



# Voices for International Business and Education

## Minutes

### VIBE Board Meeting

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#### **Date and Time**

Wednesday April 17, 2019 at 6:00 PM

#### **Location**

727 Carondelet St., Community Room, New Orleans, LA 70130

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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#### **Directors Present**

A. Tufail, G. Lazard, J. Lampton, K. Katner, M. Roney, S. Cunningham, S. Retzlaff

#### **Directors Absent**

A. Kock, B. Schilling, D. Batiste, R. Keller, S. Bernard, S. Thomas

#### **Ex Officio Members Present**

L. Lopez, S. Wilson

#### **Non Voting Members Present**

L. Lopez, S. Wilson

#### **Guests Present**

A. Berger, A. Williams, Charles Young, D. Deno, K. Vo, M. Stewart, Rufus McGee

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#### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Roney called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Apr 17, 2019 at 6:07 PM.

#### **C. Approve March 20, 2019 Minutes**

### **II. Chair Report**

#### **A. Chair Report**

- Ms. Simmons has resigned from the board as a PTO representative. The PTO will search for another representative.
- SC asked if our bylaws state something in regards to excessive absence to board meetings and MR stated that there is a clause for the board to discuss the recommendation to vote the board member out of the board, this is not an automatic process, rather it requires a board discussion.
- Tier 3 financial disclosures are due in May, a reminder to board members to handle this item.
- At the last legislature, it was given back to BESE to handle the MFP increase to teachers and principals. There is a question regarding the timeline when the BESE will be able to get it back to the legislature and when would it be in effect. If the decision is that the funding comes as MFP, that is a more permanent initiative than if it is a stipend which would be a one-time initiative.

### **III. Head of School Report**

#### **A. Head of School Report**

- Our gala was highlighted on the Advocate
- We continue to plan for next year and the adjustments that will be required as we move forward.
- We have some vacancies that have been filled and we have some vacancies for next year that we are preparing for.
- May 15 Financial disclosures are due, there are penalties if failure to submit.
- Prom took place over this weekend. Students had a great time
- MR asked about the NFNO - IQI funding and the Standards Institute - SW shared that the IQI grant is to fund curricular support to attend the Standards Institute which addresses grade-level rigor for all students.
- GL asked about the statement on the HOS report regarding all 11th and 12th-grade students will be enrolled in IB English. SW explained that as we move

forward, the goals it that all students regardless of their track, will take the IB ELA class and participate in the assessment as well.

#### **IV. Academics**

##### **A. Report of Academic Committee**

- The committee met last month
- The committee discussed the dashboard and the charter
- Since the approval of the SPS budget was approved, it has become part of the agenda.
- SR reminded board members that the committee notes and agendas are shared with all board members to keep them abreast.
- The committee is discussing the format and information to share with the board at large
- There won't be any assessments to report on until the June meeting
- The updated charter revision will be ready for the June meeting
- We have not hired a remediation specialist yet, nor the money spent on anything else.
- Next year there will be an ACT prep class for a grade to boost interest and preparation to improve outcomes
- Administration prepared a powerpoint presentation to relay information in a more readable way, the committee is still working on determining which and how will information be presented
- MR asked regarding the spike on discipline issues. SW shared that the team has visited multiple schools to observe a program that we will be implemented next school year focusing on establishing respectful and trustworthy relationships between adults and students.
- CY shared that rather than suspending students, we have resorted to restorative approaches rather than punitive
- AB added that the data collected has reflected the increase of reporting of infractions rather than the increase of infraction. We are also implementing Positive Behavior Incentive S strategies to give students "Panther Bucks" to purchase things as a reward to their good behavior.
- Our tardy policy has been more intentional yielding to positive outcomes decreasing the number of students wandering in the halls

#### **V. Facilities**

##### **A. Report of Facilities Committee**

- The committee didn't meet last month.
- The ticket requests have dropped from last year to 80%
- We are currently working on discarding outdated equipment
- We will be submitting information to OPSB regarding the facilities maintenance

- MR asked about the outcome of the intrusion for next report

## VI. Finance

### A. Report of Finance Committee

- The committee met this month and reviewed the financial statements
- Took a look at the first draft of next year's budget
- The committee is asking validation from the other committees that the proposed budgets are adequate to support the intended outcomes for next year
- AT is asking the different committee chairs to meet before the next finance committee meeting to take a look at the proposed budget to provide feedback regarding the adequacy of the budget in supporting the achievement of our goals.
- SC asked about the process to get this done and AT suggested just to draft a brief communication stating that the committees met, discussed the budget and approve or have further questions so the FN committee gains confidence in recommending the budget to the board at large in June, however want to have a solid understanding at the May meeting.
- The feedback from the committees is appreciated before the next finance committee meeting. AT suggested that committees add this item to this months' meeting agendas.
- SR asked for the draft of the budget with a comparative from last year.
- This is a new process from past years in giving the committees an opportunity to provide input regarding the resources invested in each of the areas
- AT wants to make sure that the board is knowledgeable and on board with the budget allocations prior to the committee approving next year's academic year budget

### B. Vote to approve March 2019 financial statements

S. Retzlaff made a motion to approve the March 2019 financials.

J. Lampton seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VII. Governance

### A. Report of Governance Committee

- The committee didn't meet
- MR has the board meeting evaluation forms for tonight

## VIII. Development

### A. Report of Development Committee

- The committee didn't meet, but we have the outcomes report that was included in the agenda
- We received positive feedback
- Overall we had an 8% revenue increase from last year
- We will start gala planning earlier this coming year incorporating the 10yr anniversary celebration.
- We have GiveNOLA coming up and we are asking board members to please share and promote among their contacts

## **IX. Other Items**

### **A. Public Comment**

None

## **X. Closing Items**

### **A. Adjourn Meeting**

A. Tufail made a motion to adjourn the meeting.

S. Retzlaff seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

L. Lopez