



## Voices for International Business and Education

### Minutes

#### Facility Committee

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**Date and Time**

Tuesday February 7, 2017 at 7:00 PM

**Location**

IHS Community Room

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)  
Facilities Committee

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**Committee Members Present**

A. Tufail, C. Allen, K. Katner, L. Lopez, R. Keller, S. Wilson

**Committee Members Absent**

M. Roney, T. McGregor

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

K. Katner called a meeting of the Facility Committee of Voices for International Business and Education to order on Tuesday Feb 7, 2017 at 7:02 PM.

**C. Approve Minutes**

- We need to amend the minutes to reflect that everyone was present and no one absent.

R. Keller made a motion to approve minutes from the Facility Committee Meeting on 12-07-16 Facility Committee Meeting on 12-07-16.

A. Tufail seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Facility

### A. List of Repairs, Safety Concerns & Security

- We have discovered rats or bats and we have called the professionals to come in to the building and assess the status of the building.
- we will get more information this week.
- A list of current projects was presented to the committee updating the status and estimated costs for each.
- Hanging gardens is on hold for the moment as they are still waiting for some funds from the sewage and water board. Another conversations in this matter included the discussing the needs of some specialized doors. IHSNO expressed that we don't have funds for this project, if they want it to see it flourish, they will have to provide what is necessary. We will follow up with them to make sure this project takes place during the summer.
- Waiting on the RSD to continue roof repairs as projects now are on hold due to the transition of building management with OPSB.
- We are currently looking into canopies to cover the courtyard to create temporary shade/shelter so students can eat outside in a covered area. The area is currently open receiving a lot of heat when the days are warm.
- Lighting - some lights on the exterior of the building need to be repaired/replaced so movement is identified during the night by neighborhood police.
- We are looking into cameras to keep corners monitored
- The back-wall at the auditorium will be repaired.
- We are also looking into an electronic key system to monitor more closely the building access, entries and exits.
- Window replacement is in the conversations as well. K Katner mentioned the magnet-tight windows.

### B. Facility Committee's Goals

- Next meeting will happen on March 7
- The committee goals were shared with all members for approval or amendment.
- A vote will be taken on the next committee meeting.

## III. Closing Items

**A. Adjourn Meeting**

A. Tufail made a motion to adjourn the meeting.

R. Keller seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

L. Lopez