

APPROVED



Voices for International Business and Education

Minutes

Academic Committee Meeting

Date and Time

Monday November 28, 2016 at 6:45 PM

Location

International High School of New Orleans Community Room 727 Carondelet St. LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

A. Berger, C. Allen, J. Carter, S. Retzlaff, S. Thomas

Committee Members Absent

C. Webb, L. Crowe, L. Lopez, S. Wilson

Guests Present

H. Blumenthal

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Carter called a meeting of the Academic Committee of Voices for International Business and Education to order on Monday Nov 28, 2016 at 7:17 PM.

C.

Approve Minutes of October 18, 2016

S. Retzlaff made a motion to approve minutes from the Academic Committee Meeting on 10-18-16 Academic Committee Meeting on 10-18-16.

S. Thomas seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Approve Minutes of September 19, 2016

S. Retzlaff made a motion to approve minutes from the Academic Committee Meeting on 09-19-16 Academic Committee Meeting on 09-19-16.

S. Thomas seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Academic & Culture

A. SPS Overview

the overview of the SPS is inclusive of 4 areas of performance - EOC, ACT, Graduation Cohort, and Graduation Index.

Target students are those who scored fair or below - Math and ELA on EOC. Example given for students who scored fair on one assessment and then scored good, the school would receive points for the student for scoring good and the school would receive points for moving the students from fair to good.

ACT - for students who do not score 17 or higher on ACT, the school does not receive points for scores lower than 17. If a student scores lower in a prior assessment and then score 18, the school will receive points for those students and also receive bonus points for moving those students forward

Cohort graduation rate index: actually counted in the

Strength of the Diploma - # of IB/AP courses taken, earned an IB diploma, % of students who have graduated. 4th year graduates provide the school with

Progress point - points earned anytime you moved students from unsatisfactory up, needs improvement up, or unfair to good, and good to excellent up. These

Addressing the Challenges of the decline:

1. Teacher turnover was mentioned, teacher surveys regarding professional development, and what they would like to see more of, creation of the suggestion box, more observations,
2. Administration turnover - specificity of roles in

3. Building a curriculum - building a foundation, identifying student earlier based on LEAP scores and 8th grade transcripts, ACT prep for identified students, common assessments for all students, co planning - teacher in a specified subject are able to plan together, write assessments together, common writing process (AECCC),
4. :Lack of Data usage - MAPs assessment, Study Island, Common Assessment data, Mock ACT data,
5. Proposal - Saturday detention (remediation, enrichment and enhancement); ACT prep program in the Spring. EOC Prep in the Spring.
6. Saturday tutoring, Tulane student tutors, Entergy Partnership, Individual academic conversation with students, pre-DP schedule - that is a course load that provide success in the IBDP. Current students tutoring junior students in the building. Attendance recoevery - remediation, writing, and EOC review, online practice assessments.

Target Remediation

1. EOC

1. The EOC assessment is desiogned differently thant he ACT. Thus the Remediation Specialist pushes intot the classroom. The RS target the student that scored closest to the next level. the teacher focuses more time on the lower end students. Special Education teachers also assist with remediation in the classroom. The SpEd teacher pushes into the classroom. there are special circumstances for SpEd stuentss who fail the EOC x2.
2. The Plan/Explore - those students who scored between 15-19, the Remediation Specialist will target those students to a 20+ on the ACT. Teachers remediate to push students to 18+. the Princetom Review provided an additional Mock ACT this Fall. All Mock ACTs are taken under ACT requirements and conditions. Princeton is providing additional reports.
3. Double Block Algebra 1 students: to be effective student must touch algebra daily. Not all students are taking algebra daily.

2. ACT

1. Mock ACT used to identify students who are falling behaind. the scores and skillset are being identified in the Mock ACT. We should see imperovment in the scorres.
2. MAP testing identify students entering tier 2 & 3 RTI in August 2016.
3. Study Island used for extra practice. a student cannot progress until they have achieved mastery. A student can do study island virtually wherever they have internet access. it tracks a student's progress and become more rigorous as they continue.

B. 2016-2017 Academic Committee Goals

1. To monitor the academic programs and the school culture pillars in the Strategic Plan
2. Review and monitor an Academic Dashboard to be created by administrative staff

3. Ensure 3.4 of the BPM which talks about Manuals and Handbooks is followed. 3.4 states:. The Head of School shall develop and maintain (a) parent student handbook, (b) employee handbook, and (c) internal policies manual, all of which are reviewed by competent legal counsel. The Head of School will provide copies of these manuals to the board for information before July 1 of each year.

S. Thomas made a motion to Accept the 2016-2017 Academic committee goals.
S. Retzlaff seconded the motion.
The committee **VOTED** unanimously to approve the motion.

III. Other Business

A. Topics for January 2017 Academic Committee meeting

Continue the process of discussing academics and culture. We must monitor school culture as well as academics.

Would like to have a better understanding of how things are going in the school?

CA: Has the committee review and revised the Strategic Plan Academic Components?
CA gave an overview of the process that was underwent in the prior year. In the January 2017 meeting to review the Strat. Plan.

IV. Closing Items

A. Adjourn Meeting

S. Thomas made a motion to adjourn the meeting.
S. Retzlaff seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,
S. Wilson