



# Voices for International Business and Education

## Academic Committee Meeting

May 2023

### Date and Time

Wednesday May 10, 2023 at 6:00 PM CDT

Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Call the Meeting to Order		Karen DWyer	1 m
<b>Mission:</b> To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages and intercultural appreciation to succeed in a global economy			
<b>B.</b> Record Attendance		Karen Dwyer	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Karen Dwyer	2 m
Approve minutes for Academic Committee Meeting on March 8, 2023			
<b>II. Academic</b>			<b>6:04 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Academic Dashboard and HOS Report Review Academic Dashboard	Discuss	Adierah Berger	21 m
<b>B.</b> C SY 2023-2024 School Calendar	Discuss	Adierah Berger	5 m
<b>III. Other Business</b>			<b>6:30 PM</b>
<b>A.</b> Graduation Reminder May 24,2023 10:00am			5 m
<b>IV. Closing Items</b>			<b>6:35 PM</b>
<b>A.</b> Next Meeting to be announce	FYI	Karen Dwyer	1 m
<b>B.</b> Adjourn Meeting	Vote	Karen Dwyer	

# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Academic Committee Meeting on March 8, 2023

APPROVED



# Voices for International Business and Education

## Minutes

### Academic Committee Meeting

March 2023

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#### Date and Time

Wednesday March 8, 2023 at 6:00 PM

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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#### Committee Members Present

K. Dwyer, T. Winfield

#### Committee Members Absent

D. Barnes

#### Guests Present

A. Berger, F. McKenna, J. Carreno, J. David, J. Lampton

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### I. Opening Items

#### A. Call the Meeting to Order

K. Dwyer called a meeting of the Academic Committee of Voices for International Business and Education to order on Wednesday Mar 8, 2023 at 6:03 PM.

#### B. Record Attendance

#### C.

### **Approve Minutes**

T. Winfield made a motion to approve the minutes from Executive Committee on 10-21-21.

K. Dwyer seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Academic**

### **A. Academic Dashboard and HOS Report**

SPS scored an improved 23 points.

GNOCC fairs on Saturday- information for all public. Normally we have 400 people attending. Attendance was only 175, low attendance. They are allowing teachers to come out of retirement

Budget- working on the budget for next year

Intent to Return- good number returning only 4 want to meet with supervisor

MYP- candidacy approval

Aspen Challenges- reduce the amount of plastic in our school.

Can they be our student presenters for VIBE board meeting- Aspend Challenge

Parent-teacher organization Feb. 28, 7 parents in attending. Parents are wanting to participate in the Summer learning program-

Club and Organization-

ACT experience - bootcamp- prep. Students can track their progress

Recruiting teachers from overseas

Senior parent meeting

We are getting prizes for attending the parent meeting.

Want to do Crawfish boil and make it a fundraiser

Send a to letter Mrs. Tonya to get a DJ.

Attempt to change the celebration

Tech program

Black History Month February- had an assembly. Community members come in a Choir member

Culture:

We are doing well. Reinforcing policy and procedures  
uniform policy

CKH implementation in the classroom  
more mediation and reduce the incident

Technology

Technology lab in the second phase

Identify many places that need access points to make our connectivity better

ACT work keys-

Website - Alumni page is up

Voter registration is up and working

The Gala page will get with Steve.

## **B. B Title IX Policy**

Title IX Main points

Anti-discrimination policy all schools are required to adopt the policy. Anyone person can report sex discrimination. The Reports can be emailed or verbally

Mrs. Darlene is the coordinator

Investigator- Armstrong

Decision Maker- Carreno

There are s grievances

Compliant

Decision maker- initial determination, engaged in misconduct

Education program

Formal complaint

Respondent- reported perpetrators

Many definitions of sexual Harassment

Stalking

IHSNO- has to provide supportive measures.

Ex: counseling

Deadline extension

Modification of to work environment

Report of the sexual harassment-and employee should report an allegation  
must response promptly

Formal complaint process

treat all parties equally

provide evaluation

complete the grievance process

Adopt the evidence  
supportive measure

Written notice  
Dismissal of a formal complaint  
Investigation  
Determination of responsibility  
Appeals  
Informal resolution  
Recording keeping for 7 years.

T. Winfield made a motion to Vote to Amend the agenda to add the vote.  
K. Dwyer seconded the motion.  
The committee **VOTED** to approve the motion.  
T. Winfield made a motion to Vote to Recommend the Title IX.  
K. Dwyer seconded the motion.  
The committee **VOTED** unanimously to approve the motion.

### **C. C SY 2023-2024 School Calendar**

Draft of school calendar for 2023-24  
Add a PD  
Have just under the 3000, 3/4 day built in  
T. Winfield made a motion to Recommend the School calendar.  
K. Dwyer seconded the motion.  
The committee **VOTED** unanimously to approve the motion.

## **III. Closing Items**

### **A. Next Meeting**

May 10 at 6pm

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted,  
T. Winfield



# Coversheet

## Academic Dashboard and HOS Report

**Section:** II. Academic  
**Item:** A. Academic Dashboard and HOS Report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Academic Committee Report May.docx  
April Monthly Report Presentation 2022 -23.pdf



## Academics Committee Meeting

May 2023

### Highlights

- Large group traveling to IB Global Conference in Toronto this summer. This conference will give academic leadership tools for improving coaching, differentiation, inclusion, teacher agency, and student success.
- Each Executive Team department and the VIBE Board will celebrate teachers and staff for teacher appreciation during the second week of May.
- Dennis Barnes's acceptance to over 180 colleges and universities was a great reminder of the success of IHSNO's mission and vision and a moment of great pride for our educational institution.
- Middle Years Program (MYP) candidate status has been granted from the IB along with BESE approval for Phase II of Reimagine funding, so we can proceed with the necessary training and resource acquisition.

### Academics

#### Leap Testing and End of the Year Testing

LEAP testing was completed from April 24th to May 3rd. Students registered in LEAP courses for English I and II, Biology, US History, Algebra, and Geometry. Students who did not pass previous LEAP assessments retake the test. Each day was dedicated to a specific assessment and make-up session from the day prior. Students not taking the assessment worked from home to make up for missing assignments. There were little to no hiccups during this time. Scores should be in by the end of May.

#### IB Examinations and deadlines

- We successfully met the April 20th Deadline for internal assessments (IAs) with 32 submitted English Individual Oral Internal Assessments and 5 Diploma Candidates with submitted extended essays.
- All IB Diploma Program candidates with missing components were withdrawn from IB registration, resulting in credits that will go to the IB world schools fee charged in July.

- IB exams have started, and candidates are doing their best. The DP literature exams saw 34 candidates, the highest number since May 2018. Exam prep for IB external examinations was a priority for IB teachers during April. Students presented their internal assessments and will finish the IB external examinations on May 17th.

### **Master Schedule /Closing procedures**

- Academic leadership completed the first draft of the 2023-2024 master schedule, considering the projected student number, current teachers, and vacancies. The master schedule undergoes several revisions to ensure all classes are distributed according to the student numbers and needs for each grade level
- Academic leadership is starting the closing of the year and planning for the next school year. Academic Leadership is working with Edd opps, our data management company, to ensure the year is closed correctly and all the data is in place to have a smooth closing of the year and scheduling process for next year. The main focus areas are strategic planning, teacher recruiting and retention, student attrition to the next grade level, course offerings, athletic programs, literacy programs, and academic support.

### **Summer Learning Program**

- The Summer Learning Program (SLP) will be offered from May 30th to June 30th. Planning for the summer learning program is currently at the forefront of academics. The SLP coordinator has surveyed teachers interested in SLP, prepared surveys for students and families, estimated the number of students interested in the program, created the master schedule, and worked with facilities to secure transportation and food services.

### **Staffing**

- Academic Leadership attended the in-person teacher fair on March 12th and the virtual fair on May 6th. The attendance at both events was low, but we made contact with those candidates that are good fits for our school to schedule interviews.
- Academics have contacted several candidates for the open positions for next year in Science, Math, and Spanish. We are also waiting for staff to sign their offer letters so we can determine precisely what positions need to be filled for the next school year.

### **Cultural celebrations**

- The Arabic Heritage Celebration took place Tuesday, April 25. It was part assembly and part outdoor social event. The assembly was organized entirely by Ms. Azebache and totally student-led. There were student emcees, dancers, and speakers, a video highlighting student experiences in Arabic language and Middle Eastern Studies classes, and a fashion show.

- The next celebration will be International Day taking place Friday, May 12. There will be no assembly; instead, students will congregate in the courtyard to play games, sing karaoke, and redeem House points for snacks and novelties from the PBIS store.

## **Culture**

- Behavior Intervention Plans (BIP) are being closed out.
- Identifying students who will start the year with BIP.
- Developing a committee to address PowerSchool needs and adjustments.
- Developing the calendar for athletics, dress-down days, assemblies, and cultural events.
- MarDiscuss how Houses and Live School will be implemented as a means of creating positive behavior interventions and support for students.



# Academics Report

## April 2023

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## IHSNO Enrollment

Enrollment	Mar 2022	Apr 2022	Mar 2023	Apr 2023
9 <sup>th</sup>	145	148	104	98
10 <sup>th</sup>	80	78	121	122
11 <sup>th</sup>	78	80	74	73
12 <sup>th</sup>	79	79	80	80
<b>Total</b>	<b>382</b>	<b>385</b>	<b>379</b>	<b>373</b>

This month's data shows the comparison between last year's enrollment and the current year during the same months. Last year's enrollment for the month of March was 382. This year's enrollment for March is 379, a loss of three (3) enrollees for the month of March 2023. Last year's enrollment for the month of April was 385. This year's enrollment for April is 373, a loss of twelve (12) enrollees for the month of April 2023. From March 2023 to April 2023, enrollment decreased by six (6) students.

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# International Baccalaureate



**May — Reflective**  
I know my strengths and weaknesses and use that knowledge to develop my talents fully.

BESE Granted Reimagine Grant to move into Phase II and release remaining allocation of \$141,700

DP Evaluation Report has no matters to be addressed

5 IB Diploma Candidates submitted extended essay, other March 15th deadline components

32 IBDP Literature course candidates sat for M23 exam session

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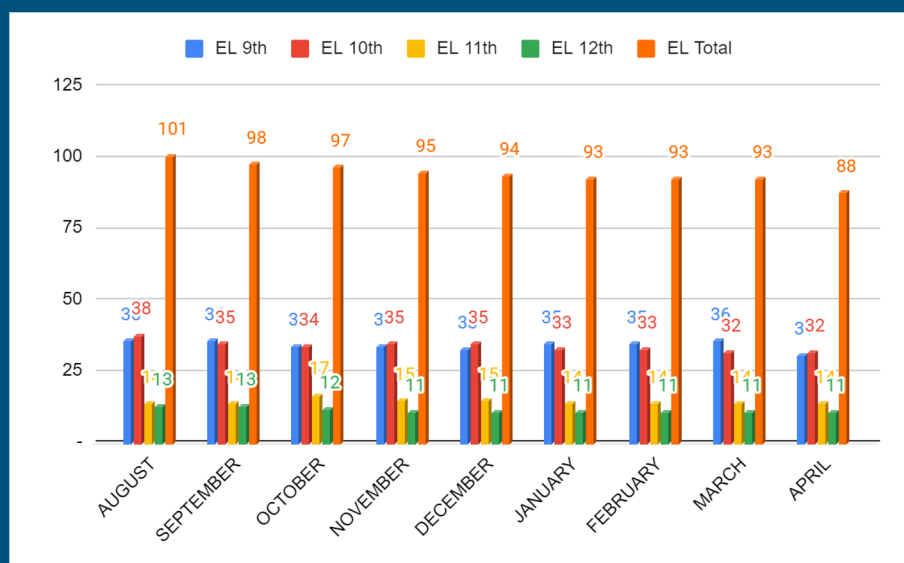
# ESL- Month to Month Comparison

9th- 3 over age students dropped for 15 consecutive absences. One student transferred out of state. One student with us for two weeks from foster home withdrawn after returning to family home.

10th- no changes!

11th- no changes!

12th- no changes! Four seniors need LEAP to graduate. One senior will need to return in summer and 23-24 to repeat failing credits. Six seniors on track to graduate.



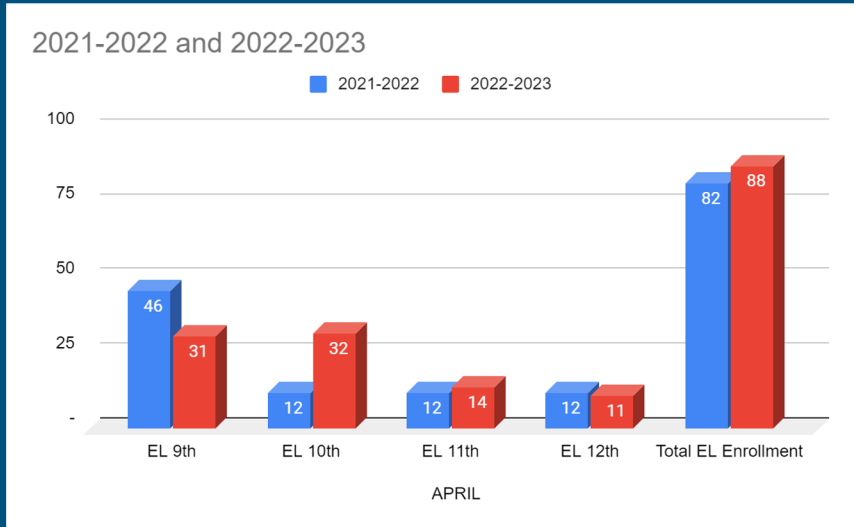
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## ESL- Year to Year Comparison

Ninth grade cohort remains large and mostly stable. Overage students with no foreign transcript likely to drop out before end of school year.

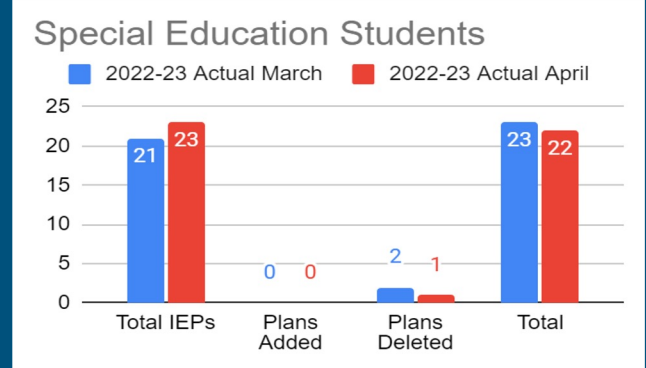
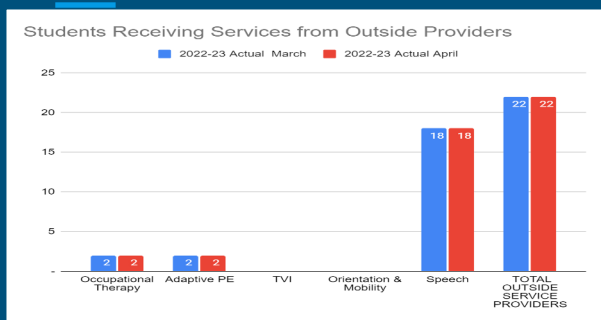
The tenth grade cohort has remained stable and majority of students on track to graduate on time. Ten students eligible to graduate next year after catching up on credits after being retained during Covid.

Eleventh and 12th grade cohorts will likely be our last small EL groups. We will need to make additional efforts to ensure these large upcoming cohorts graduate on time.



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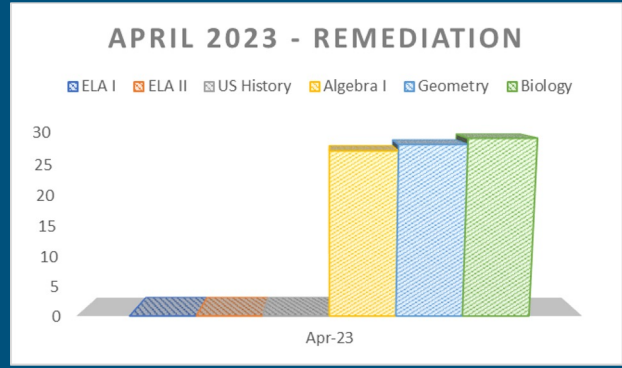
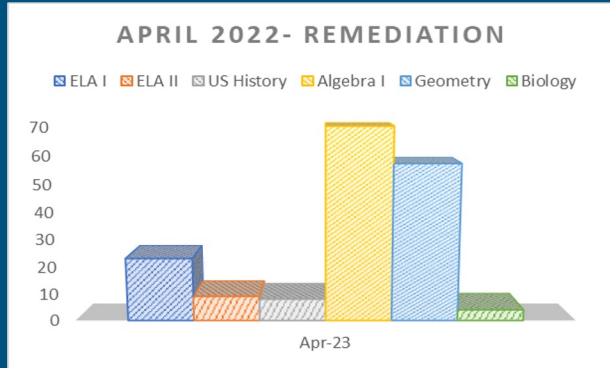
## Special Education



Special Education student count remained the same for the month of April and MARCH, numbers stayed the same for outside service providers.

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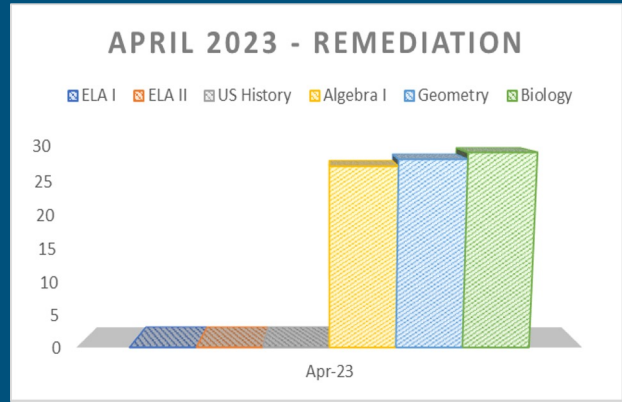
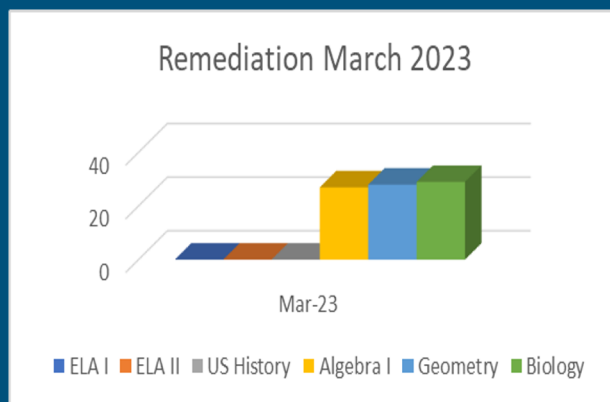
## Remediation - Year to Year



Major changes year to year is the absence of ELA/US History support this year due to the vacancy in the department. Fewer students were recommended for remediation in the math/science LEAP courses due to long-term substitutes being in place.

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## Remediation - Month to Month

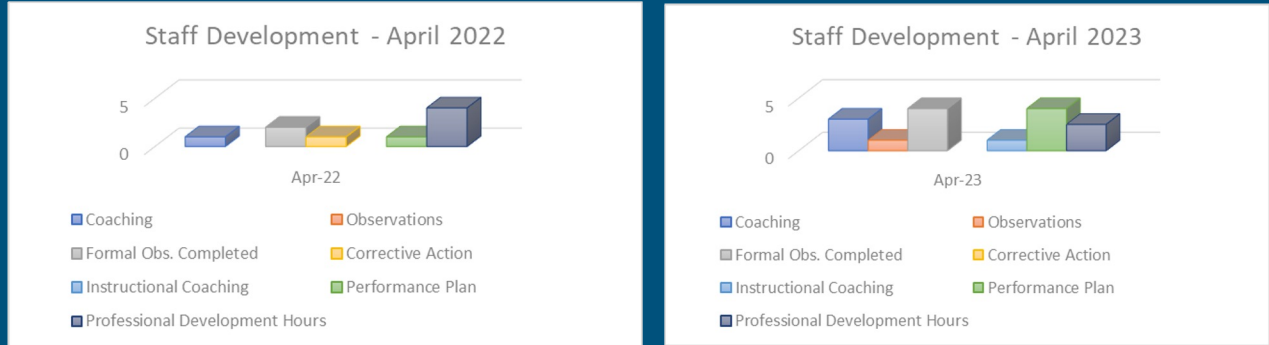


There was no change in the remediation services from March to April. No new students were added, and no students were transitioned out.

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## Staff Development - Year to Year



With the spring break and LEAP testing window being more in April this year limited instructional time, thus limiting the ability to observe and coach teachers. Formal observations not completed in March were finalized in April.

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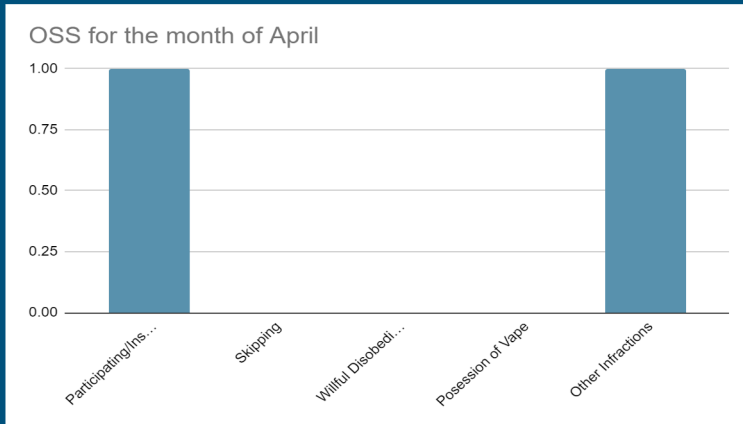
## Staff Development - Month to Month



March 2023 was much more productive as it was also the closing of the formal evaluation window. April had spring break and LEAP testing, therefore limiting availability to observe and coach the instructional staff.

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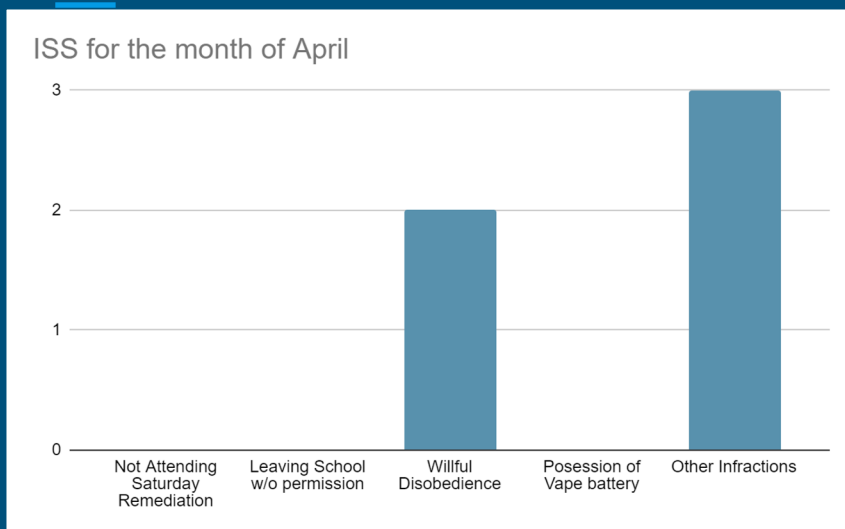
## Culture - OSS



The month of April would be considered an outlier in terms of the numbers due to Spring Break and LEAP Testing. Overall OSS numbers are still low. Through the efforts of the culture team having meaningful meditations, we have reduced scholars having physical altercations.

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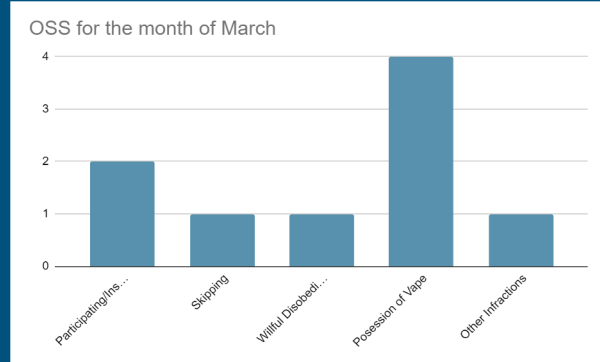
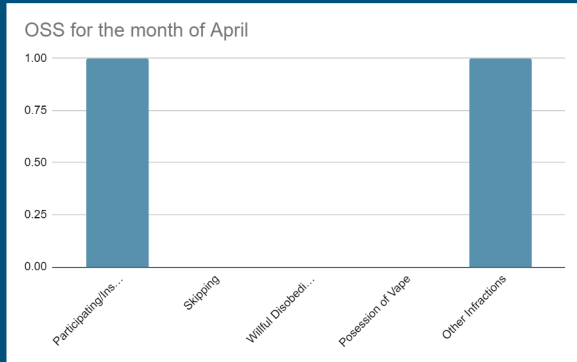
## Culture - ISS



There were five (5) ISS infractions for April. Two for willful disobedience and 3 for improper classroom behavior and profanity.

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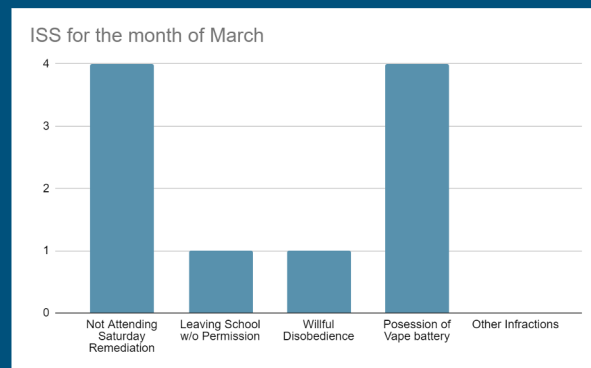
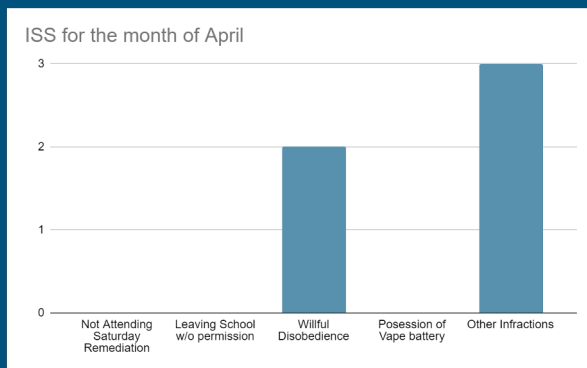
## Culture - Month to Month Comparison for OSS



The month to month comparison shows a dramatic decrease due to Spring Break and LEAP testing.

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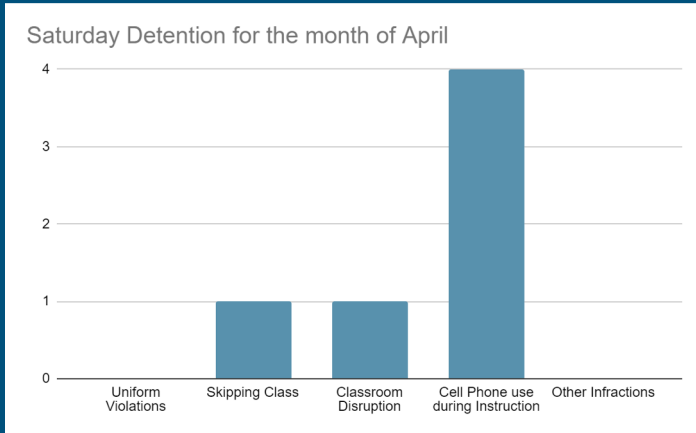
## Culture - Month to Month Comparison for ISS



The month to month comparison shows a dramatic decrease due to Spring Break and LEAP testing.

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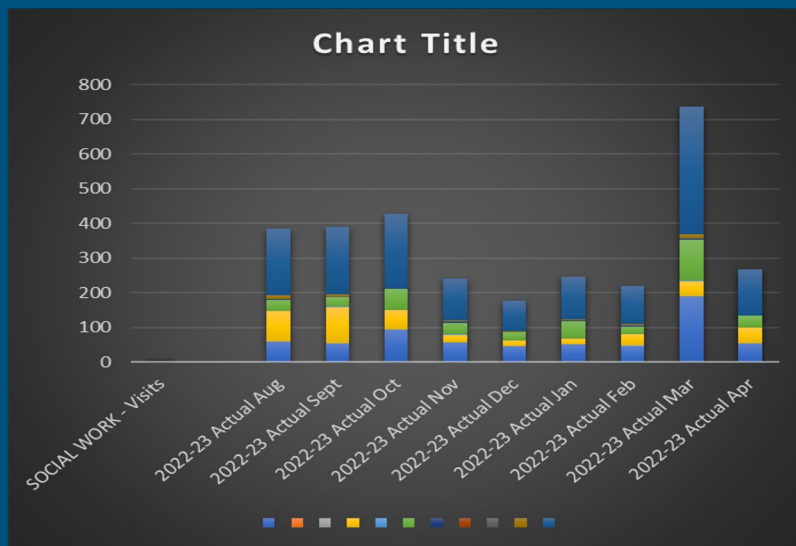
# Culture Saturday Detention



Saturday Detention has had a huge impact on the reduction of major infractions. There were six (6) Saturday detentions issued with the majority being due to cell phone use during instruction.

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# Social Work



- An attendance audit has been the focus of this month (priority to make sure students can pass/graduate)
- Sessions have decreased due to the focus on attendance, but students still receive services as needed.
- Mental health services are the most frequent sessions being rendered.
- LEAP testing took place beginning 4/24 which resulted in a decrease of sessions.

The social work department has sacrificed to support with credit recovery for students. Credit recovery began 4/3/22 and goes through 5/19/2023. We are grateful to be of assistance!

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## Assessments

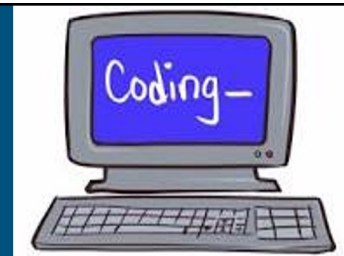
- LEAP 2025 Test Sessions were ongoing for the month of April through May 4th.
- The contents areas were English I and English II, Algebra I and Geometry, Biology and US History
- The testers that were enrolled in the LEAP course sections were required to report for testing.
- Retesters had an opportunity to sit for testing as well.

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## CTE Pathways

The CTE Pathways are listed below:

- Computer Science- the computer science CTE pathway is aligned with the Operation Spark Curriculum.
- Cosmetology- the cosmetology program will continue throughout the summer sessions.
- Delgado Community College would like to startup a new program of concentration in Biological Science.



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# Coversheet

## C SY 2023-2024 School Calendar

**Section:** II. Academic  
**Item:** B. C SY 2023-2024 School Calendar  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Calendar at a Glance 2023-2024 rev 2023.0207.pdf



# 2023-24 AT-A-GLANCE SCHOOL CALENDAR



## JULY

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

## AUGUST

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

## SEPTEMBER

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

## OCTOBER

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

## NOVEMBER

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

## DECEMBER

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

## July

New Hire Onboarding.....July 31

## August

Teacher Professional Development ..... August 1 – 8  
 Schedule Day.....August 7  
 First Day for Students (9<sup>th</sup> Grade) .....August 9  
 First Day for Students (10<sup>th</sup> -12<sup>th</sup> Grade) .....August 10

## September

Labor Day (School Closed) ..... September 4

## October

Fall Break .....October 12-13  
 Classes Resume.....October 16

## November

Thanksgiving Break (School Closed) ..... November 20-24  
 Classes Resume ..... November 27

## December

Early Dismissal (Exams).....December 13-19  
 Winter Break (School Closed).....Dec 20-Jan 2

## January

Professional Development (School Closed) .....January 3  
 Classes Resume..... January 4  
 Martin Luther King Holiday (School Closed) .....January 15

## February

Professional Development (School Closed) ..... February 9  
 Mardi Gras (School Closed).....February 12-16  
 Classes Resume.....February 19

## March

Professional Development (School Closed).....March 29

## April

Spring Break (School Closed) .....April 1- 5  
 Classes Resume.....April 8

## May

Early Dismissal (Exams)..... May 16-21  
 Last Day for Students.....May 22  
 Graduation..... May 23  
 Last Day for Faculty..... May 24  
 Memorial Day (Office Closed) .....May 27

## June

Summer Learning Program .....June 3-21

**The school day begins at 8:00 a.m. and ends at 3:30 p.m.  
 On Wednesdays, the school day ends at 1:30 p.m.**

**Early Dismissal is at 12:30 p.m.**

**After School Programs do not operate on early dismissal days nor on the  
 Fridays before holidays.**

**All dates subject to change.**

**Please note:** For more detailed information regarding school activities, please refer to the school's website: [www.ihsnola.org](http://www.ihsnola.org)

	Start / End Dates		Early Dismissal
	Holidays		Professional Development
	Parent Alert conference		End of Quarter

## JANUARY

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	29
29	30	31		

## FEBRUARY

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

## MARCH

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

## APRIL

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

## MAY

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

## JUNE

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28