



Voices for International Business and Education

Governance Committee Meeting

VIBE Governance Committee Meeting

Date and Time

Wednesday February 9, 2022 at 6:30 PM CST

Location

This meeting is held virtually. <https://ihsnola-org.zoom.us/j/89869154704?pwd=Zjh1U1UxYmV1UzZtQW5FR1FkK2tzZz09>

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Agenda

I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approve Minutes

Approve minutes for Governance Committee Meeting on January 5, 2022

II. Governance Committee Meeting Items

- A. Board Recruitment

Discussion about board recruiting efforts, especially as it relates to IHSNO alum and parent representative

B. Strategic Planning - Update

C. Succession Planning

III. Closing Items

A. Next Governance Committee Meeting

B. Adjourn Meeting

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Governance Committee Meeting on January 5, 2022

APPROVED



Voices for International Business and Education

Minutes

Governance Committee Meeting

VIBE Governance Committee Meeting

Date and Time

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Committee Members Present

G. Medford (remote), J. Lampton (remote), K. Dwyer (remote), Q. Le (remote)

Committee Members Absent

T. Carmouche

Guests Present

J. Tolston (remote), S. Thomas (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Lampton called a meeting of the Governance Committee of Voices for International Business and Education to order on Wednesday Jan 5, 2022 at 6:42 PM.

C. Approve Minutes

G. Medford made a motion to approve the minutes from November 2021 Governance Committee Meeting on 11-02-21.

K. Dwyer seconded the motion.

GM: Under third listing By Laws should be capitalized.

Sending out copy of RRO it should be noted who needs to send it out.

Section C - policies should be private what is this referencing?

JL - certain things shouldn't be public

GM - minutes should reflect "certain IHSNO that due to security reasons should not have public access"

The committee **VOTED** to approve the motion.

II. Review of 2021-2022 Governance Committee Goals

A. Board Recruitment

JL - emailed SW to provide an update on alumni involvement as well as parent involvement

KD asked if there is a PTO

JL yes there is but isn't successfully functioning which is why we are pushing for parent involvement on the board.

GM SW has an advisory council

JT there has been no response from neither parents and students for advisory council

JL not sure how to increase parent involvement

KD parent involvement tends to die down as the students get to HS

JL come up with creative ways to imagine PTO in a covid environment

ST - there are one-two parents that are interested as well as an alumni

B. Strategic Planning - Update

JL: met with Kevin from LAPCS to discuss the grant that supplies funding to hire someone to assist with strategic planning

Kevin has not responded to the email requesting to apply for grant

ST will follow up

C. Succession Planning

JL: Unaware of IHSNOs succession plan

GM: it is important for an organization to grow people from within. It is the boards responsibility on who the HOS is. If something was to happen to SW right now who would step into the HOS role?

If we do not have a plan in place I would encourage having one.

SL: What happened when the HOS passed away

KD: Board immediately decided they wanted to do a head search and interviewed candidates.

Would need a temp until the head search is complete.

GM: The success plan itself says this is how we look at replacing people.

JL: Maybe a hybrid approach - mentor staff but also search from the outside.

HOS criteria needs to be outlined.

If we have a grow from within approach - how would we foster this mentorship?

GM: This is the boards responsibility - the HOS can provide mentorship and recommend a candidate but the ultimate decision is the boards.

JL: short term - take HOS job description and decide that someone will fill the role on a temp basis or would the responsibilities be divided

KD: You can include in the plan that the work is being divided up but with one person overseeing.

Discuss next meeting: look at org chart and see who would step in short term and then create longer term criteria.

GM: Should get input from other board members.

KD: Get some samples from other Charter Schools or LAPCS, etc...

JL by March we need to finalize a short term plan.

KD: HOS searches take a long time.

D. Update Board Documents/Policies

JL: Working on the By Laws. Should be on the agenda to vote on during next meeting. School policies are now accessible and the website is being updated.

E. Roberts Rules of Order

Discussed By Laws and tie breaking

What is the best way to increase boards knowledge of RRO?

JL will find a RRO "cheat sheet" / FAQ to pass around to the board.

GM: Consider having a member to be more familiar to have that "guru" available.

KD: Knows how to look it up and has volunteered to be the "guru"

III. Closing Items

A.

Next Governance Committee Meeting

Tuesday February 1st at 630pm
JT reminder to ethics training
JL motioned to adjourn
GM second

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
J. Tolston