



Voices for International Business and Education

Board Retreat

Date and Time

Friday August 25, 2023 at 7:30 PM CDT

Location

Canal Street Inn
3620 Canal Street
New Orleans, LA 70119

2023 VIBE Board Retreat - Schedule

3:00pm to 6:00pm - Check in for Canal Street Inn
6:00pm to 6:30pm - Social Happy Hour
6:30pm to 7:30pm - Dinner
7:30pm to 8:30pm - Board Meeting
8:30pm - Night Cap

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:30 PM
A. Call the Meeting to Order		Karen Dwyer	1 m
Mission Statement			

	Purpose	Presenter	Time
<p>To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages and intercultural appreciation to succeed in global economy.</p>			
B.	Record Attendance	Karen Dwyer	1 m
C.	Approve Minutes 06-15-2022 VIBE Board Meeting	Approve Minutes Karen Dwyer	1 m
D.	Approve Minutes 06-21-2022 VIBE Board Meeting	Approve Minutes Karen Dwyer	1 m
II.	Board Building Activities		7:34 PM
A.	Team Building Activities	Discuss Karen Dwyer	53 m
1. Review and discuss the Mission and Vision Statements			
Mission			
To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages and intercultural appreciation to succeed in a global economy.			
Vision			
International High School Students are compassionate, productive global citizens who positively impact the world.			
2. Get to Know You Exercise			
III.	Closing Items		8:27 PM
A.	Public Comment		3 m
A, Request for Public Comment			
B.	Adjourn Meeting	Vote Karen Dwyer	1 m

Coversheet

Approve Minutes 06-15-2022 VIBE Board Meeting

Section: I. Opening Items
Item: C. Approve Minutes 06-15-2022 VIBE Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for VIBE Board Meeting on June 15, 2022

APPROVED



Voices for International Business and Education

Minutes

VIBE Board Meeting

Monthly Board Meeting

Date and Time

Wednesday June 15, 2022 at 6:00 PM

Location

International High School of New Orleans
Community Room
727 Carondelet Street
New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Directors Present

A. Tufail, G. Medford, J. Lampton, L. Scott Porter, M. Diaz Fugetta, S. Thomas

Directors Absent

K. Dwyer, P. Manson, Q. Le, S. Olivier, T. Carmouche

Guests Present

A. Berger, Cerrita Jones, Cody Bourque, Dennis Barnes, J. Carreno, Jerry Hellman, K. Vo, Marshall Hevron, P. Recasner, R. Smith, S. Lenahan, S. Schulkens, Tonya Winfield

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

S. Thomas called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Jun 15, 2022 at 6:24 PM.

C. Approve Minutes - May 2022 VIBE Board Meeting

A. Tufail made a motion to approve the minutes from VIBE Board Meeting on 05-19-22.

G. Medford seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Chair Report

Board Retreat: August 19-20 at Canal Street Inn. Confirmation was received only from 2 members. Please confirm.

Next Board Meeting will be in August 17, 2022.

Graduation: Graduation was very nice. 100% of students graduated. A diverse group of students participated. Good job to the staff for hard work.

E. Head of School Report

The month of May marked the beginning of the closing of the school year, final exams, graduation, and promotion of the underclasses.

All students in the class of 2022 successfully completed the requirements for graduation. At the end of the month, the second annual Summer Learning Program began with a variety of course offerings and tracks for students.

With the resignation of Mr. Wilson as the CEO and the appointment of Dr. Berger as the new CEO, Ms. J. Carreno was appointed as the principal.

Final Exams occurred for all students during the month of May.

Baccalaureate Awards ceremonies were held in May. Multiple students were awarded in academics and athletics during these ceremonies. The categories were most outstanding in a course and greatest perseverance in the same course.

Academic staff is working with 11 and 12-month academic staff, facilities, and technology to plan for the beginning of the year. Based on a document with different areas for team members to identify areas that need close attention during BOY like PD, first weeks of school, technology for students, schedule day, IB, Student support services, facilities, etc.

IHSNO was awarded a \$20,000 grant by the Selley Foundation grant at \$20,000 to create a Broadcast and Film Center. Students in the film and creative writing classes can experience hands-on learning as they learn to run broadcasted programs throughout the year.

IHSNO secured a grant through Jazz Empowers to create a student jazz band in 2022-2023. Jazz Empowers will provide the instructor, instruments, and curriculum to the school.

To build the IHSNO Alumni Association, the Development team created exit surveys for seniors to capture personal contact information to add them to the alumni group. The number of alumni within the association increased to 202 students.

IT is working on technology collection and repairing broken Chromebooks. Most are still under the 1-year warranty which expires in August. They will be sent to the warranty company for repair. Others will be repaired in-house.

Members of Academic administration are actively conducting interviews to fill vacancies before July. We interviewed for Social Studies, PE, Film, English, Science, and Remediation.

II. Annual Meeting Items

A. Vote on FY 22-23 Board Calendar

G. Medford made a motion to Accept the calendar of board meetings as listed.

J. Lampton seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Vote on FY 22-23 Officers

G. Medford made a motion to Jennifer Lampton as Board Chair.

A. Tufail seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Tufail made a motion to Karen Dwyer as Board Vice Chair.

M. Diaz Fugetta seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Lampton made a motion to Percy Manson as Secretary.

A. Tufail seconded the motion.

The board **VOTED** unanimously to approve the motion.

Treasurer is usually Chair of Finance. Since there is no other member who wants to be Chair of Finance, the suggestion is for Karen Dwyer to continue as treasurer new board member is ready to take on the role by January.

M. Diaz Fugetta made a motion to Karen Dwyer as Treasurer.

J. Lampton seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Vote on FY 22-23 Committee Chairs

J. Lampton made a motion to Facilities - Sarah Olivier Governance - Jennifer Lampton Academics - Karen Dwyer Finance - Karen Dwyer Development - Percy Manson.

G. Medford seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Vote on FY 22-23 Committees

There may be changes in meeting days/times for the upcoming school year. There is a challenge with time commitment of board members.

Every other month worked well for AC committee. Discussions and reports were more fruitful.

Every other month could work for Facilities Meeting.

Suggestion is to have August board meeting during the Retreat. August 20th Board meeting; No sub-committee meetings in August.

G. Medford made a motion to Board meeting August 20th, no sub-committee meetings in August.

M. Diaz Fugetta seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Governance

A. Report of Governance Committee

Committee met on June 1 at 6:30 to interview potential members: D. Barnes, T. Winfield, C. Jones.

B. Board Recruitment - Add Members

G. Medford made a motion to Accept C. Jones, T. Winfield, and D. Barnes as Board members.

L. Scott Porter seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. VIBE BOARD Policy Clarification - Nomination and Acceptance of New Board Members

M. Diaz Fugetta made a motion to To accept the board policy of needing background check before gaining voting rights.

A. Tufail seconded the motion.

After receipt of the background check of new board members, the HOS informs the board chair of the results of the background check.

The board **VOTED** unanimously to approve the motion.

D. Board Evaluation - Due was June 1, 2022

As of June 15, only 5 board members completed board evaluation. Information gathered from the evaluation will be presented at the retreat.

IV. Finance

A. Report of Finance Committee

There are no concerns about the financials for May.

B. Recommendation to adopt May 2022 Financial Statements

A. Tufail made a motion to To adopt the May 2022 Financial Statements.

G. Medford seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Recommendation to adopt FY 22-23 Budget

A. Tufail made a motion to To accept the budget report for SY 2022-23.

M. Diaz Fugetta seconded the motion.

The budget was reviewed several times prior to today's meeting.

Questions on class budgets.

The board **VOTED** unanimously to approve the motion.

V. Facility

A. Report of Facilities Committee

Cudos to Mrs. Smith. Board members need to continue supporting Mrs. Smith to continue to get the job done.

VI. Academic

A. Academic Report

Summer Learning program has just over 150 students

Recruitment is underway.

Reimagine - 2nd Advisory Committee Meeting was held

ACT - Will use ACT Mastery Prep for ACT Prep program. Still awaiting ACT scores.

9th Grade. Will work with Link Crew mentoring program to retain students.

Student Government has been very active.

PBIS training is underway for staff.

IB projection is 5. Six students took the assessment.

Smartboards are needed. There are 7 and 25 more are needed at a cost of board and installation at \$3000 each.

How can the board help? More visibility from the board, speak positively about IHSNO, visit the IHSNO store.

VII. Development

A. Report of Development Committee

Grants:

Selley Foundation for media program

Jazz Empowers for jazz music program.

VIII. Other Business

A. Outgoing remarks from termed Board members

Leslie Scott Porter will no longer be serving on the IHSNO board. The reason is Porter believes that Academics is not a focus and a lack of transparency with data.

Gail Medford will no longer be serving on the IHSNO board. Believes there is a lack of transparency on the board. Does not like finding out things after others know. Does not think there was enough of a CEO search. Believes the board is fine with the school being a C school. Thinks there is a different "agenda" for certain board members.

Today is Amer's final day. Hopes we can get the students to come and speak to the board. Thank you, Shontell, for everything. Appreciate Amer for his service.

Today is Shontell's last day. Thank you for your service, for serving an extra year. We hope to see you at future events. You are still part of the family. Shontell thoroughly enjoyed being on the board.

IX. Executive Session

A. Executive Session

- A. Tufail made a motion to To move into executive session.
- G. Medford seconded the motion.
- The board **VOTED** unanimously to approve the motion.

X. Public Comment

A. Request for Public Comment

- A. Tufail made a motion to Adjourn the meeting.
- M. Diaz Fugetta seconded the motion.
- The board **VOTED** unanimously to approve the motion.

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,
A. Berger

Coversheet

Approve Minutes 06-21-2022 VIBE Board Meeting

Section: I. Opening Items
Item: D. Approve Minutes 06-21-2022 VIBE Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for VIBE Board meeting on June 21, 2023

APPROVED



Voices for International Business and Education

Minutes

VIBE Board meeting

June 2023

Date and Time

Wednesday June 21, 2023 at 6:00 PM

Location

International High School of New Orleans
Community Room
727 Carondelet Street
New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Directors Present

D. Barnes, J. Lampton, K. Dwyer, P. Manson, S. Olivier, T. Winfield

Directors Absent

C. Jones

Ex Officio Members Present

A. Berger

Non Voting Members Present

A. Berger

Guests Present

Aspen Williams, Bert Halloway, Brandon Persica, Cayce Peterson, Chanelle Vicknair Robinson, Charlie LaCoste, Collette Tippy, F. McKenna, Grace Clark Espinoza, Jerry Hellman, Linda Arellano-Rivera, P. Stewart, Percy Manson, R. Smith, Sarah Olivier, W. Watts, lauren catalano

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Lampton called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Jun 21, 2023 at 6:09 PM.

C. Approve Minutes - April 2023 VIBE Board Meeting

K. Dwyer made a motion to approve the minutes from VIBE Board meeting on 04-19-23.
T. Winfield seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Head of School Report

Calendar: The final calendar has been released. There is time on the calendar to allow for teachers to set up their classrooms before welcoming the students back.

Dates to Note: Reviewed upcoming dates

Summer Learning Program: The month of June. Includes LEAP Remediation, Credit Recovery, Attendance Recovery and Enrichment.

Move to Dent: Change to December. Building will not be ready in August.

E. Chair Report

Board Retreat

Friday, August 25 and Saturday, August 26

J. Lampton's last meeting. Given 6 years of service to IHSNO, so this is definitely not Goodbye. The year went really well. Board members got along. New members will strengthen the culture.

Dennis Barnes

II. Annual Meeting Items

A. Vote on FY 23-24 Board Calendar

B.

Vote on FY 23-24 Officers

Chair: K. Dwyer

V. Chair: Percy

Treasurer: C. Jones

Secretary: T. Winfield

Public Comment: What is the purpose of electing officers and members before the 1st board meeting? This is per the bylaws

Why is the

K. Dwyer made a motion to Elect officers as written.

P. Manson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Vote on FY 23-24 Committee Chairs

Committee Chairs

Academics- Tonya Winfield

Governance - Karen Dwyer

Facility - Sarah Olivier

Development - Percy Manson

Finance - Cerita Jones

T. Winfield made a motion to Accept committee chairs as written.

P. Manson seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Vote on FY 23-24 Committees

Vote on to continue terms

Karen Dwyer

Tonya Winfield

Cerrita Jones

Percy Manson

Sarah Olivier

K. Dwyer made a motion to Members to continue term for next year.

T. Winfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Governance

A. Report of Governance Committee

B. Board Recruitment - Add/Remove Members

To vote on the following serving on the board

Cayce Peterson - Attorney. Learned a lot about New Orleans through Basketball

One member is on active duty

Linda Rivera - Accounting. Passion in Business Education and Business Literacy.
Charlie LaCoste: Accounting. Involved in Education for 25+ years. Passion for literacy.
T. Winfield made a motion to Add Cayce Peterson, Linda Rivera, and Charlie Lacoste as VIBE Board members.
S. Olivier seconded the motion.
The board **VOTED** unanimously to approve the motion.
Committee

Charlie - Academic and Governance
Linda - Facility and Finance
Cayce - Governance and Development

IV. Finance

A. Report of Finance Committee

Met on June 12 to adopt 2023-24 budget.
Reviewed the budget. Voted on recommendation
discussed the end of ESSER II and II
Discussed student transportation, services vs staff, student numbers, final count, student services, cash flow, benefits, inflation impact on benefits, technical services, how much we might need for move, but not included in budget. Discussed line of credit that we never had to use but wanted to make sure it's in place.

B. Recommendation to adopt March/April 2023 Financial Statements

K. Dwyer made a motion to to adopt March/April 2023 Financial Statements.
P. Manson seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Recommendation to adopt FY 23-24 Budget

P. Manson made a motion to to adopt FY 23-24 Budget.
S. Olivier seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Facility

A. Report of Facilities Committee

Not moving in August. Disruption for all teachers.
Continuing to keep up with repairs for current building and assessing needs for new building.
At least we are moving soon.

VI. Academic

A.

Academic Report

Met on May 10 at 6pm.

HOS report, School Calendar, reminder about graduation.

Next meetings will be scheduled during retreat.

VII. Development

A. Report of Development Committee

Recapped on GALA

Will we have GALA in future

Working on Development Plan.

Have new development Director and looking forward to working with her,

Will have plan by the time of the REtreat.

PR we received as a school from Barnes Story. Want to leverage that.

Working on a plan to educate new board members.

VIII. Executive Session

A. Executive Session

To discuss legal updates

IX. Public Comment

A. Request for Public Comment

UTNO

Invited the board to come and attend the bargaining session to

Have experienced a stalling out at the bargaining table

Would like to invite the board to the table.

This is a critical time to work together so there can be forward motion.

Need teachers input on agenda. Want a specific section/standing agenda item for teachers to come and explain what is going on.

X. Closing Items

A. Adjourn Meeting

T. Winfield made a motion to to adjourn the meeting.

K. Dwyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
A. Berger