



Voices for International Business and Education

Facilities Committee Meeting

Date and Time

Wednesday September 25, 2024 at 6:30 PM CDT

Location

International High School Community Meeting Room
2733 Esplanade Ave, New Orleans, LA 70119

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

<https://www.youtube.com/@IHSNOLA>

Agenda

| | Purpose | Presenter | Time |
|--|-----------------|---------------|----------------|
| I. Opening Items | | | 6:30 PM |
| Opening Items | | | |
| A. Record Attendance and Guests | | Sarah Olivier | 1 m |
| B. Call the Meeting to Order | | Sarah Olivier | 1 m |
| C. Approve May 2024 Minutes | Approve Minutes | Sarah Olivier | 4 m |

| | Purpose | Presenter | Time |
|--|---------|---------------|----------------|
| II. Committee Business | | | 6:36 PM |
| A. Facilities Report / Major Projects Update | FYI | Aviva Le | 20 m |
| <ul style="list-style-type: none"> 1. Facility report 2. Outstanding facility needs | | | |
| III. Other Business | | | |
| IV. Closing Items | | | 6:56 PM |
| A. Next Meeting | FYI | Sarah Olivier | 2 m |
| <ul style="list-style-type: none"> 1. The next meeting is scheduled for 5:30 November 27th - the day before Thanksgiving. Reschedule? | | | |
| B. Public Comment | Discuss | Sarah Olivier | 1 m |
| C. Adjourn Meeting | Vote | Sarah Olivier | 1 m |

Coversheet

Approve May 2024 Minutes

| | |
|--------------------------|---|
| Section: | I. Opening Items |
| Item: | C. Approve May 2024 Minutes |
| Purpose: | Approve Minutes |
| Submitted by: | |
| Related Material: | Minutes for Facilities Committee Meeting on May 7, 2024 |

APPROVED



Voices for International Business and Education

Minutes

Facilities Committee Meeting

Date and Time

Tuesday May 7, 2024 at 5:30 PM

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

C. Jones, K. Dwyer, L. Arellano-Rivera, S. Olivier

Committee Members Absent

None

Guests Present

A. Berger, Chicora James, F. McKenna, P. Stewart, R. Smith

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Olivier called a meeting of the Facility Committee of Voices for International Business and Education to order on Tuesday May 7, 2024 at 5:37 PM.

C. Approve March 2024 Minutes

L. Arellano-Rivera made a motion to approve the minutes from Facilities Committee Meeting on 02-05-24.

K. Dwyer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Committee Business

A. Facilities Report / Major Projects Update

Received our Key Tags - All fire systems have green tags.

Fire System Update

All Fire Systems have been corrected for any deficiencies and have been certified with a "Green Tag". This includes the fire panel, fire extinguishers, sprinkler system, backflow system, and kitchen suppression systems.

Some systems had a Yellow Tag which identified them as deficient or partially impaired.

They have fully been corrected and/or repaired Systems are checked independently and are certified for 1 year from the date stamped on the green tag.

- Vent Hood Suppression System – Expires January 2025
- Backflow System – Expires February 2025
- Fire Extinguishers – Expires March 2024
- Fire Panel – Expires April 2025

- NOITE: Tag Operational Status:
- Green – Operational (Certification Tag)
- Yellow – Operational with Deficiencies (Partial Impairment)
- Blue – Service the System (Service Tag)
- Red – Inoperable (Impairment Tag)
- White – Installation Tag

The Fire Panel has a Blue Tag as well because there were sensor errors and the sensors needed to be replaced. This is not a deficiency just means it has to be replaced. The sensors are nearing the end of their life spans and others may need to be replaced shortly.

The Deficiencies that were found were repaired by ADT on a purchase order submitted by NOLA PS

- Fire Sprinklers
 - Replace 15 sprinkler heads
 - Install fire hose valve handles
 - Secure 2 hose valve handles
 - Perform FDC hydrostatic tes and flush
 - Perform the required backflow test
 - Chain and lock backflow and ball valve
 - Provide 2 pendants and 2 uprights in the spare head box
 - Repair Cost: \$3,575.72
- Fire Alarm Panel
 - 2 new errors were found on the fire panel

1. Power Supply

1. Installation of Booster Power Supply

2. Smoke Detector

1. The 2nd-floor bathroom corridor needs to be replaced due to the expiration date

- Replacement Cost: \$2,880

HVAC System Update:

◆ Deficient Systems

o Rooms 101, 201, 213

♣ Room 101 – window unit installed until further assessment can be made

♣ Room 201 – needs a T-Pipe installed to separate from the room above

♣ Room 213 – The window unit will be installed

o Front Office

♣ Repair Cost: \$3,344

• Replace motor blower

• Replace the air movement wheel

♣ Replacement Cost: \$21,470

• Replace with a 14.2 seer

• Crane for rooftop system removal and replacement

We have 6 classrooms without air conditioning until we can get this addressed with NOLAPS.

NOLAPS needs to Replace 7 air condition condensers, they are coming 5/10

Emergency Evacuation Procedures Update:

◆ EVACUATION ZONES

o Yellow Zone – LePage Stairwell

♣ Yellow Zone – Exit down the LePage Stairwell, take a left at the sidewalk, and walk down the sidewalk on LePage Street, at the corner cross over N. White Street and continue down the street to the middle of the block. Do not cross over N. Dupre Street.

o Blue Zone – N. White Stairwell

♣ Blue Zone – Exit down the N. White Stairwell, walk through the courtyard and out the gate, go directly across LePage Street, go left to the corner, turn right on N. White Street, and continue down the street to the middle of the block. Do not cross over Grand Route St. John.

o Green Zone – Crete Stairwell

♣ Green Zone – Exit down the Crete Stairwell, walk through the courtyard and out the gate, at the sidewalk turn right and walk down LePage Street to the corner, at the corner turn left at Crete Street, cross over LePage Street and walk down Crete to the middle of the block. Do not cross over Grand Route St. John.

Completed Projects Update

◆ Buck Moth Caterpillar

Completed Projects Update

- Buck Moth Caterpillar Treatment
 - Orkin Pest Control Treatment
 - o Orkin Pest Control

III. Closing Items

A. Next Meeting

Last meeting in of the year

Next meeting in August

B. Public Comment

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:58 PM.

Respectfully Submitted,
L. Arellano-Rivera

Documents used during the meeting

None