



## **Board Member Agreement**

**As a member of the Board of Directors for the International High School of New Orleans (IHSNO), I agree to the following:**

- As a Director, I pledge myself to I will be an active advocate and ambassador for the mission, vision and values of the International High School of New Orleans.
- I recognize that authority rests only with the Board as a whole and not in its individual members and that I represent the entire IHSNO community rather than any one part, particular interest or constituency. I understand the expectations of a director and will work to foster openness and trust among the Board, administration, faculty, students, parents/guardians and the public.
- I am responsible, with the other board members, for the financial health of this organization. It is my duty to know what our budget is and to take an active part in implementing the fundraising to meet it. I will give what is for me an appropriate financial donation and will actively engage in fundraising in whatever ways are best suited to me.
- I am prepared to contribute approximately 8-10 hours per month toward board service which includes:
  - Attending board meetings (2 hours)
  - Participating on a board committee (2 hours)
  - Reading materials, preparing for meetings (1 hour)
  - Attending events at the school, assisting with fundraising and other ambassador tasks as needed (2-3 hours)

I will keep a record of the number of hours I have dedicated to board service and will report that number at the appropriate time, in order to comply with state requirements.

- I will regularly attend Board and committee meetings in accordance with the absenteeism policy of the Board. I will prepare by reading materials provided in advance and responding as needed to internal correspondence and communications. To the extent possible, I will be available by phone, fax, or email and will respond in a timely manner.
- I will seek to be fully informed about the International High School of New Orleans and its role in the state's educational landscape. I will be responsive to the changing environment that affects it and issues that require decisions by the Board.
- I will inform the Board of Directors of any potential conflicts of interest, whether real or perceived, and abide by the decision of the board as related to the situation.

- At the end of my term as Director, I will turn over to the Board President (or designated trustee) any papers or documents related to my Board Service and will participate in an Exit Interview with the person designated by board policy.

**I hereby agree and accept the responsibilities of a Director for the International High School of New Orleans for the duration of my term.**

Printed name: \_\_\_\_\_

Sign name: \_\_\_\_\_

Date: \_\_\_\_\_