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| --- |
| [Board Meeting Effectiveness Survey](https://docs.google.com/forms/d/e/1FAIpQLSfrgwnQxS1_wLe4L7n2cRuiK2AnQ0SIK4wKvVxOHkzkRvsW4w/viewform?vc=0&c=0&w=1&flr=0&usp=mail_form_link) |
|  |
| The purpose of a meeting effectiveness survey is to improve meeting quality and process. |
|  |
| **Board Meeting Date \***[Month \/] [Day \/] [2024 \/] **Board member name  \*****Please choose the option that best describes  \***

|  | Strongly Agree | Agree | Neutral | Disagree | Strongly Disagree |
| --- | --- | --- | --- | --- | --- |
| The meeting agenda and relevant background materials were provided in sufficient time to prepare for the meeting. | ( ) | ( ) | ( ) | ( ) | ( ) |
| The agenda was clear and realistic for the allotted meeting time. | ( ) | ( ) | ( ) | ( ) | ( ) |
| Reports were clear and focused on important information. | ( ) | ( ) | ( ) | ( ) | ( ) |
| There was sufficient time for discussion. | ( ) | ( ) | ( ) | ( ) | ( ) |
| I was satisfied with my opportunity to participate in discussions. | ( ) | ( ) | ( ) | ( ) | ( ) |
| I feel a diversity of opinions were expressed. | ( ) | ( ) | ( ) | ( ) | ( ) |
| All participants appeared to be prepared for the meeting. | ( ) | ( ) | ( ) | ( ) | ( ) |
| Next steps were identified and responsibilities assigned. | ( ) | ( ) | ( ) | ( ) | ( ) |
| I was satisfied with how the meeting was facilitated. | ( ) | ( ) | ( ) | ( ) | ( ) |
| I was satisfied with what the board accomplished. | ( ) | ( ) | ( ) | ( ) | ( ) |
| I was satisfied with the board’s overall meeting performance. | ( ) | ( ) | ( ) | ( ) | ( ) |
| [Submit] Never submit passwords through Google Forms. |

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