

APPROVED



## Voices for International Business and Education

### Minutes

#### Academic Committee Meeting

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**Date and Time**

Monday May 6, 2019 at 6:00 PM

**Location**

727 Carondelet St

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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**Committee Members Present**

A. Berger, G. Lazard, S. Retzlaff, S. Wilson

**Committee Members Absent**

L. Lopez, S. Thomas

**Guests Present**

Charles Young, D. Deno, M. Roney, Yenny Carreno

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

S. Retzlaff called a meeting of the Academic Committee of Voices for International Business and Education to order on Monday May 6, 2019 at 6:05 PM.

**C.**

### **Approve Minutes**

G. Lazard made a motion to approve minutes from the VIBE Academic Committee Meeting on 04-09-19 VIBE Academic Committee Meeting on 04-09-19.

S. Retzlaff seconded the motion.

The committee **VOTED** to approve the motion.

## **II. BUDGET**

### **A. BUSINESS**

This meeting is to determine if we have enough money to meet our academic goals for the '19-2020 school year so we can report back to the Finance Committee.

Academics goals include World Language Program, IB program, and updating technology

Culture goals include recruitment and celebrating diversity.

S. Wilson presented a document that he said captures the main components of what we have put more focus on the budget this year and how we have revised it for next year.

The changes include:

- All students that are required to take four courses from with ELA and Math are the ones we used LEAP interim assessments to have alignment in terms of where students are.
- Alignment by acquiring Tier I curriculum and the challenges to mitigate the misalignment
- S. Retzlaff wonders if we have enough funding for all of that. S. Wilson thinks that by the end of the object code in the list we will know what items we have funding for and which items we do not have.
- G Lazard asks if we have a Spanish ESL teacher and how will this impact ELL student next year.
- AB replies that this was the first year we had two ESL teachers, for next year the world language teachers who currently have open blocks for study hall will have ESL classes

G L wonders what support we will have in place for ELLs who are in need of intervention according to our SPS

- A Berger states that this was the first year of the new EL test, so we will need the needed intervention after getting results.
- Conversations had around total projected funds needed. SW says there is a deficit if we factor in the two Instructional coaches, two remediation specialist and an ACT

teacher. Projected \$170,000 deficit if all items are included in the budget. D Deno says the projection of the salary is at full capacity.

#### 300 professional services:

- Reductions are projected from three to two security guards, but we also will implement " Capturing Kids Hearts (CKH) that is proven to deliver results decreasing infractions, suspensions and improving relationships between faculty and students.
- Gail wonders who will be in charge and how to get teacher buy-in. C Young expresses that the program has a great value and that staff members that are not in agreement with the program are probably not a good fit for IHSNO. A Berger thinks CKH will be a positive impact with our retainable staff
- S Wilson suggests we will probably put an RFP for new security guard where the officers are trained in house and fit the needs of the school community. M Roney sees the reduction on the budget with CKH program implementation. It sounds like a good investment. Total CKH invest of \$45,000 which will train all faculty & staff, with additional training available as needed.
  - M. Rooney wonders if this is better than what we are using this year. A. Berger explains that we do not have all staff members trained in restorative approaches, CKH program is a more holistic approach. We visited different schools to see the benefits of the program

#### 400 Purchased Property services:

- We will continue the process with Yondr pouches applying the learnings of this year.

#### Other Objects:

- A Berger we need to open IB for all through English. This will mean to have 3 to 5 ELA teachers trained. S Retzlaff questions if we are paying for all IB assessments.
- G Lazard wonders of all schools who offer IB what is the percentage participating in full DP program. S Wilson says that it depends on the model followed by the school. S Retzlaff asks if we still are focused on preparing most students to participate in the full diploma program. Is there a number goal? S Wilson would like to have 25% of the population 11th- and 12th-grade students participating in the DP program. There are certain challenges like legislation for 2 years of language that does not force the students to take 4 full years of language.
- S Retzlaff recalls the recommendations from the IB 5 year revision. For instance, getting a science lab. SW says we have a partner with the STEM lab which provides materials needed for science experiments and classes. S Retzlaff wonders if we want a language lab. S Wilson says we have reached out to

different foundations like Rosetta stone that we can utilize in all language classes. The art department is underfunded. S Wilson says we are around \$10,000. The art department has been creative to raise funds for the department. SR- math lab. A Berger says we need calculators, laptops, software. S Wilson thinks it will amount to 40,000 for hardware. SR wants to talk about recruitment as it pertains to culture in the SP.

SW says that the recruitment efforts do not match to the students that are assigned to us by One APP. We need to look at our numbers and see the direct correlation in the efforts we started three years ago. That is not a question that can be answered today so we are at deciding point to see how we can use the funding. Either we use this funding for grant writing or reevaluate the recruitment efforts and the allocations.

MR says that the budget needs to be balanced

### III. Closing Items

#### A. Adjourn Meeting

G. Lazard made a motion to adjourn the meeting.

M. Roney seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,  
S. Wilson