

APPROVED



# Voices for International Business and Education

## Minutes

### Board Meeting

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#### Date and Time

Wednesday April 26, 2017 at 6:00 PM

#### Location

International High School of New Orleans Community Room 727 Carondelet St. New Orleans, LA 70130

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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#### Directors Present

B. Schilling, C. Allen, H. Blumenthal, J. Carter, K. Katner, M. Roney, S. Retzlaff, S. Thomas

#### Directors Absent

R. Keller

#### Ex Officio Members Present

L. Lopez, S. Wilson

#### Non Voting Members Present

L. Lopez, S. Wilson

#### Guests Present

A. Berger, D. Deno, L. Crowe, R. McGee, T. McGregor

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

C. Allen called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Apr 26, 2017 at 6:05 PM.

### C. Mission Statement

### D. Approve Meeting Minutes of Special Board Meeting March 22, 2017

Fr. Carter is not getting minutes

S. Retzlaff made a motion to approve minutes from the Special Board Meeting on 03-22-17 with an edit to add Mr. A. Tufail Special Board Meeting on 03-22-17.

M. Roney seconded the motion.

The board **VOTED** unanimously to approve the motion.

### E. Approve Meeting Minutes of March 15, 2017

S. Retzlaff made a motion to approve minutes from the Board Meeting on 03-15-17 adding Mr. A. Tufail as present. Board Meeting on 03-15-17.

M. Roney seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Report of the Chair

### A. Chair Report

- Mr. Wilson has accepted the terms of the board for his contract and some edits will be made.
- J. Morris, is a student ambassador, on the yearbook team, and IB senior.
  - Recently received a letter from Congressman Cedric Richmond congratulating her on her posse full scholarship for Wesley university.
  - She wants to major on Journalism
- IHSNO was recognized and listed on Newsweek magazine as one of the best IB schools
- A couple of students received citizen awards.
- Beta induction ceremony was amazing
- We had visitors from a school from Martinique for a week.
- Conversations about site control are on the works. One possibility would be to buy the buidling or enter in to a long term lease

### **III. Report of the Head of School**

#### **A. Head of School Report**

- The head of school is on board on track.
- D. Lawrence received a cox heroes award
- Yareli Andino and Elizabeth Rodriguez got awards from the New Orleans Hispanic Heritage Foundation
- Camilo Hoyos and Sammy Vasquez received a full scholarship to Shaw University
- None of this would be possible without the work of the adults that move them forward.
- This is the 6th graduating class.
- This work doesn't come easy, but the work everyone puts into it makes it possible.
- Thanks to the families that opened their homes for the Martinique students: C. Allen, D. SundaMae, McGregor family, Deno family, Lopez family, R. McGee, A. Berger.

### **IV. Committee Reports**

#### **A. Governance Committee**

R. Keller was absent. The report will be referred to next month.

#### **B. Facilities Committee**

The committee didn't meet this month.

K Katner will talk to the Tulane school of Engineering to get ideas on what to do with the building.

The meeting about the building reveal to be more complex than what it sounds. Woody Couple was enthusiastic to give us the school. If we are able to put an attractive packet together, chances are that we will get the building.

We are looking into grants that Lusher and Benjamin Franklin got.

We may serve as the model school for other schools.

H. Blumenthal commented that we need to be careful with the terms of the agreement. S. Wilson, agreed that there are things we need to be cautious of, but thanks to the guidance of H. Blumenthal, we have good support.

#### **C. Finance Committee**

- Didn't find anything new on the March financials. The finance committee is making a re-classification of the accounts.
- All board members have made their contributions, there are pledge forms
- Reminder to schedule donations for GiveNOLA next week

M. Roney made a motion to Approve the March financials as presented therein inclusive of the revisions suggested of reclassification of accounts.

S. Retzlaff seconded the motion.

The board **VOTED** unanimously to approve the motion.

The budget timeline for '17-2018 has been approved in last meeting.

#### **D. Academic Committee**

- S. Retzlaff encouraged board members to come to see the great work of students
- A. Tufail congratulated the committee for their first committee report.
- M. Roney reminded people to share the link on Facebook and LinkedIn to invite more guests
- S. Thomas asked about the donation process on the day of GiveNOLA. N. Arias explained that silent auction donations will be done right there and then for the GiveNOLA campaign.
- Aaron \_\_\_ asked for the updated budget. He was given directions to find it online on our website.
- N. Arias mentioned that all grant efforts have been a collaborative effort from faculty and staff members to put the information together.
- K. Katner reminded all board members to attend to graduation on May 24th. at 6pm at Mahalia Jackson Theater. Sheba Turk will be one of the confirmed speakers for graduation.

#### **E. Development Committee**

We are having an event on campus iStudio on May 2

We are inviting all board members to attend and invite more friends.

GiveNOLA day is a really good opportunity for the school to get funds.

A grant spreadsheet has been created to keep track of grants applied for, awarded, and planned.

The development committee will develop goals

N. Arias has already submitted applications for different grants

We received a micro grant from Fit Nola of \$1200

There are two facilities funds that are on the works right now.

The federal grant is usually granted to multi-sites schools

Technology companies are being looked at to be reached for equipment donations

Social media campaign will be launched on GiveNOLA - our instagram will be created

One of the goals of the committee is to improve our online presence.

We are working on a new website for fall of 2017. A list of vendors are currently being considered.

Corporate and individual benefactors are being identified to get them involved with the school.

More board members are invited to be part of the committee

## V. Closing Items

### A. Comments of the chair

- The board will be hosting an appreciation event for faculty and staff on May 10th at 1pm
- May 15th is the deadline for the tier 3
- The executive committee will be revising the strategic planning and spend some time during the board retreat at the beginning of the year.
- We are on track with what is on the plan.

### B. Adjourn Meeting

S. Retzlaff made a motion to adjourn the meeting.

M. Roney seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

L. Lopez