

APPROVED



## Voices for International Business and Education

### Minutes

#### Academic Committee Meeting

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**Date and Time**

Tuesday January 9, 2018 at 6:00 PM

**Location**

727 Carondelet St. New Orleans, LA 70130

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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**Committee Members Present**

A. Berger, C. Allen, J. Carter, L. Lopez, R. McGee, S. Retzlaff, S. Thomas, S. Wilson

**Committee Members Absent**

*None*

**Guests Present**

Charles Young, Jenny Carreno, Michael Tillman, Nadia Brual

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

L. Lopez called a meeting of the Academic Committee of Voices for International Business and Education to order on Tuesday Jan 9, 2018 at 6:02 PM.

**C.**

## **Approve Minutes**

S. Retzlaff made a motion to approve minutes from the Academic Committee Meeting on 11-14-17 Academic Committee Meeting on 11-14-17.

J. Carter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Academic**

### **A. Update**

- There is a new grade scale that will be shared at the next academic committee meeting.
- There is a change in the order that our students will be assessed
- There are also changes coming down from the state that will impact our students and will impact IHSNO
- CA asked how will the new grading system affect IHSNO? - SW stated that overall our growth score would be an "A" rated school, but due to the parameters are taken in consideration we stay "C" rated.
- SW stated that IHSNO is in a good position regarding retention for our students.

### **B. Report on Dashboard Progress**

- SW presented the dashboard and asked the committee members if the information/categories listed is what the committee would like to see?
- Fr. Carter asked to include on the dashboard retention (not promoted students) and attrition (non-returning students).
- The dashboard will include two years of information.
- Once the committee agrees on what is the information they want to see reflected on the dashboard.
- There are about three years of information of assessments (Mock ACT, ACT, EOC)
- Fr. Carter would like to see the scale that students get regarding the work needed based on their ACT scores.
- The Dashboard also includes Teacher information such as observations, both formal and informal observations, coaching, corrective actions and performance plans.
- The last section captures a quick glance of the School Performance Score, attendance, Teacher - Student ratio, student and teacher attendance and enrollment
- Professional development is also included at the end of the dashboard.
- The dashboard also captures services provided in support to academics by the Student Support Services department including nursing, social work, counseling and Special Education.

- In the counseling area, the dashboard reflects students applying for college, students on alternative pathways to college, dual enrollment, college applications
- Nursing - number of incidents, Individual Health plans, number of visits to the nurse, students referred to Primary care physicians, critical health issues, pregnancy, vision screening, hearing screening, mobility issues, emergency UC/ER referrals.
- ST asked about attrition and transfer students number. SW explained that the dashboard will capture the number of students retained from one year to another as well as the attrition from consecutive years.
- SR suggested to include in the next meeting agenda the dates of reporting for each of the sections.
- The dashboard currently captures recruitment numbers and the positions that potential students are selecting IHSNO on their OneApp
- The social work section captures the number of visits this office gets from students, number of referrals for external services and attendance recovery numbers, home visits, Youth Opportunity Center's referrals, Families in Need of Services, homeless students, uniform aid, 504 plans by grade level.
- Fr. Carter asked if including all this information would be burdensome? SW stated that this information is already collected on a monthly basis.
- CA suggested to include in the next meeting's agenda a time for M. Tillman, J. Carreno, and N. Brual to share their thoughts about how the information captured on the dashboard impact teachers.

### C. Changes to Strategic Plan

S. Retzlaff made a motion to Approve the edits to the academic pillars.

S. Thomas seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## III. Other Business

### A. Other Business

- Next meeting we will discuss reporting dates for dashboard sections – Admin will look into the timeline of dashboard reporting.
- Fr. Carter asked about the possibility of having faculty presenting at the committee meeting. SW stated that we have to be careful about the difference between governance and administrative responsibilities as well as to respect teachers time. Opening such request may not sound as optional coming from the administration and the board.
- CA suggested to just open the possibility and see about the response from teachers.
- J. Carreno stated that board members are welcomed to visit teachers' classrooms if they wish to observe instructional time.

#### IV. Closing Items

##### A. Adjourn Meeting

J. Carter made a motion to adjourn the meeting.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

L. Lopez