

APPROVED



## Voices for International Business and Education

### Minutes

#### Facility Committee Meeting

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**Date and Time**

Tuesday March 7, 2017 at 7:00 PM

**Location**

International High School of New Orleans Community Room 727 Carondelet St. New Orleans, 70130

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)  
Facilities Committee

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**Committee Members Present**

A. Tufail, C. Allen, K. Katner, L. Lopez, M. Roney, R. Keller, S. Wilson, T. McGregor

**Committee Members Absent**

*None*

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

K. Katner called a meeting of the Facility Committee of Voices for International Business and Education to order on Tuesday Mar 7, 2017 at 7:02 PM.

**C.**

## Approve Minutes

R. Keller made a motion to approve minutes from the Facility Committee on 02-07-17  
Facility Committee on 02-07-17.

A. Tufail seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Facility

### A. List of Repairs, Safety Concerns & Security

- The list of current projects and repairs was presented
- We are still working on repairing rat's holes. We have place traps but cannot make use of poisons while we have students in the building. We have been tracking the areas where they are coming from.
- There is paperwork on the works regarding the courtyard doors that RSD has approved of.
- The locker rooms are not being used right now. The class is not changing into PE uniform as they used to.
- A more comprehensive list of projects was shared labeled into categories of priority.
  - Projects listed as A are the ones we will be taking care of this year
  - Projects listed as B will be considered for this year, or next year based on quotes and other variables.
  - Projects listed as C are part of the third tier of priority
  - There are some projects on Hold (H) and some have been pushed for next year (NY)
  - The list also mentions the projects that represent no cost to the school.
  - Alternatives to cool the building have been looked into
  - We are considering a master key that eliminates other areas for access and limits access to classrooms
  - We are looking into new classroom doors. Options have been considered already but haven't found something that will meet our safety needs.
  - We are looking into creating communal spaces for meetings as well as individual working stations for teachers so classrooms are used by content areas and not necessarily by teachers.
  - We are looking into an electric gate for the parking space.
  - We want to replace our water-coolers
  - We want o waterproof our basement
- A. Tufail asks if these projects are part of a budget plan. T. McGregor expressed that is the idea behind capturing the project list on a document to provide to the Development Manager to pursue funding to support these projects.

- A. Tufail brought up an alternative to fund these projects at a 2% financing.
- T. McGregor has been in continuous conversations with the developer of the condominiums next door. He is interested in providing support to us in different ways such as lending us the lift.
- During construction of his property, we will trade space from our parking space by space on his property for us to park.
  
- The list of presented projects will continue to grow as T. McGregor talks to more people
- March 15 OPSB will be on campus to assess the status of the building. They are coming to create a baseline of what RSD has left and to evaluate the thresholds for repairs.
- OPSB wants to evaluate the condition of the building on how RSD has left the properties as they complete transition.
- By 2018 OPSB will regain control of all the facilities in New Orleans. The leases remain and this is just a transfer of "ownership".
- A. Tufail suggests that there is a main framework in the future budgeted and a capital assigned to it separating maintenance to operations cost.
- Until we finalize our situation with the new landlord we will be able to present and plan a longer term plan for the facility.

#### **B. Facility Committee's Goals**

- K. Katner is proposing that all committee members take a look to the committee goals and edit them as needed by next committee meeting and vote on it and submitted to the board.
- A. Tufail is proposing to separate the list of operations and capital improvements to be ready to enter the negotiation conversation with OPSB.

#### **C. Schedule meeting with the OPSB regarding long term lease**

- C. Allen will set up a meeting with Woody Kopper the week of March 20th and will notify all other participants.

#### **D. Schedule meeting with the OPSB regarding long term lease**

### **III. Closing Items**

#### **A. Adjourn Meeting**

R. Keller made a motion to adjourn the meeting.

A. Tufail seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:44 PM.

Respectfully Submitted,  
L. Lopez