



# Voices for International Business and Education

## Governance Committee Meeting

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### Date and Time

Wednesday September 18, 2024 at 6:30 PM CDT

### Location

2733 Esplanade Avenue  
New Orleans, LA 70119

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

Live Stream: <https://www.youtube.com/@IHSNOLA>

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A.</b> Call the Meeting to Order		Charlie Lacoste, Jr.	1 m
<b>Mission:</b> To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages and intercultural appreciation to succeed in a global economy			
<b>B.</b> Record Attendance		Charlie Lacoste, Jr.	1 m
<b>C.</b> Approve Governance Committee Meeting Minutes	Approve Minutes	Charlie Lacoste, Jr.	1 m
March 6, 2024			

	Purpose	Presenter	Time
July 29, 2024			
Approve minutes for Governance Committee Meeting on July 29, 2024			

**II. Governance Committee Meeting Items 6:33 PM**

<b>A.</b> Discuss 2024-2025 Goals for Governance Committee	Discuss	Charlie Lacoste, Jr.	15 m
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2023-24 Goals were:

1. Review Board policy manual, bylaws, and article of configuration
2. Recruitment of new board member
3. Short term and Long term succession plan and guidelines for HOS
4. Board and meeting evaluation and come up with a questionnaire to implement
5. Advocate for the school

<b>B.</b> Vote on 2024-2025 Goals for Governance Committee	Vote	Charlie Lacoste, Jr.	2 m
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<b>C.</b> Confirm and Vote on Committee Dates and Time for 24-25 School Year	Vote	Charlie Lacoste, Jr.	10 m
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All Meetings 6:30pm to 30pm to be held in the Community Room

- Sept 18, 2024
- Nov 20, 2024
- Jan 15, 2025
- March 19, 2025
- May 21, 2025

**III. Closing Items 7:00 PM**

<b>A.</b> Important Dates	FYI	Charlie Lacoste, Jr.	2 m
Next Governance Committee Meeting: Wednesday, November 20, 2024, at 6:30 P.M.			

<b>B.</b> Public Comment		Karen Dwyer	5 m
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<b>C.</b> Adjourn Meeting	Vote	Karen Dwyer	
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# Coversheet

## Approve Governance Committee Meeting Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Governance Committee Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Governance Committee Meeting on July 29, 2024  
2024\_03\_06\_governance\_committee\_meeting\_minutes.pdf  
2024\_07\_29\_governance\_committee\_meeting\_minutes.pdf



# Voices for International Business and Education

## Minutes

### Governance Committee Meeting

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**Date and Time**

Monday July 29, 2024 at 5:30 PM

**Location**

Community room

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**Committee Members Present**

A. Berger, C. Lacoste, Jr., C. Peterson, K. Dwyer, P. Manson, T. Winfield

**Committee Members Absent**

*None*

**Guests Present**

A. Le, E. Thomas, F. McKenna

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

P. Manson called a meeting of the Governance Committee of Voices for International Business and Education to order on Monday Jul 29, 2024 at 5:30 PM.

**C.**

### **Approve Minutes**

K. Dwyer made a motion to approve the minutes from Governance Committee Meeting on 03-06-24.

T. Winfield seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance Committee Items**

### **A. Interview Perspective Board Members**

Introduction to the Board Members:

we ask you to join two committee meetings: Once a month

E. Spinner- not sure if it will be a conflict since she is now working as a teacher in St. Charles parish.

- She is a recommendation from Cayce.
- She finds a way to fund things at her school for the students. Just finding ways to help in a way.
- Her heart is in the right place and she's willing to give some good.
- Teaching for 23 years
- Title One coordinator.
- National board-certified teacher
- My contribution - can be data, diversity, scores, and how can help contribute to better scores.
- August 10 unable to attend- grandson's birthday.

Kelley Wolfe -Parent Liason with the Board.- Vote by the PTO

- Not to be recognized or used the IHSNO board name.
- To separate the relationship as a parent and Board member.

Darrin Francios -Alumni

- Graduate from IT and start Law school next fall.
- Giving back to my school has given me so much.
- Starting a new Marketing business. I can help with our Alumni Association.
- Paying it forward and sharing my stories with other students.
- IHSNO is more diverse in language and enhances your thought process when you know other languages.

Crystal Brooks CJ

- Karen's recommendation

- Anything that I have to offer - happy to help.
- Business Consultant -ER turnaround business strategy
- Homeschool my son, I have 3 kids,
- I was in the Military- B. Tech

## **B. Vote on Perspective Board Members**

P. Manson made a motion to Voting to recommend to the full Board, The motion to recommend the candidate for new Board member.

C. Lacoste, Jr. seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **III. Other Business**

### **A. Board Retreat Details**

Retreat August 10 at 8:30-4pm

### **B. Public Comment**

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,

C. Peterson



# Voices for International Business and Education

## Minutes

### Governance Committee Meeting

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#### Date and Time

Wednesday March 6, 2024 at 5:30 PM

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#### Committee Members Present

K. Dwyer, T. Winfield

#### Committee Members Absent

C. Lacoste, Jr., C. Peterson

#### Guests Present

A. Berger, F. McKenna

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#### I. Opening Items

**A. Call the Meeting to Order**

**B. Record Attendance**

**C. Approve Governance Committee Meeting Minutes**

No quorum

#### II. Governance Committee Meeting Items

### **A. Update on Progress for Goal #1**

#1 Review Board Policy Manual, By-Laws and Articles of Incorporation and Update where necessary.

First created the articles of incorporation, then the bylaws, then the board policy manual. BPM says if there are any discrepancies, the board chair can decide, and then vote after. Dwyer will see what Peterson recommends.

Open Meeting Laws for Louisiana states that a quorum is a simple majority. R.S. 42:13(A)(4) A. 7. The default definition of a quorum is **a simple majority of the total membership of a public body.**

Open Meeting Laws for Louisiana states: All public bodies, except the legislature and its committees and subcommittees, shall give written public notice of any regular, special, or rescheduled meeting no later than twenty-four hours, exclusive of Saturdays, Sundays, and legal holidays, before the meeting.

Board members will read through all of the minutes from previous board meetings in 2022-23 school year to find any items that were voted on. Then they will be put into the board policy manual.

Head of School evaluation should be done within the Governance Committee

Board Meeting Evaluation - Berger sent the evaluation for review. The committee will review the evaluation and determine changes before adopting.

### **B. Update on Progress for Goal #2**

Recruit New Board Members

Had 3 potential board members. Will host the 2nd Annual Spring Board Meet and Greet.

Date: April 17, 2024

Time: 5:30 pm

Plan: presentation at 5:30 pm; Tour at 6pm; Santa Fe at 6:15

### **C. Update on Progress for Goal #3**

Short Term and Long Term Succession Plan

Need to assess previous documents and will add to the plans to the Policy Manual

### **D.**



#### **Update on Progress for Goal #4**

Board Meeting Evaluation

Will need to edit and send it out.

#### **E. Update on Progress for Goal #5**

Want to invite Berger to a church meeting to a high school extravaganza.

### **III. Other Business**

#### **A. Website**

Still have board members not on website.

Peterson and Robinson submitted their bios/pics.

Arellano-Rivera, Lacoste, Halloway did not submit.

### **IV. Closing Items**

#### **A. Public Comment**

#### **B. Important Dates**

Next meeting May 1st.

#### **C. Adjourn Meeting**

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A. Berger



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C. Peterson