

APPROVED



## Voices for International Business and Education

### Minutes

#### Academic Committee Meeting

---

**Date and Time**

Tuesday March 13, 2018 at 6:00 PM

**Location**

727 Carondelet St. New Orleans, LA 70130

---

Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

---

**Committee Members Present**

J. Carter, S. Retzlaff

**Committee Members Absent**

S. Thomas

**Guests Present**

A. Berger, Charles Young, Jenny Carreno, L. Lopez, Michael Tillman, Nadia Brual, S. Wilson

---

**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Carter called a meeting of the Academic Committee of Voices for International Business and Education to order on Tuesday Mar 13, 2018 at 6:02 PM.

**C.**

## **Approve Minutes**

S. Retzlaff made a motion to approve minutes from the Academic Committee Meeting on 01-09-18 Academic Committee Meeting on 01-09-18.

J. Carter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Academic**

### **A. Relate Dashboard Items to Planning Objectives**

Fr. Carter would like to connect the dashboard with the Strategic Plan

- The dashboard starts with the enrollment numbers and this connects to Goal 1. Objective 1
- The section on the dashboard speaking to the retention rate connects to Goal 2. Objective
- Fr. Carter is asking that the dashboard aligns with the order of the strategic plan so the information reported speaks to what is being achieved in the strategic plan.
- SR is asking that the health information not to be reported on the dashboard as it does not connect with items on the Strategic Plan.
- SW explained that the dashboard was not created in alignment with the strategic plan, rather it speaks to the four overarching goals - **HOS goals**
- SR is asking to put a date on when certain information is reported to the committee.
- Fr. Carter stated that the first step is to design the dashboard and the next step will be determining the dates and reporting system.
- The information has already been shared with the rest of the board to review the items on the dashboard. Fr. Carter stressed the importance to make sure the dashboard items connect to the goals, objectives, and outputs.
- The administration will design the dashboard accordingly.

### **B. Proper role of Academic Committee**

- Board on track provides information about the role of the committees.
- Fr. Carter wanted to share with the rest of the committee
- The document presented talks about what the committee should be doing.
- We are getting the testing average scores, attendance, retention, family and staff satisfaction surveys.
- We have started the surveys this year and will be reporting to the whole board shortly. This item had been on hold due to the collective bargaining litigation.
- We have members in the committee that don't necessarily have academic experience, we do however have a good representation from the field.

- Fr. Carter is happy to see how much professional development we have going on and that we are monitoring that aspect.
- The IBO evaluation team noticed that we have on-going professional development on-campus for our teachers, yet have teachers that still need to attend IB professional development off-site.
- CA suggested that next year the academic committee looks into reviewing the charter.
- SR asked if administration feels that the board/committee has overstepped their boundaries.

### III. Other Business

#### A. IBO - Evaluation Findings

The IBO Evaluation team was in NOLA 3/5 and 3/6

- The team was composed of three evaluators.
- They spent two entire days talking to different stakeholders
- In 12 weeks we will receive a document listing, commendations, recommendations and matters to be addressed.
- They were not allowed to tell us anything about the final/formal evaluation but gave us some findings.
- Mr. Tillmall went over the document presented attached in this package
  - All of the findings around philosophy were phrased in a positive way.
  - There was only one concern around teachers and students not being able to directly articulate what IB is.
  - Standard B1
    - Policies and systems are in place
  - Standard B2
    - We still need to work on educating our community
    - Turn-over was a matter that came up when reviewing this standard
    - Collaborative planning is something the school has provided protected time for vertical horizontal collaboration among disciplines.
    - 5c: safely guard exam materials
    - 6: Articulation agreements with Tulane University
    - 9; 9&10 counselors need to be trained. She is new
    - 10a, b,c: schedule allows for alignment of SL HL
  - Standard C
    - 3: need to building grade level group
    - 5: ATL needs to be emphasized more readily
    - 8: No all teachers demonstrate the importance of language development
    - C2: Written Curriculum. They were pleased to see the display of the IB learner profiles around the building and the employee of the month

and student of the month in alignment with the IB learner profiles.  
They encouraged us to continue to do so.

- C3: No Notable findings for this standard

- The IB eval team communicated that it is very unique that a public school like us have the IB framework to educate all students.
- We are anticipating that we will get a good review. There were no surprises for us, there is nothing that we were not expecting. We had already identified what we need to address during our self-assessment.
- SR asked about our administrators becoming evaluators. SW expressed the interest in becoming evaluators in order to be more knowledgeable of how other schools are implementing the IB program.

Today we were notified of a very important win regarding Type 2 Charters funding. Throughout the decision ruling, the document states repeatedly that Type 2 charter schools are public institutions. This outcome gives us great hopes that the ruling at the 5th circuit will look similar for us.

Type 2 charters are schools that have the liberty to enroll students from across the state. As a state school, we are obligated to abide by the parish ordinances.

#### IV. Closing Items

##### A. Adjourn Meeting

S. Retzlaff made a motion to adjourn the meeting.

J. Carter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

L. Lopez