



# Voices for International Business and Education

## Governance Committee Meeting

### Date and Time

Wednesday November 15, 2023 at 5:30 PM CST

Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

### Agenda

		Purpose	Presenter	Time
<b>I.</b>	<b>Opening Items</b>			<b>5:30 PM</b>
A.	Call the Meeting to Order		Karen Dwyer	1 m
	<b>Mission:</b> To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages and intercultural appreciation to succeed in a global economy			
B.	Record Attendance			1 m
C.	Approve Governance Committee Meeting Minutes from Sept 6, 2023	Approve Minutes	Karen Dwyer	1 m
<b>II.</b>	<b>Governance Committee Meeting Items</b>			<b>5:33 PM</b>
A.	Review 2023-2024 Goals for Governance Committee	Discuss	Karen Dwyer	3 m
	1 Review Board Policy Manual, By-Laws and Articles of Incorporation- & Update where necessary			

	Purpose	Presenter	Time
2 Recruit New Board Members - June 2025 3 members are leaving due to term limits			
3 Short Term and Long Term Succession Plan and guidelines for HOS			
4 Board and Meeting evaluation - come up with a questionnaire to implement			
5 Advocate for school			
<b>B.</b> Outline specific steps to be taken in obtaining our goals	Discuss	Karen Dwyer	21 m
Goal 1			
Goal 2			
Goal 3			
Goa; 4			
Goa; 5			
<b>C.</b> Establish timeline for specific tasks	Discuss	Karen Dwyer	21 m
Goal 1			
Goal 2			
Goal 3			
Goa; 4			
Goa; 5			
<b>III. Other Business</b>			<b>6:18 PM</b>
<b>A.</b> Website		Karen Dwyer	3 m
New Board Members are not on the website yet.			
Need Bio's and Pictures			
Need a volunteer to follow up with all new board members to turn in their information			
<b>B.</b> Board Donations to IHSNO		Karen Dwyer	4 m
Create a follow up plan to assure that 100% of board members are contributing for the school year.			
<b>C.</b> Information from Finance/Dev Comm Meeting	FYI	Karen Dwyer	5 m
It was suggested that the Board organize and participate in the Ribon Cutting Ceremony on the new campus in January and that we use it as a fund-raising event.			
Possible food event with raffle baskets.			
<b>IV. Closing Items</b>			<b>6:30 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Public Comment		Karen Dwyer	3 m
<b>B.</b> Important Dates	FYI	Karen Dwyer	1 m
Next Governance Committee Meeting: Wednesday, January 17,2024 at 5:30 P.M.			
<b>C.</b> Adjourn Meeting	Vote	Karen Dwyer	1 m

# Coversheet

## Approve Governance Committee Meeting Minutes from Sept 6, 2023

**Section:** I. Opening Items  
**Item:** C. Approve Governance Committee Meeting Minutes from Sept 6, 2023  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** 2023\_09\_06\_governance\_committee\_meeting\_minutes.pdf



# Voices for International Business and Education

## Minutes

### Governance Committee Meeting

September 2023

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#### **Date and Time**

Wednesday September 6, 2023 at 5:30 PM

#### **Location**

International High School of New Orleans  
Community Room  
727 Carondelet Street  
New Orleans, La 70130

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#### **Committee Members Present**

C. Lacoste, Jr., K. Dwyer, T. Winfield

#### **Committee Members Absent**

C. Peterson

#### **Guests Present**

A. Berger, F. McKenna

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

K. Dwyer called a meeting of the Governance Committee of Voices for International Business and Education to order on Wednesday Sep 6, 2023 at 5:29 PM.

**B. Record Attendance**

**C. June 1, 2022 Governance Committee Meeting Minutes**

Motion to to approve minutes in the next meeting.

The committee **VOTED** to approve the motion.

**II. Governance Committee Meeting Items**

**A. Discuss 2023-2024 Goals for Governance Committee**

- Discuss of what our goals are for 2023
- Review Board policy manual, bylaws, and article of configuration
- Board votes and post in BOT
- Recruitment of new board member-
- June 2025 3 members are leaving-Karen Dwyer, Percy Manson, Sarah Olivier
- 
- Governance- short term succession plan- Jennifer will be sending to Karen.
- If something happen -who take over and how to replace our HOS
- **Long term succession-** Have a plan for long term replacement of the HOS. Have some guidelines in place.
- Review the Website for updated Board members: New member we need your headshots and Bio for add on the website.
- Evaluation of board member and meeting. We put together survey for the Board Retreat.
- Send a evaluation at the end of the meeting- Governance members come up with questions.
- Charlie need access to BOT-
- LAPCS- evaluation for Board meeting and Board members.
- Advocacy- what does that mean. Charlies is saying we need to advocate to BESE. Have a LEAP test in the Spanish language.
- Testing for ELL students for Advocacy.
- How do we get off oneApp. Dr. Berger- is saying is not happening. They just added Ben Franklin, which was a school that had not participate before.
- Lobby for Type II organization.
- Attending/Scheduling a BESE meeting with our students- and advocate for IHSNO.
- TASK- come up with a wording to combine the Finance and Development committee meeting.
- Identifying Board training and development to teach the new members and understanding the important role of being a board member.
- Review Job description and identify the roles.

GOALS for 2023.24

1. Review Board policy manual, bylaws, and article of configuration
2. Recruitment of new board member
3. Short term and Long term succession plan and guidelines for HOS
4. Board and meeting evaluation and come up with a questionnaire to implement
5. Advocate for the school

**B. Vote on 2023-2024 Goals for Governance Committee**

C. Lacoste, Jr. made a motion to Adopt the 5 goals.

T. Winfield seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**C. confirm and Vote on Committee Dates and Time for 23-24 School Year**

September 6

November 15

January 24

March 6

May 1

Same day as Academic at 5:30pm

T. Winfield made a motion to adopt the meeting dates.

C. Lacoste, Jr. seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**III. Closing Items**

**A. Important Dates**

**B. Public Comment**

**C. Adjourn Meeting**

C. Lacoste, Jr. made a motion to Adjourn the meeting.

T. Winfield seconded the motion.

The committee **VOTED** unanimously to approve the motion.