

APPROVED



Voices for International Business and Education

Minutes

VIBE Facility Committee Meeting

Date and Time

Wednesday March 13, 2019 at 5:30 PM

Location

727 Carondelet St., New Orleans

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

A. Tufail, K. Katner, L. Lopez, M. Stewart, S. Bernard, S. Retzlaff, S. Wilson

Committee Members Absent

K. Vo

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

K. Katner called a meeting of the Facility Committee of Voices for International Business and Education to order on Wednesday Mar 13, 2019 at 5:39 PM.

C. Approve Minutes

S. Retzlaff made a motion to approve minutes from the VIBE Facilities Committee Meeting on 10-02-18 VIBE Facilities Committee Meeting on 10-02-18.

A. Tufail seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Facility

A. Updates

The facilities requests report/ticket report was presented by MS.

There are different projects going on right now around the school:

- currently trying to fill the holes around the building to decrease spaces for rodents to hide in.
- Windows are being repaired
- the inventory system is being re-done
- The dumpster enclosure has been rebuilt to be up to code and enclosed
- The report reflected that there is a 40% decrease in tickets requests due to a more pro-active approach rather than reactive.

KK requested that MS follow the format that was used by his predecessor

KK asked that the facilities report is attached to the full board meeting next week

KK asked if MS has heard anything else from OPSB, MS said they have not responded, but will follow up with them.

AT asked what will happen if OPSB resolves not to engage the facilities study services, what will be iHSNO's take on OPSB's response.

B. Charter Updates

Facilities Pg. 82

Item 55 - speaks to the description of the facilities. We will change the wording to reflect the facilities that we are currently occupying.

SW explained that the charter was written as if the charter would take over a failing school and move into another building.

The capacity section has to be reviewed for it to be re-established. The statement should speak more about student count and that the facilities are able to accommodate the projected student count. The administration will look into the rewriting of this section. The facility is adequate to accommodate enrollment at perpetuity.

We will update the date and address.

SW explained that the charter plays a critical role in guiding how we do things and how can we approach and have a conversation with OPSB regarding admissions (one app assignment).

Item 56 - Will correct address

III. Other Business

A. Next Meeting

- The Tulane small center team will be here on Wednesday to share their final product.
- May 7
- KK will get with MS to follow up about meeting with OPSB and following up on the building assessment
- Monthly tickets report.
- Charter language updated by this meeting

IV. Closing Items

A. Adjourn Meeting

S. Bernard made a motion to adjourn the meeting.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:28 PM.

Respectfully Submitted,

L. Lopez