

APPROVED



## Voices for International Business and Education

### Minutes

#### Facility Committee Meeting

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**Date and Time**

Tuesday March 6, 2018 at 5:30 PM

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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**Committee Members Present**

A. Tufail, K. Katner, M. Roney, S. Retzlaff

**Committee Members Absent**

*None*

**Guests Present**

L. Lopez, S. Wilson, T. McGregor, Tim McGregor

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

K. Katner called a meeting of the Facility Committee of Voices for International Business and Education to order on Tuesday Mar 6, 2018 at 5:42 PM.

**C. Approve Minutes**

Amer moved to amend the agenda to reflect that October and January's minutes need to be approved.

A. Tufail made a motion to approve minutes from the Facility Committee Meeting on 10-03-17 Facility Committee Meeting on 10-03-17.

M. Roney seconded the motion.

The committee **VOTED** unanimously to approve the motion.

- Carol Allen is not listed as present in the January Minutes

M. Roney made a motion to approve minutes from the Facility Committee Meeting on 10-03-17 Facility Committee Meeting on 10-03-17.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Facility

### A. Strategic Plan Changes to Goal 3 of the Organizational Sustainability Pillar

S. Retzlaff made a motion to To recommend the edits to the board.

M. Roney seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### B. Board Development

CA is encouraging that board members step up to leadership positions.

### C. Discuss Scheduling Meeting with OPSB Staff and/or Board Members

The administration has already met with three board members including W. Coppel, E. Allen, and S. Usdin.

So far we have pretty good feedback from each of the board members and have expressed their support for IHSNO and the IB program.

IHSNO has expressed its needs to each of the board members.

### D. Staff's Triage List of Facility Repairs and Improvements

Tim presented the open tickets reported, repairs and works in progress.

### E. The Albert and Tina Small Center for Collaborative Design, Tulane School of Architecture

KK communicated with the committee members regarding the small center application process.

The application is open right now due before May 1st.

KK requested that administration meets to discuss the organization's priorities to be shared with the committee prior to submitting the application.

Based on the IBO visit, priorities of the projects will be given to the feedback provided by them.

IBO pointed out the need for a science lab space.

The administration believes that we need to be strategic about planning and deciding what will take priority when addressing our needs. SW suggested getting the voice of teachers in this project to see what would support learning best.

AM suggested getting professionals involved in the brainstorming of ideas and application process. He knows a couple of people that work for the Small's center.

AM suggested that administration take the lead on this project and the committee will just support the process.

AM will contact the people he knows that could help us with input and guidance.

KK will contact the people he knows that could help us with input and guidance.

The Small center is interested in building an architecturally challenged project to promote education.

- Congratulations to AM for becoming part of the Infrastructure committee for the Mayor Elect Cantrell

### III. Closing Items

#### A. Adjourn Meeting

Next meeting will be on May 1st at 5:30

- Report on the Small center
- The outcome of OPSB board member's conversations

M. Roney made a motion to adjourn the meeting.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,

L. Lopez