



Voices for International Business and Education

VIBE Governance Committee Meeting

September 2022

Date and Time

Wednesday September 7, 2022 at 6:30 PM CDT

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Record Attendance			1 m
B. Call the Meeting to Order		Jennifer Lampton	
C. June 1, 2022 Governance Committee Meeting Minutes	Approve Minutes	Jennifer Gordon Lampton	1 m
II. Governance Committee Meeting Items			6:32 PM
A. Discuss 2022-2023 Goals for Governance Committee	Discuss	Jennifer Lampton	15 m
B. Vote on 2022-2023 Goals for Governance Committee	Vote	Jennifer Lampton	2 m

	Purpose	Presenter	Time
C. VIBE Board Recruitment 1. Males 2. Asian Community 3. Medicine 4. STEAM (Science, Technology, Arts, Mathematics) 5. Lawyers 6. Fundraisers 7. Strong Community and Governmental Connections	Discuss	Jennifer Lampton	10 m
D. Head of School Evaluation Committee - Description	Discuss	Jennifer Lampton	10 m
E. Succession Plan for Head of School Under New Leadership 1. Short-Term Succession Plan <ul style="list-style-type: none"> • "Acting HOS" • Interim HOS 2. Long-Term Succession Plan <ul style="list-style-type: none"> • What is our process for selecting a HOS? - internal v. external candidates, training within organization, etc. 	Discuss	Jennifer Lampton	10 m
F. Designation of Governance Committee Member for HOS Evaluation Committee <ul style="list-style-type: none"> • Need a representative from the Governance Committee to serve on the HOS Evaluation Committee • Committee meets 2 times (November - beginning of December) prior to mid-year assessment and 2 times (May-June) prior to end of year evaluation 	Discuss	Jennifer Lampton	5 m
III. Closing Items			7:24 PM
A. Important Dates Next Governance Committee Meeting: Wednesday, November 9, 2022, at 6:30 P.M. (following Facilities Meeting) - 1st Tuesday in November is Open House	FYI	Jennifer Lampton	2 m
B. Adjourn Meeting	Vote	Jennifer Lampton	

Coversheet

June 1, 2022 Governance Committee Meeting Minutes

Section:	I. Opening Items
Item:	C. June 1, 2022 Governance Committee Meeting Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Governance Committee Meeting on June 1, 2022

DRAFT



Voices for International Business and Education

Minutes

Governance Committee Meeting

VIBE Governance Committee Meeting

Date and Time

Wednesday June 1, 2022 at 6:30 PM

Location

International High School of New Orleans
727 Carondelet Street
New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

G. Medford, J. Lampton, K. Dwyer

Committee Members Absent

Q. Le, T. Carmouche

Guests Present

A. Berger, Cerrita Jones, Dennis Barnes, S. Thomas (remote), Tonya Winfield

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

C. May 3, 2022 Governance Committee Meeting Minutes

The minutes were not complete. Additional time is needed to review the minutes for approval.

II. Governance Committee Meeting Items

A. Prospective Board Member Interviews - Tonya Winfield, Cerrita Jones, and Dennis Barnes

Tonya Winfield:

- Product of Orleans Parish School. Masters in Criminal Justice. Is an associate psychologist in training. Former Police Officer for NOPD and Charity Hospital.
- Has seen a lot with children in various roles of employment. Students deserve more. Passionate about giving back to students. Can contribute knowledge, ideas, service and self.
- Role as Board member in supporting Admin: Is able to see how money impacts the services that children can see. Can contribute to looking at things through a different lens. Wants to support the internationalism of the school.
- Board Committees- Where do you see skills? Academic and HOS Eval Committee. A third would be Governance.
- Contribution of Time, Talent, and Financial Resources? Thinks contributions are important. Is willing to contribute to the school.
- Time Commitment with Board and committee meetings:
- IB Programme - Believes that input and ideas are required to ensure success.
- Languages: find the various languages very interesting.
- Academic Excellence Definition: enhancing students' knowledge to bring them to their maximum potential. Children deserve time and investment.
- Why VIBE Board: Researched the school. Interested in seeing the school become one of the top schools in the city. Will give attention to the school; playing a huge role in the school's success.
- Governance vs. Management: understands the difference.
- What else are you involved in that may conflict with your responsibilities? Strategic plan can take time. Middle school expansion will require more board participation. All of candidate's children are adults. Only work commitment Monday - Friday and Church on Sundays. Finishes school in August, so time availability will increase. Is available to give time to expansion and strategic plan.

The decision will be made by the board during the June meeting. Will send a follow-up email. Dates for Annual retreat - August 19 (evening) to August 20.

Cerrita Jones

- Accountant. Son is 6 years old and has ASD, GDD, and ADHD. He attended Oscar Dunn. The school decided to close abruptly. The admin and staff began to leave. How could board decide to let this happen? There was shock that there was not communication with families. This is tough on kids with ASD. Wants to ensure that other parents and students do not have to deal with situations like this. Business owner. Has been a business owner since 2017. A dedicated mother of 4 and a hard worker. Believes in the financial acumen of the school.
- Role as VIBE Board member: Has been on multiple boards. Usually as Treasurer. Understands the difference between management and governance.
- Top Committees: 1. Financial, 2. Facilities (can approach from a finance perspective, project management). 3. Development then 4. Governance.
- Time, Talent, Financial Resource:
- IB For All: Berger and Dwyer explained more.
- Languages: Is impressed by the languages we offer. Appreciates the diversity.
- Academic Excellence: Reaching the highest potential. All have different strengths and talents. But from a student perspective, experience motivation and push from teachers. Admin and stakeholders to motivate and push students to their fullest potential. Providing the resources and avenues for students.
- What else are you involved in that may conflict with your responsibilities? Strategic plan can take time. Middle school expansion will require more board participation. Does well with time management. Does not believe the time commitment will be a challenge.

Dennis Barnes

- May not be the best person but is the most consistent person for this position. Finds the best way to maneuver in life is consistency. Pace self and follows through. Foundation begins with family, military, AA male in New Orleans. Pays attention to details and learns from others. Passion is Business. Pharmacist by trade (XU). Relatable with youth of today. Youth need strong individuals to make themselves present and help guide them. In 2013, was in partnership with a school. Had to run own board. Had partnership with Walgreen's where students were able to have internships with any local store. Owned own pharmacy for 10 years. Would precept for XU students. Took time to build up the students. From a small country in South America, Guyana.
- How to translate vast experience into Board participation: All experiences brought him right here.
- As a parent: Has conversations with son. He provides clarity into what is going on at the school. Son is trying to maximize everything this school has to offer.
- Committees: 1. Academics, 2. Flexible; Knows facilities; Understands budget. Managed multi-million dollar company. Appreciates transitioning into middle school.
- IB Programme: First introduced to IB some 7 years ago. Puts students in a different bracket.

- Management vs. Governance: the bulk of experience is management. Had to experience governance with school he was in partnership with, but could learn more.
- Time, Talent and Resources: Anything done has to be done with purpose. Is willing to dedicate what is needed. Participation will be an honor.
- Interest in being on board: 6 months ago, being on the board was not a thought. The opportunity has since presented itself and Dr. Barnes want to contribute to the the school that is doing so much for son. Being able to contribute to the community is important. Is excited about it but knows it is not set in stone.
- Recommended by former HOS as being really involved. What can board do to get better parental participation? Implement something with fun - student/parent bball game.
- Annual Retreat - August 19-20. Hold for retreat.

B. Recommendation for VIBE Board Membership - Tonya Winfield, Cerrita Jones, and Dennis Barnes

T. Winfield: has time, is passionate, diverse background, passion for kids and education. Familiar with NOPS; good answer for Academic Excellence. Background is a benefit to the board. Is a go.

C. Jones: finance background. Story of son indicates that she would do what is best for our students. She wants to be on the Facility Committee. This is needed. Time commitment is a challenge. Concerned about comment of management vs governance. Business owner indicates that she should have flexibility with own schedule. She is a go.

D. Barnes: Board has been wanting a parent. Seems honored to be a part of the board. Has a lot to contribute as a parent, business owner, and operating a school. The general impression is that he is humble. He said whatever the board needs he will do.

G. Medford made a motion to recommend T. Winfield, C. Jones, D. Barnes as board members for the VIBE Board.

K. Dwyer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

III. Governance Housekeeping

A. 2021-2022 End of Year Board Assessment

Only 4 have completed the assessment. J. Lampton will send another push email for members to complete the assessment as soon as possible.

Suggestion is for the committee chairs to call the members

B. VIBE Board Meeting Evaluation - May 2022 Board Meeting

- Members thought meeting was effective.
- Members spent 20-30 minutes reviewing the materials before the meeting.
- Half of members admitted to participating in board activities outside of the board meeting.
- For June meeting, Dr. Medford will collect evaluations and report during retreat.

C. VIBE Board Policy Manual Clarification - Nomination/Approval of New Board Members

G. Medford made a motion to As a conditional board member, the nominee does not have any voting privileges but is able to participate in meeting discussions. Once the background check s completed and has been accepted by the board, The nominee transitions from conditional member to a full board member with voting privileges.

K. Dwyer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. VIBE New Board Member Orientation

- Orientation should occur in July.
- Will review the binder.
- D. Dwyer is available to assist.
- Location and Date are forthcoming.
- Suggestion is to have all committees review their section of the strategic plan prior to the retreat.

E. Head of School Evaluation Committee - Description

IV. Succession Planning

A. Organizational Structure Under New Head of School - Dr. Adierah Berger

Berger presented Org chart.

3 new positions were added: MYP Coordinator (Reimagine Schools); Finance Representative; Chief of Staff with focus on HR.

Chief of Staff will be HOS's right hand.

B. Succession Plan for Head of School Under New Leadership

V. Closing Items

A. Important Dates

June Board meeting is June 15

July 23 - Orientation to review board binder

Annual Board Retreat Aug 19-20

If anyone has any ideas, topics, or goals for the retreat, contact J. Lampton

B. Adjourn Meeting

K. Dwyer made a motion to Adjourn the meeting.

G. Medford seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:27 PM.

Respectfully Submitted,

A. Berger