



# Voices for International Business and Education

## VIBE Board Meeting

### Special Meeting

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#### Date and Time

Monday April 10, 2023 at 5:30 PM CDT

#### Location

Community Room  
International High School of New Orleans  
727 Carondelet Street  
New Orleans, LA 70130

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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#### Agenda

##### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order

MISSION: To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages and intercultural appreciation to succeed in global economy.

**C. Albert Dent Building - New IHSNO Facility**

1. Preliminary Logistics
2. Material Change to Charter

**D. Vote on Material Change to Charter / Building Move**

**II. Closing Items**

**A. Adjourn Meeting**

# Coversheet

## Albert Dent Building - New IHSNO Facility

<b>Section:</b>	I. Opening Items
<b>Item:</b>	C. Albert Dent Building - New IHSNO Facility
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Albert Dent Move Planning (1).docx

# IHSNO Plan for Move Summer 2023

## Albert Dent Building Description



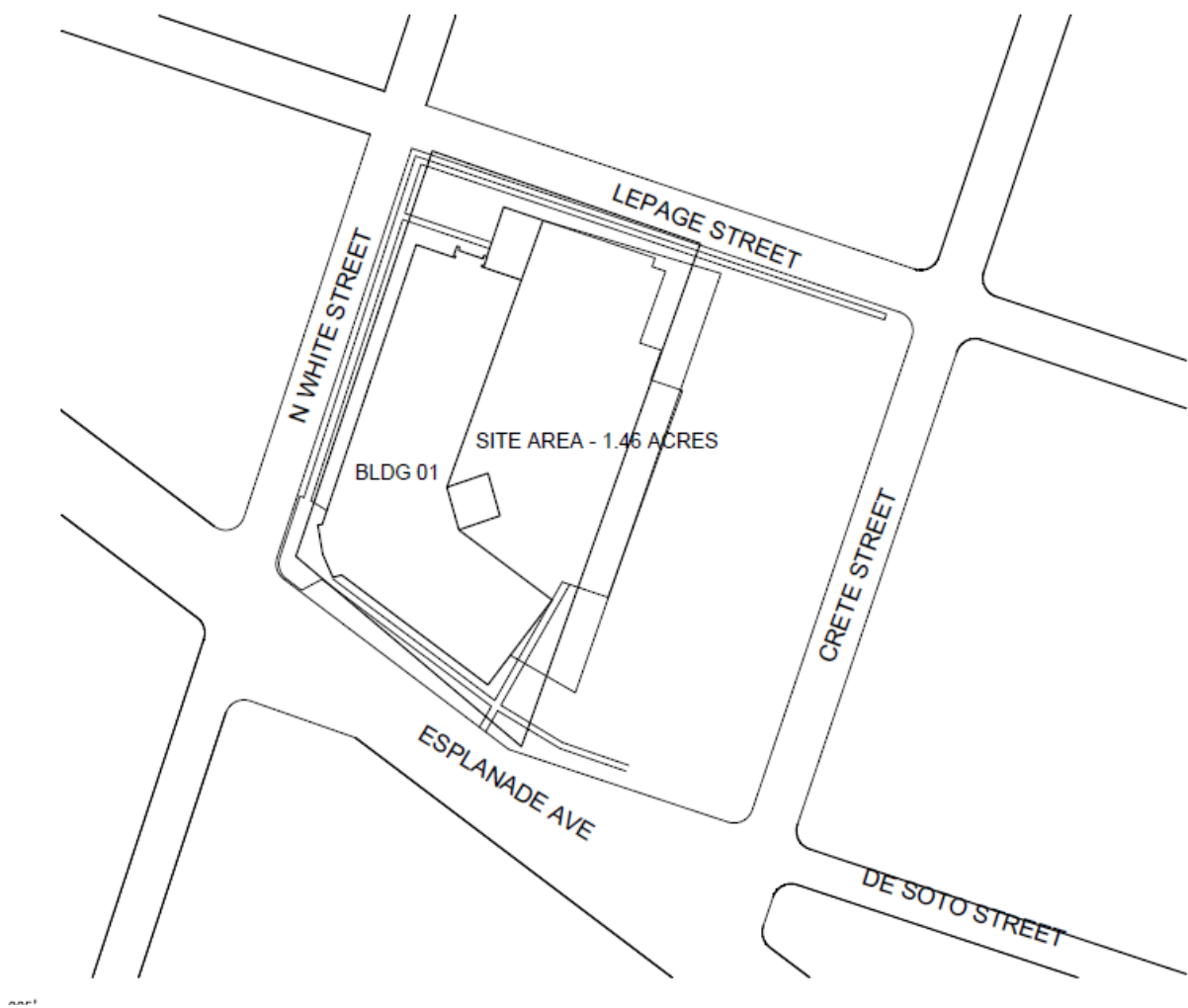
The Albert W. Dent building is located at 2733 Esplanade Avenue and is currently vacant. It was refurbished in 2016 and its 57,000 square feet can hold between 377 - 484 students. It is a 3-story school building located in the Esplanade Ridge, a Designated Historic District in New Orleans, home to the Faubourg St. John neighborhood, and referred to as the Creole Garden District. The Esplanade Ridge is a 300-year-old neighborhood with its oak-lined sidewalks, park-like neutral grounds in the center, and residential architecture of the 19<sup>th</sup> Century Creole upper class. The building is close to City Park and Bayou St. John and the near-by Fairgrounds. Both the Fairgrounds and New Orleans Museum of Art are within walking distance. Esplanade Avenue, the European-style boulevard connects the Vieux Carre to Bayou St. John.

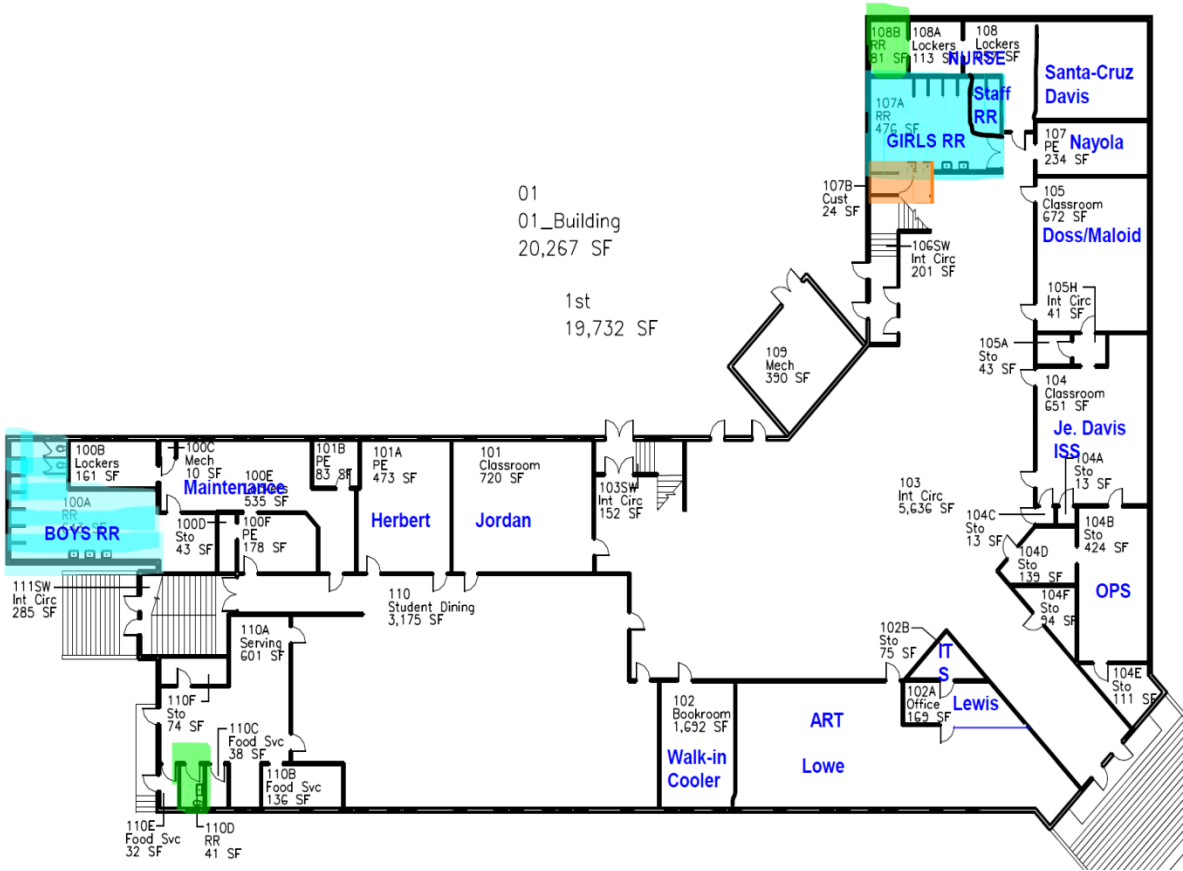
## Modified Specs

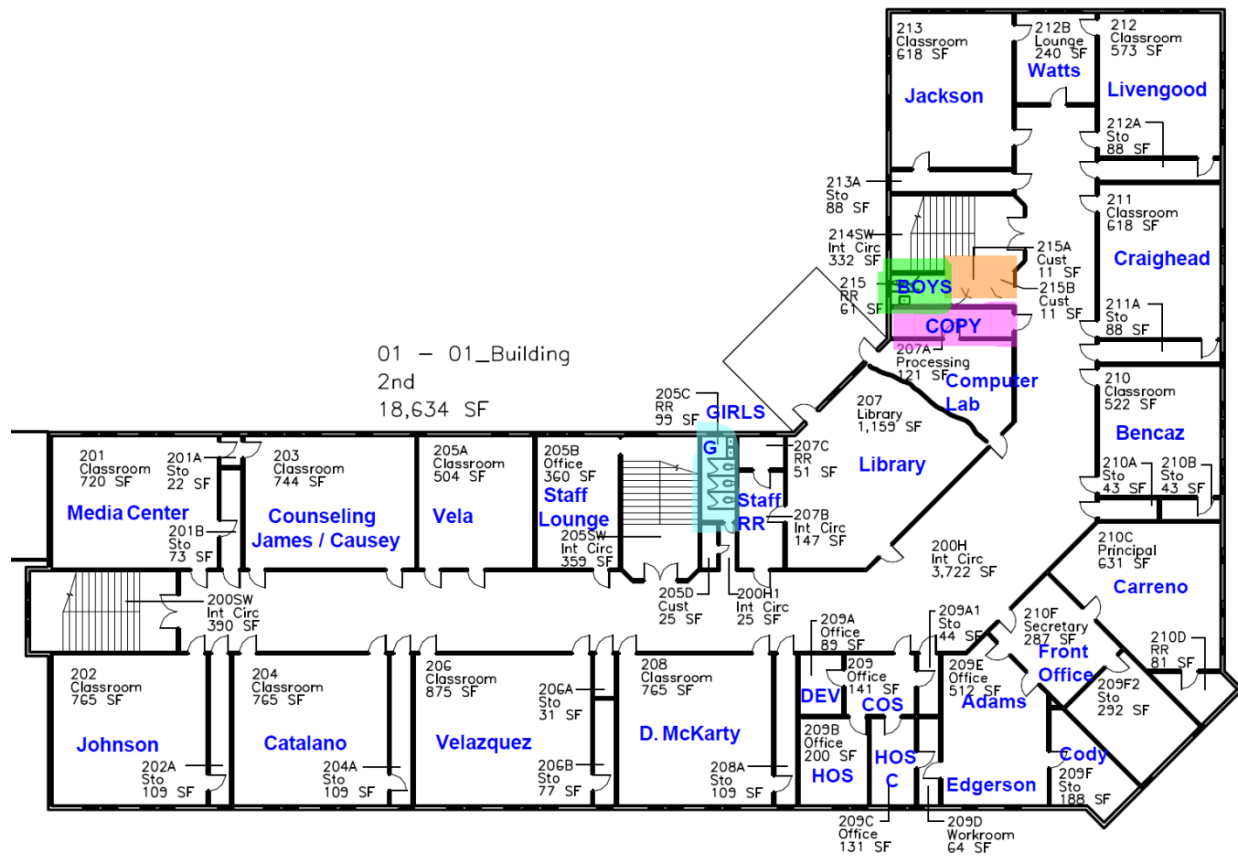
- ❖ 3 Stories
- ❖ 57,000 Square Feet
- ❖ 1.43 Acres (Parcel Size)
- ❖ 31 Classrooms
- ❖ 20 Offices
- ❖ Borders Esplanade Ave, N. White St, Lepage St, and Crete St















## Building Assets

- Sprinkler System
- Fire Suppression System
- Newly Installed PA System
- Newly Installed IT Network Rack
- Camera System
- Alarm System
- ADA Compliant (Restrooms and Large Hallways)
- Full Cooking Commercial Kitchen
  - Large Size Vent hood
  - 2 Double Ovens
  - 1 Double Stand Up Steamer
  - 1 Stand Up Warmer
  - 2 Large Walk-in Coolers
  - 2 Reach In Coolers
  - Large 3-Compartment Sink
  - Automatic Dish Machine
  - Large Dry Storage Area

### **Warmer/Double Ovens/Steamer      3-Compartment Sink**



### **Automatic Dish Machine/Wash Room**



### **Dry Storage**



- Single Dining Hall
  - 3,175 Square Feet Student Dining Hall (Seating Area)
  - 601 Square Feet Serving Line

**Serving Line**



**Additional Serving Line Equipment**



- Large Outdoor Rear Yard
- Ramp Access from Rear Yard
- Nurse Station 1<sup>st</sup> Floor (adjacent to single restroom)
- Staff Lounge 2<sup>nd</sup> Floor with sink and area for microwave and mailboxes
- Built-In Stage Area (5,636 Square Feet)
  - Separate Sound Room
  - Stage Lighting
  - Ceiling Mounted Projector
  - Ceiling Mounted Projector Screen

**Stage**



**Mounted Projector Screen**



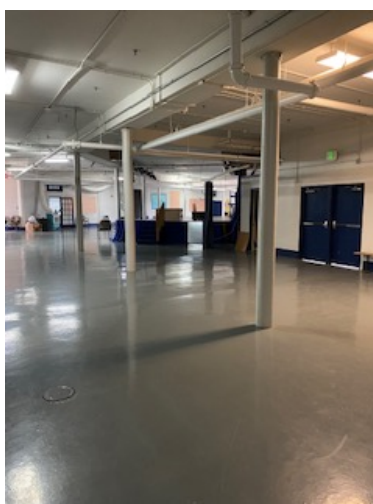
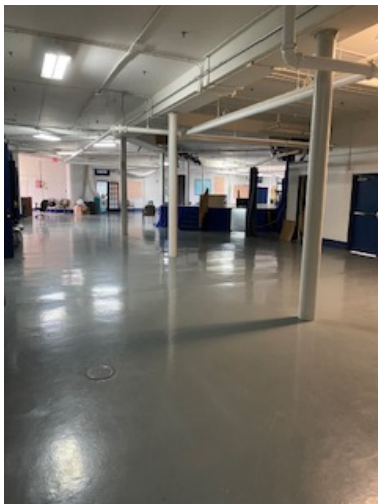
## Stage Lighting and Mounted Projector



## Stage Left



## Stage Right





- Library 2<sup>nd</sup> Floor (1,427 Square Feet) with separate space for Computer Lab

### Library



### Library/Computer Lab



- Band Room 3<sup>rd</sup> Floor (1,069 Square Feet) – Soon to Be Jazz Empowers
- Bookroom 1<sup>st</sup> Floor (1,692 Square Feet) – Soon to Be Art Room
- Media Center 2<sup>nd</sup> Floor Planned (720 Square Feet)

### Main Entrance



### Front Office



## Request for Proposals

Moving Companies (RFP)		
Company Name	Contact	Phone
Millennial Enterprises	Demetrius Wright	504-638-4365
Dupre Moving Services	Benson Dupre	504-508-8332
Two Men and A Truck	Braden Moody	504-345-1247
Atlas/Lee Moving	Doug Lee	504-254-2950

Packing Boxes (RFP)		
Company Name	Website	Phone
Nola Box	Nolabox.biz	504-484-7225
Uline	Uline.com	800-295-5510
Grainger	Grainer.com	800-472-4643
U-Haul	Uhaul.com	800-468-4285

## Calendar of Events

Date	Task	Comments
4/11/23	Send out RFQ	Moving Co. and Boxes
4/14/23	RFQ Due	Moving Co. and Boxes
4/17/23	Request Junk King	Quote
5/1/23	Moving Boxes Arrive	Winning Bidder
5/1/23	Arrange Copier/Phones/Printer Move	IT / David Lewis
5/1/23	Moving Boxes/Supplies Arrive	Winning Bidder
5/4/23	Distribute Boxes	Auditorium Staging Area
5/5/23	Shred It Quote	Shred It (Request additional service for month of May/June)
5/5/23	Inquire about: *Certificate of Occupancy *Permit to Operate *Liability Insurance	Follow-up with NOLA PS Executive Director for Facilities
5/4/23 – 5/26/23	Packing	All Staff
6/1/23 – 6/30/23	Packing	12-Month Staff/Vendors
6/30/23	New Lease Execution (Dent Bldg.)	TBD
7/10/23 – 7/14/23	Move Out Week	Moving Company Arrives
7/17/23	Final Walkthrough (Rabouin Bldg.)	TBD
7/21/23	Lease Termination (Rabouin Bldg.)	TBD



## Budget

Type	Cost (Pending official quotes/based on website estimates)
Moving Company	\$ 26,000 High End *estimate \$ 8,000 Low End *estimate
Box Supplies	\$1,800 *estimate
Packing Supplies	\$1,000 *estimate
Building Cleanup – Dent Facility (disinfectant/sanitizing/cleaning)	\$3,000 *estimate
Floor Machine/Wax – Dent Facility	\$1,500 *estimate

## NOLA-PS Corrective Action Responsibilities

Inspection Date: March 2, 2023 (NOLA PS responsible for following repairs)	
<u>Room/Location</u>	<u>Repairs</u>
Book Room	Remove Trash
Admin	Effervescence
Main Entry	Clean Trash
Main Entry	Water Filters
Nurse Station	Light Out, Faucet Out
Girl's Bath	Repair Faucet, Water Heater Status
Main Hallway	Exit sign light out
103	Broken Window
Kitchen	Gas Leak, Faucet Out
101	Replace Window Unit
Stairway	Light Out
Boy's Bath	Back Toilet Flush Valve
202	Termites, Window Sill
Stairway	Light Out
313	Termites
Girl's Bath	Faucet Out
308	Light Out
Men's Bath	Termites
Middle Stair	Termites
220 Panel	Tripped Breaker Dead Short