

APPROVED



Voices for International Business and Education

Minutes

Academic Committee Meeting

Date and Time

Tuesday April 10, 2018 at 6:00 PM

Location

727 Carondelet St. New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

C. Allen, G. Lazard, J. Carter, S. Retzlaff, S. Thomas

Committee Members Absent

None

Guests Present

A. Berger, Charles Young, Jenny Carreno, L. Lopez, Michael Tillman, Nadia Brual, S. Wilson

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Adjustment need to be made to the minutes to add attendees.

L. Lopez called a meeting of the Academic Committee of Voices for International Business and Education to order on Tuesday Apr 10, 2018 at 6:00 PM.

C. Approve Minutes

S. Retzlaff made a motion to approve minutes from the Academic Committee Meeting on 03-13-18 Academic Committee Meeting on 03-13-18.

G. Lazard seconded the motion.

The committee **VOTED** to approve the motion.

II. Academic

A. Dashboard

Introductions.

Final touches meeting on May 10 to wrap up Strategic plan.

The connection between items on the dashboard to the strategic plan.

Legend is on the right and Goals/Objectives on the left.

The headers on the dashboard is now connected to the strategic plan.

Add reporting schedule of each item to the sections on the dashboard.

Most information is captured on a monthly basis.

Every item ties to strategic plan in some way.

As K-12 assessments are changing, update the dashboard to reflect LEAP 2025, Work Keys, ELDA.

B. IHSNO Charter

Articles of Incorporation (the charter) and the bylaws are repeating.

- There should not be two documents stating the same thing. Other documents are repeating the bylaws.
- One of the documents should be removed.
- Usually, when something is changed, the changes are made to the bylaws, not the article of incorporation.
- Articles of incorporation are required by the state. They cannot be amended by the board.

There was some confusion. Carol was interested in reviewing the Charter of the Organization and not the Articles of Incorporation.

- We are currently not ready to discuss the charter of the organization.
- S. Wilson will get the copy of the VIBE Charter with No Appendices from December 2009 to everyone.
- Language immersion as stated in the executive summary was changed in the strategic plan as Language Proficiency, as there is no immersion currently offered.
- The first part of the charter needs to be rewritten to reflect what we are doing, such as learning one language for four years.
- There is not the international business model at IHSNO as is written in the charter.

- There are some items at which we are currently successful.

Highlight the items that are spotted tonight and work on changing them in the future.

- If changes are made to the charter, the changes would have to be approved by BESE.
- The administration needs to go through the document to determine what is currently happening at the school. Once this happens, the board can go through the document to make the revisions.
- Revision of the document needs to be placed on the September agenda.

Updated and complete charter copies will be issued to everyone.

III. Closing Items

A. Adjourn Meeting

G. Lazard made a motion to adjourn the meeting.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

G. Lazard