for HS
- SPS Calculator released, internally calculated score will be available by 9/25, official score available in mid to late October
- Revised, simpler dashboard will be available for Board in October
- College Track selecting participants now, have come to three events at IHSNO to recruit students

III. Finance

A. Report of Finance Committee

FN Committee reviewed

- Saving \$8,000/mo with health insurance company change
- No accounts under review
- Several grants for ELL students

All grants new grants, non-renewable. Financial pledges submitted, please bill Board Members.

B. Vote to adopt August 2019 Financial Statements

S. Retzlaff made a motion to accept August 2019 financial statements.

K. Katner seconded the motion.

The board **VOTED** to approve the motion.

IV. Facility

A. Report of Facilities Committee

No committee meeting in August. Tickets down from last year. Next meeting in October to discuss building repairs, renovations, and financing.

OPSB requiring school to remove all sheetrock up to 4 feet in basement. Three vendors coming this week to give quotes. Repairs will go towards deductible of \$10,000. Will need to replace sub-pump, and then replace sheetrock. Any costs over \$10,000 will be covered by OPSB.

V. Governance

A.

Report of Governance Committee

Governance committee meeting in September still focused on Board Member recruitment, because 2020-2021 numbers will be down to six. Percy Manson on agenda for interview in October. Will also review governance edits to charter.

Board meeting evaluations from August resulted in consensus that meeting was on time, low participation outside of board meetings, everyone feels that skills are being utilized. Efficiency of August meeting noted.

Oct. 1st next Governance meeting.

HOS Reports and Newsletters appreciated, since activities are listed that board members may want to participate in. HOS legislative updates appreciated.

MR: What are the best ways to monitor updates and ensure Board compliance with laws.

VI. Development

A. Report of Development Committee

No Development meeting in September. Gala March 28th, 2020 at UNO Ballroom. Breakdown on tables and ticket costs available by the end of the semester. 10 year anniversary possibility to honor former board members at Gala.

School tours and visits for recruiting middle school students, direct marketing strategy.

Advisory Council of former board members and community members to serve in a ongoing capacity to the Board.

VII. CEO Support And Eval

A. Report of HOS Evaluation Committee

Another meeting Wednesday next week, Kevin's office at 6pm 4902 Canal Street. Goals identified, measures and rubric to be established. Pre-work will be shared with Board.

VIII. Public Comment

A. Request for Public Comment

K. Katner mentions board member recruitment, a former member wants to return, serve in fundraising capacity. S. Thomas suggests an interview like any potential candidate would go through. M. Roney check by-laws and bring to Governance committee meeting.

IX. Closing Items

A. Adjourn Meeting

S. Cunningham made a motion to adjourn the meeting.

K. Katner seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:01 PM.

Respectfully Submitted,

M. Stramel