



Voices for International Business and Education

VIBE Academic Committee Meeting

Academic Committee

Date and Time

Tuesday April 13, 2021 at 6:00 PM CDT

Location

Virtual Meeting

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Topic: VIBE Academic Committee Meeting

Time: Tuesday, April 13, 2021 @ 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86232699522?pwd=V1hIMHlxZ3VyTWtDZWthSktKWnYydz09>

Meeting ID: 862 3269 9522

Password: 9h@Z=B

One tap mobile

+13017158592,,86232699522#,,,0#,,562050# US (Germantown)

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Dial by your location

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+1 312 626 6799 US (Chicago)

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+1 669 900 6833 US (San Jose)

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MISSION: To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages and intercultural appreciation to succeed in a global economy.

ACADEMIC COMMITTEE GOALS:

- **GOAL 1: Monitor and increase the progress of SPS.**
- **GOAL 2: Streamline the academic dashboard.**
- **GOAL 3: Monitor ACT Progress.**
- **GOAL 4: Monitor and increase the effectiveness of the distance learning program at IHSNO.**

Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Senate bill No 466 passed in 2020 to authorize public bodies to conduct certain meetings electronically during certain states of emergency or disaster;

Per RS 42:17.1 (2) (c):

Matters that are critical to the continuation of the business of the public body and that are not able to be postponed to a meeting held in accordance with the other provisions of this Chapter due to a legal requirement or other deadlines that cannot be postponed or delayed by the public body.

C. Approve Minutes: MARCH 9, 2021

Approve minutes for VIBE Academic Committee Meeting on March 9, 2021

II. SCHOOL CULTURE

A. CAPTURING KIDS' HEARTS

1. Results of 03-22-21 visitation/visitation committee members, etc.
2. Send sample lesson to Academic Committee members.
3. What is going wrong...obstacles?
4. What has been successful?
5. How can we improve our efforts in this endeavor?
6. What is being done to improve student attendance virtually and in-person learning?
7. Other comments and questions from Academic Committee members and faculty/staff.

B. UPDATES

1. IB Monthly Profile
2. Parent Engagement
3. Clubs and After-School Programs
4. Intercultural Appreciation

III. ACADEMICS/SCHOOL IMPROVEMENT

A. UPDATES

1. IB Programme/World Languages
2. Subject areas: English, mathematics, science, social studies, arts/athletics
3. Special Education
4. ELPT
5. RTI
6. LEAP 360
7. Mock ACT/ACT
8. Academic Dashboard with available data to date

B. SPECIAL REQUEST

The Academic Committee is requesting full data reports to be presented at the June 8, 2021 meeting on the following items:

- MOCK ACT Test Results
- ACT Test Results
- LEAP 360 Test Results
- Fall and Spring ELPT Test Results
- IB Examination Results
- Final report card/progress report grades for students by grade and subject area
- Capturing Kids' Hearts discipline data

- Suggestions for academic dashboard modifications/improvements, etc.

Please include the following: # students tested, grade levels of students tested, test results by subject area, etc.

IV. INFORMATION/TECHNOLOGY

A. UPDATES

- Distance Learning
- IHSNO Website
- Three Year Technology Plan

V. HEAD OF SCHOOL REPORT

A. UPDATES

- Return of students for in-person learning...status
- General COVID - 19 matters as related to curriculum, instruction and academics

VI. OTHER BUSINESS

A. OTHER BUSINESS

Next Meeting...May 11, 2021

B. PUBLIC COMMENT

VII. Closing Items

A. Adjourn Meeting

Coversheet

Approve Minutes: MARCH 9, 2021

Section: I. Opening Items
Item: C. Approve Minutes: MARCH 9, 2021
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for VIBE Academic Committee Meeting on March 9, 2021

APPROVED



Voices for International Business and Education

Minutes

VIBE Academic Committee Meeting

Academic Committee

Date and Time

Tuesday March 9, 2021 at 6:00 PM

Location

Virtual Meeting

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Topic: VIBE Academic Committee Meeting

Time: Tuesday, March 9, 2021 @ 06:00 PM Central Time (US and Canada)

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- **GOAL 1: Monitor and increase the progress of SPS.**
- **GOAL 2: Streamline the academic dashboard.**
- **GOAL 3: Monitor ACT Progress.**
- **GOAL 4: Monitor and increase the effectiveness of the distance learning program at IHSNO.**

Committee Members Present

G. Lazard (remote), G. Medford (remote), L. Scott Porter (remote), S. Thomas (remote)

Committee Members Absent

None

Guests Present

A. Berger (remote), J. Carreno (remote), K. Vo (remote), P. Recasner (remote), T. Huynh (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Lazard called a meeting of the Academic Committee of Voices for International Business and Education to order on Tuesday Mar 9, 2021 at 6:01 PM.

C. Approve Minutes: February 9, 2021 Meeting/February 27, 2021 Meeting

G. Medford made a motion to approve the minutes from VIBE Academic Committee Meeting on 02-09-21.

L. Scott Porter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. APPROVE MINUTES FOR FEBRUARY 27, 2021 ACADEMIC COMMITTEE MEETING

G. Medford made a motion to approve the minutes from VIBE Academic Committee Meeting on 02-27-21.

L. Scott Porter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. ACADEMICS/SCHOOL IMPROVEMENT

A. UPDATES

- G. Lazard said that the committee recognizes that the staff at IHSNO are working hard at the school's overall success.
- The report is given once a month to the Academic Committee.
- IB Program and world languages are getting ready to begin internal assessments. This will be for the IB Program. External Exams will be given to our students.
- IHSNO does not have a choice to have teacher-graded assessments any longer.
- All students will be sitting for external exams.
- Curriculum and Instruction are running smoothly for our teachers and students.
- Final Exams will begin in May.
- Feedback from teachers has been given recently.
- Special Education Dept. is down one staff member; however, the coordinator for that dept is doing really well at filling in.
- RTI Coordinator - Specifics about this were talked about.
- Leap 360 will start on March 15. In-person students will take it; however, there were not many students who took it on 2/27/2021. Most likely, it will be the same students taking Leap 360 the next time they take it.
- Academic Dashboard has been updated.
- ACT - today was the statewide ACT for 11th graders. 9th, 10th, and 12th graders took theirs virtual.
- March 23rd - students who are non-standard test-takers will be taking theirs separately.
- Standard test-takers would be finished more quickly than the non-standard test takers and then the transportation would be disrupted.
- Students who came to the building were offered breakfast and everything went according to plan during test-taking.
- Students followed social distancing rules very well when they came into the building to take their ACT tests.
- Mock ACT Test - Testing took place virtually.
- 9th - 12th graders all took part in the Mock ACTs. 80.7% of students participated in the Mock ACTs.
- The Data for the Mock ACTs can be located on the dashboard.

- The sample of the Mock ACT was not available online.
- Bootcamp - 4 students were interested. The cost of training teachers was pricy. It would cost about \$19,000 for the training. With only 4 students interested, it might not be feasible to participate in the Bootcamp.
- There was money that was set aside for the ACT preparation program.
- Starting ACT prep in an early grade should really help the students to score higher on their ACT scores.

B. DEEP DIVE INTO ACT AND STUDENT QUARTERLY REPORT CARDS

- IHSNO is in their 3rd quarter of report cards.
- Students are taking their assessments for their mid-term exams.
- Report cards will be distributed next week.
- Teacher grades are due.
- Distributing grades to families has gotten better than it was before.
- Attendance is a huge problem right now. They are not logging on to their classes online regularly.
- Students are not giving their time in class online like they would in in-person learning.

III. SCHOOL CULTURE

A. UPDATES

- The Culture Department gave updates about what they are doing to the Academics Committee Members.
- Attendance has been an issue and the culture department has been more hands-on with those students who have attendance issues.
- Parent Involvement details were discussed.

IV. INFORMATION/TECHNOLOGY

A. UPDATES

- The IT department gave updates about their department.
- Hotspots were talked about. They are trying to get the hotspots updated.
- The new website details were addressed.
- Students and teachers need updated laptops. The current laptops are about 4 and 5 years old.
- Tammy is working with a grant writer to locate and apply for grants that will allow laptop upgrades to Chromebooks.

- IT gave an update on what the IT technology plan approximately costs.
- The computer lab was discussed.

V. HEAD OF SCHOOL REPORT

A. UPDATES

- The Head of School Report was discussed briefly. This report is turned in on a monthly basis to the Academics Committee.

VI. OTHER BUSINESS

A. OTHER BUSINESS

- The next meeting will be April 13th, 2021.
- Academics Committee Members would like a deeper dive into CKH as it pertains to the students at IHSNO.

B. PUBLIC COMMENT

- There is no public comment.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:14 PM.

Respectfully Submitted,
G. Lazard

Documents used during the meeting

- minutes 02-27-21.pdf
- VIBE AC Committee Meeting-2021-0309.pdf
- Academic CMTE Dashboard-2021-0228.pdf
- ACT Prep Plan 2020.pdf
- IT 3-year Tech Plan-FINAL-2021-0228.pdf
- COVID-19 Expenditures as of-2021-0228.pdf

Coversheet

SPECIAL REQUEST

Section: III. ACADEMICS/SCHOOL IMPROVEMENT
Item: B. SPECIAL REQUEST
Purpose:
Submitted by:
Related Material: Monthly Report Presentation-2021-0331.pdf
Academic CMTE Dashboard 2021-0331.pdf



Academics Report

March 2021



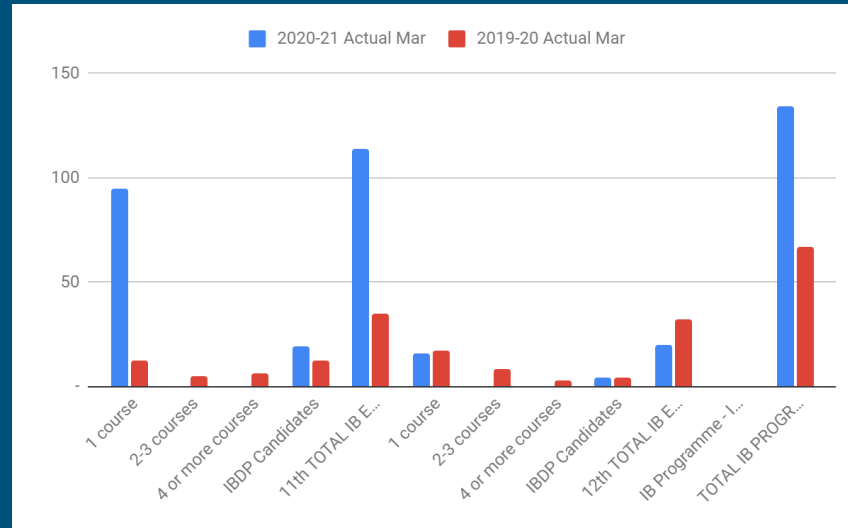
IHSNO Enrollment

Enrollment	Feb 2020	Mar 2020		Feb 2021	Mar 2021
9 th	117	118		105	108
10 th	103	103		89	90
11 th	98	96		91	90
12 th	123	121		90	90
Total	441	438		375	378

This month's data shows the comparison of March enrollment between 2020 and 2021. Enrollment February 2020 was 441 and March 2020 was 438, difference of three students. Enrollment for February 2021 was 375, and March was 379, a difference of four students.

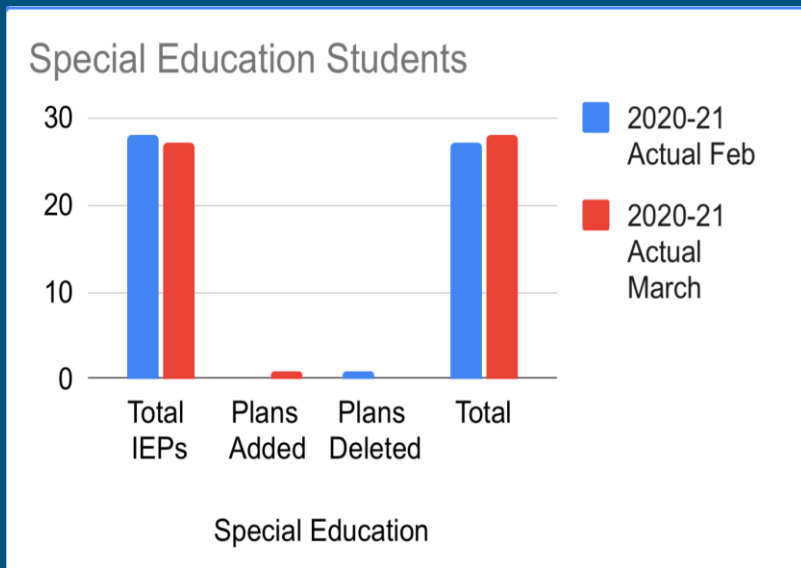


International Baccalaureate

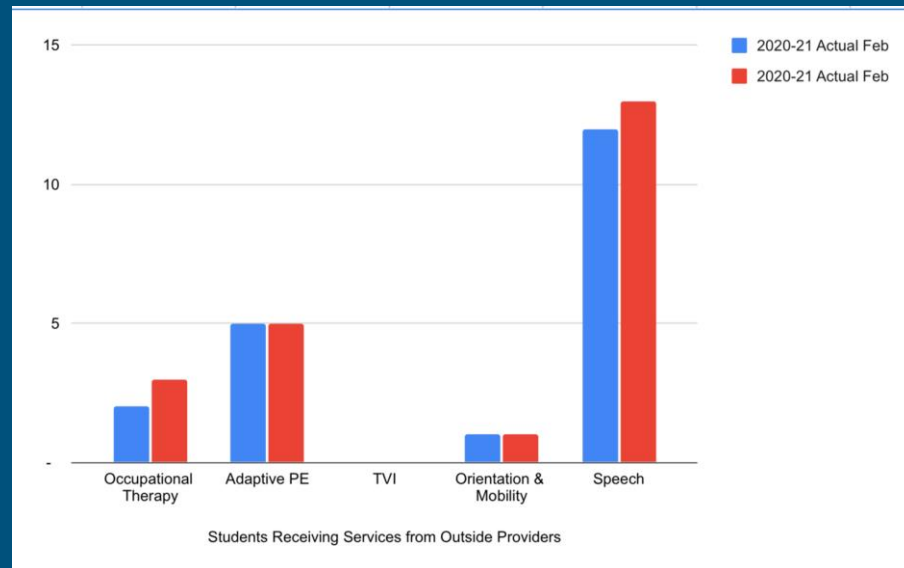


- IB Literature (English IV) HL Essay, TOK Essay and Extended Essay were submitted by seniors on March 15th
- Examinations will be taking place for seniors on campus at the end of April into May

Special Education

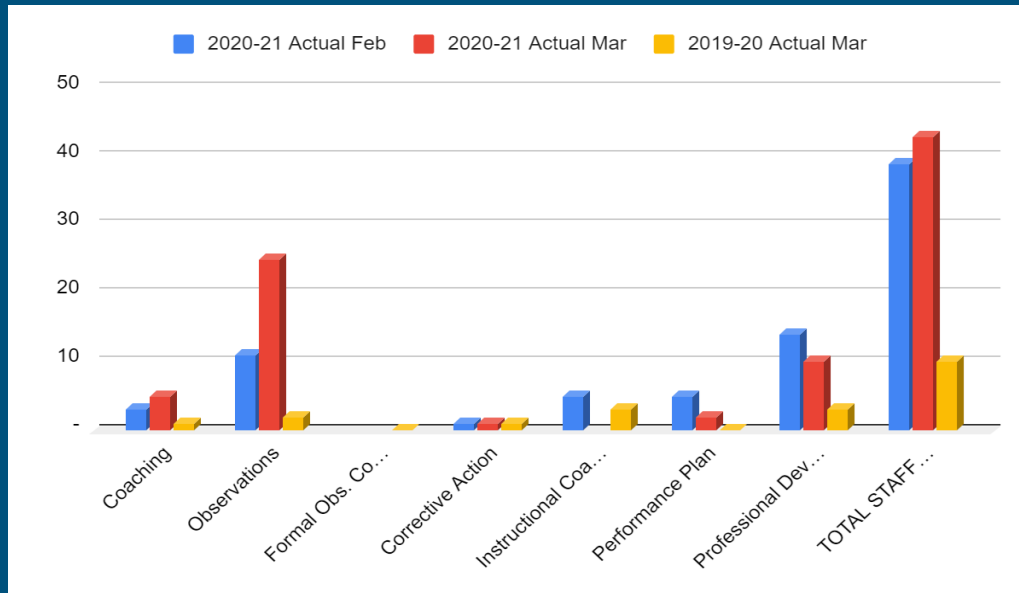


The number of IEPs increased by one this month. Total number of students with IEPs is 28.



In March 2021, number of students receiving Speech services increased from 12 to 13 and the number of students receiving OT increased from 2 to 3. A total of 22 students are receiving outside services.

Staff development

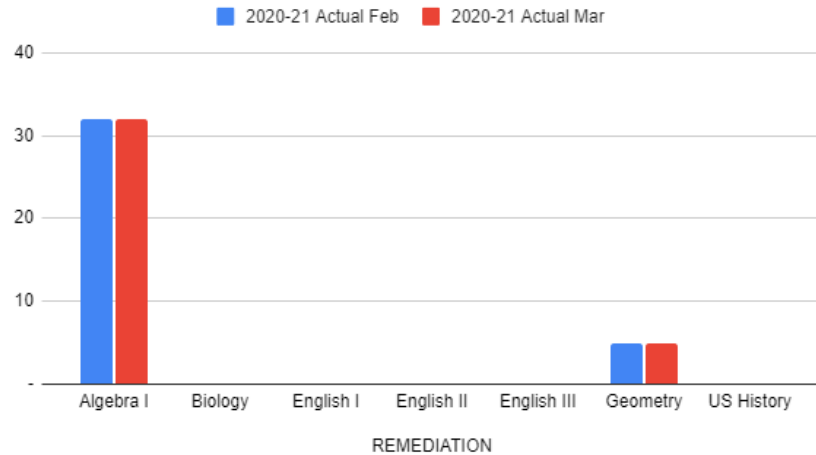


The month of March showed more activity in staff development than last year and February

- There were the same amount of corrective actions this month. There were more coaching conversations regarding interactions with parents and students during virtual learning, and staff attendance.
- There were more informal observations from the IC, with feedback to help teachers improve their practice
- Professional development hours were slightly lower this month. Faculty participated in IB, PBIS, Grade Level and Mock ACT training this month.

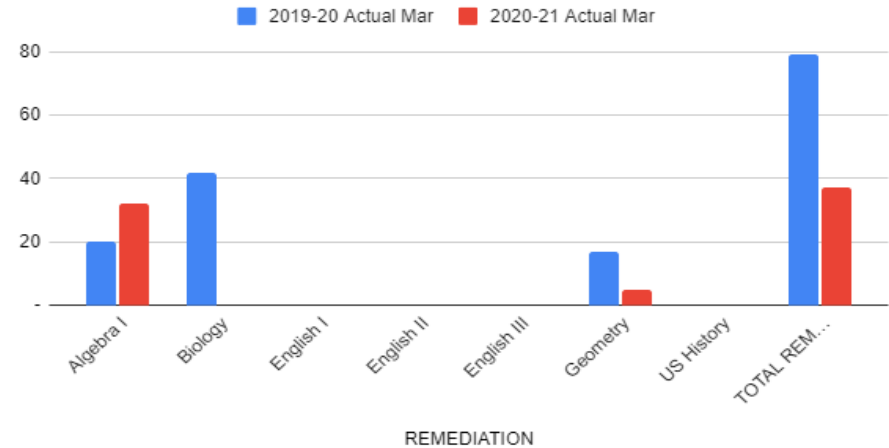
Remediation

2020-21 Actual Feb and 2020-21 Actual Mar



The intention was to update these numbers at the midterm; however, one of the LEAP math teachers has been out due to a medical condition. To ease the stress on the math department, it was decided to carry over the current group.

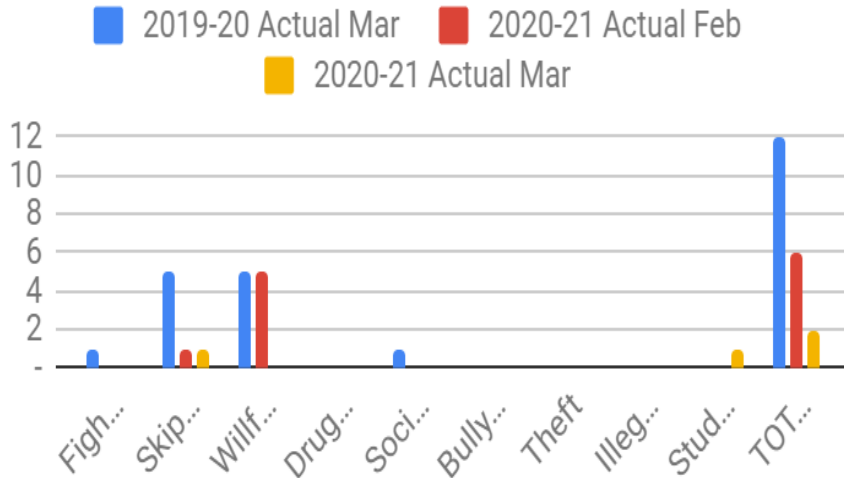
2019-20 Actual Mar and 2020-21 Actual Mar



The differences here will hold until the end of the year. Much of the disparity is because of the new schedule format. More accurate comparisons will arise during 21-22 with another year of semester-

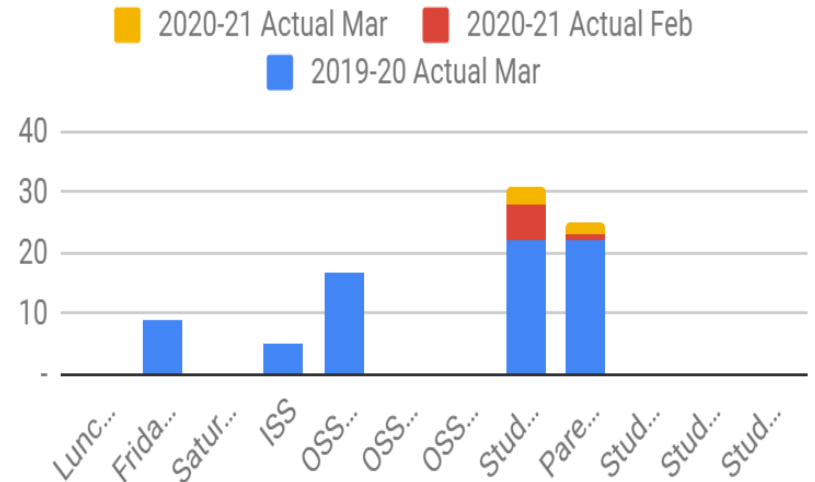
Culture

2019-20 Actual Mar, 2020-21 Actual F...



Major Discipline (School and Transportation) - Infractions

2019-20 Actual Mar, 2020-21 Actual Feb...



Major Discipline (School and Transportation)- Consequences

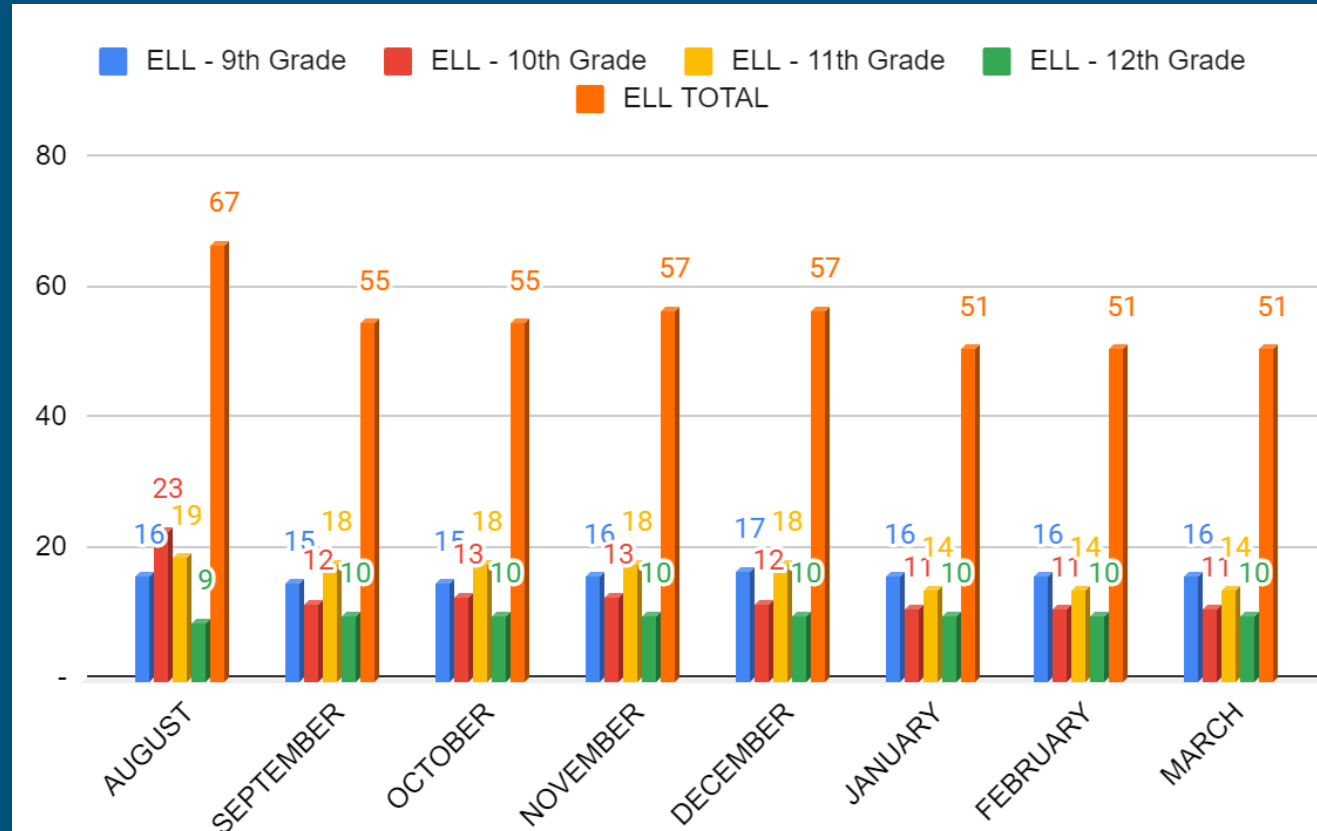
Culture

As it relates to disciplinary measures requiring intervention from the Culture Team, there continues to be minimal referrals. The limited number of referrals are due in large part to virtual/hybrid instruction and minor offenses that are able to be handled in the classroom by the teacher with the use of CKH and PBIS techniques.

Culture was requested as mediators in parent meetings at the request of teachers to facilitate healthy discussions surrounding student performance and low/failing grades. Positive resolutions resulted from conferences held.

ELL- Month to Month Comparison

ELL numbers have remained steady for the past three months. This is unusual compared to past years, as we are not getting new students enrolling from out of country. However, it also means we have had no students drop due to transfers or 15 day consecutive absences.



ELL- Year to Year Comparison

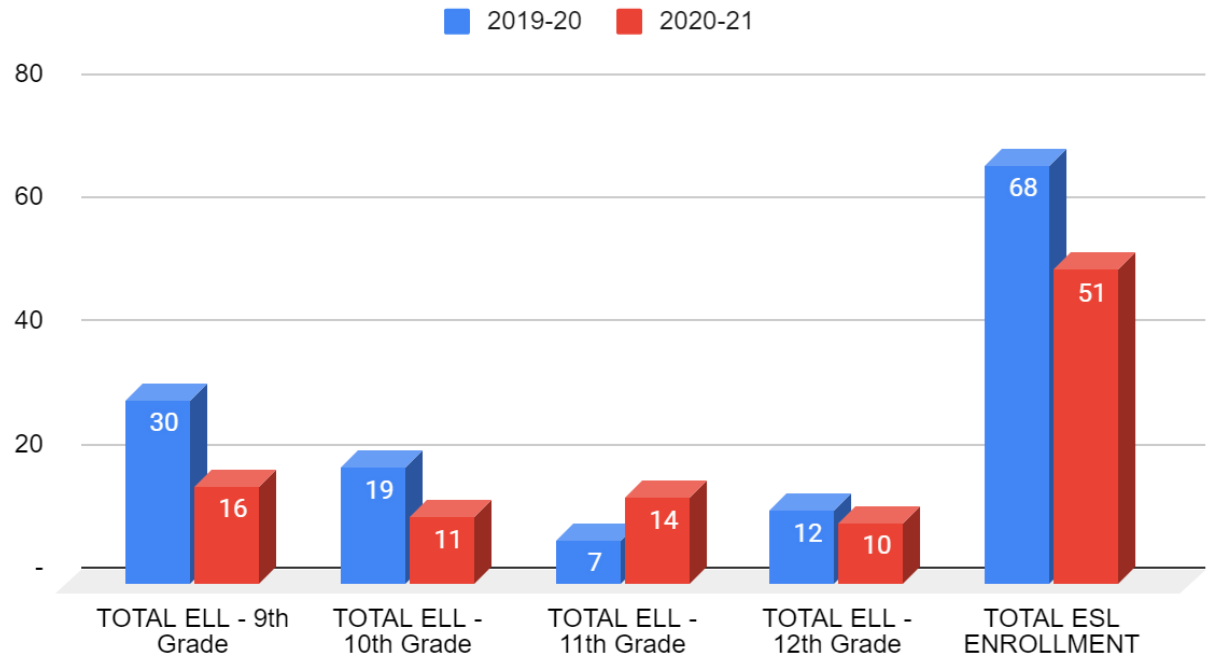
March Comparison

Enrollment of EL students is significantly lower this year due to:

- Fewer newly arriving students
- drops of 15 consecutive day absences

This data shows that ELs are a significant percentage of IHSNO's total enrollment.

2019-20 and 2020-21

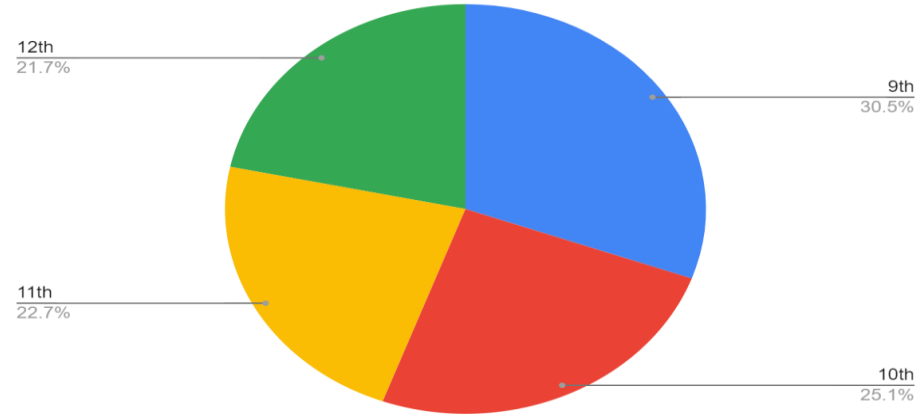


Social Work

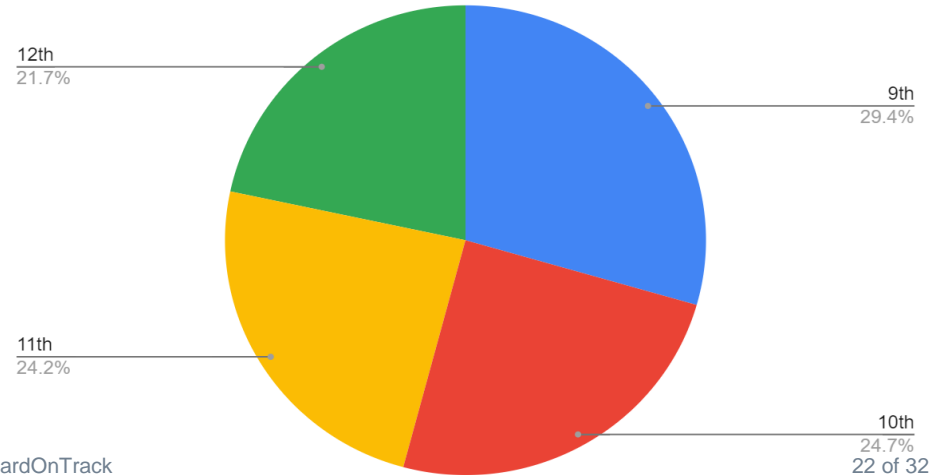
During the month of March, there was a slight decrease in the amount of students who missed 3 or more days.

This month, there was an increase of:

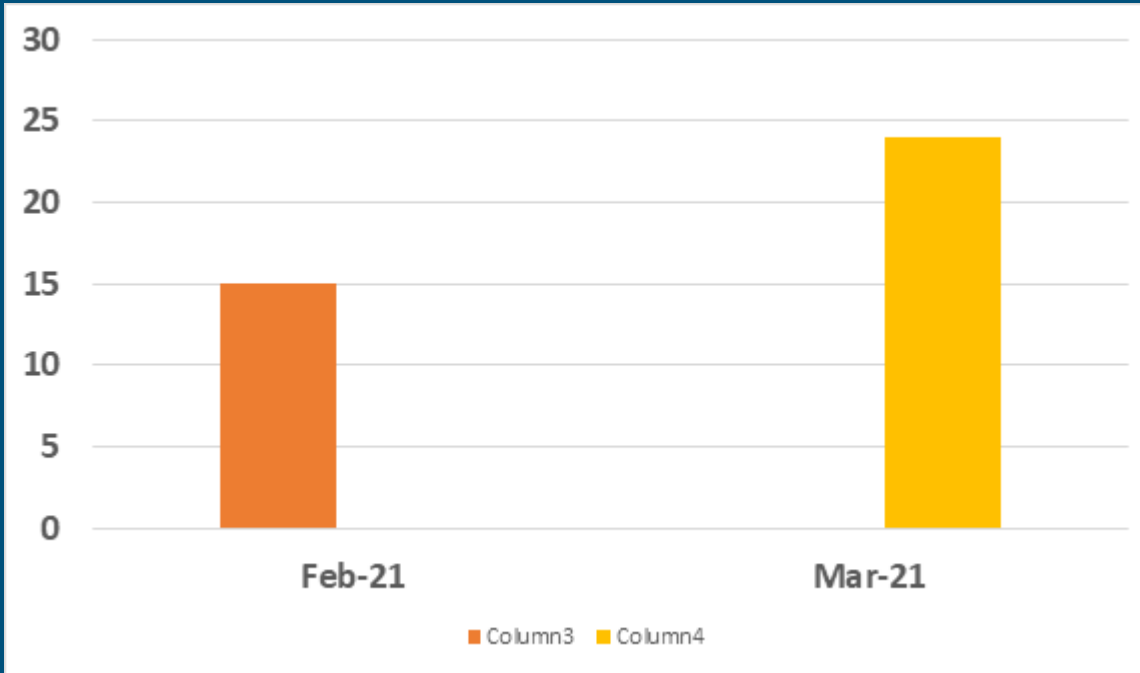
1. Home Visit
2. FINS referrals
3. Student emails/outreach
4. Parental Contact



March: Students missed 3 or more days



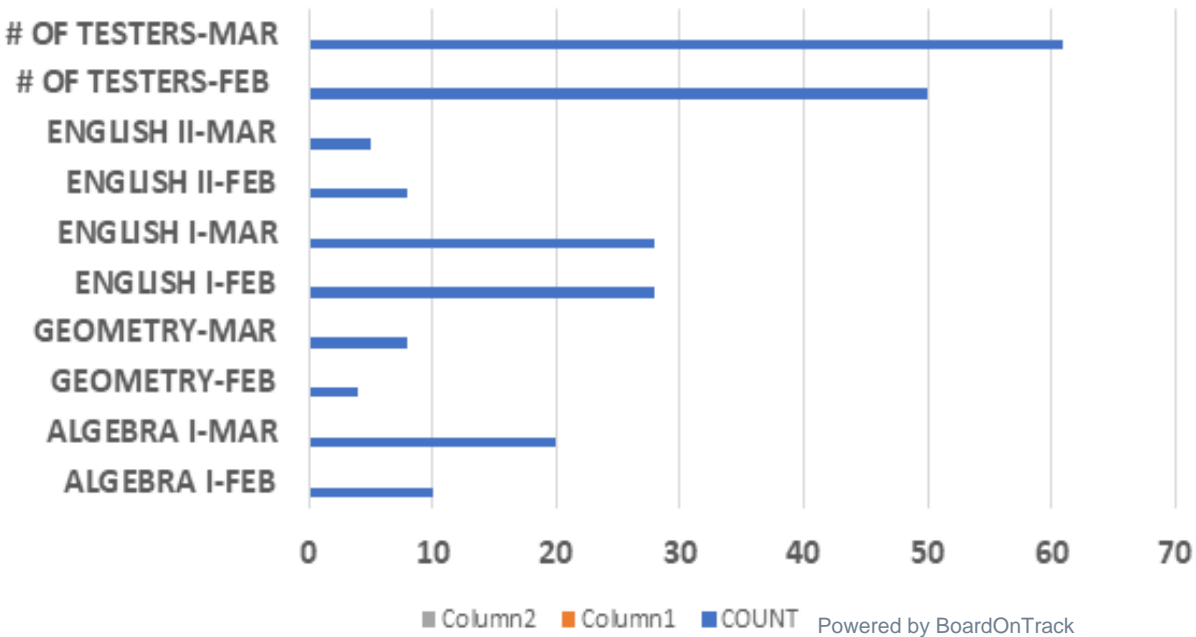
Counseling



Free Application for Federal Student Aid (FAFSA)- During the month of March 2021 10% of the senior class successfully completed their FAFSA application.

Assessment- LEAP 360 Attendance Tracker

LEAP 360 ATTENDANCE TRACKER



LEAP 2025/LEAP 360

February - # of Testers-(50)

March -# of Testers-(61)



As of March 2021

Enrollment - Grade	2020-21 Projected	2020-21 Seat Target	2020-21 Actual	Variance	Demo	Demo Count	Demo %
9th grade	150	225	108	(42)	Asian	7	1.9%
10th grade	127	150	90	(37)	Black	239	63.2%
11th grade	100	100	90	(10)	Hispanic	107	28.3%
12th grade	92	90	90	(2)	White	22	5.8%
TOTAL ENROLLMENT	469	565	378	(91)		375	99%

other 3

ENROLLMENT Programs	Special Education (IEP)	504 Plans	English Language Learners	Dual Enrollment	Industry Based Credential	ACT Supports	After School Tutoring	IB Course Option	Full IB
9th grade	2	5	16	1	-	-	30	-	-
10th grade	9	5	11	10	-	-	6	-	-
11th grade	8	4	14	27	-	-	9	95	19
12th grade	9	1	10	46	-	-	5	16	4
TOTAL ENROLLMENT	28	15	51	84	-	-	50	111	23

Staffing	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Budgeted	Average
AC - Instruction	33.25	32.25	31.25		34.00	32.25
AC - Non-Instruction	9.50	9.50	9.50		9.50	9.50
AC Admin	6.00	6.00	5.00		8.00	5.67
Development	-				1.00	-
Facility	2.00	3.00	2.00		2.00	2.33
Finance	2.00	2.00	2.00		2.00	2.00
Food Service	2.50	1.50	1.50		2.50	1.83
Technology	2.00	2.00	2.00		2.00	2.00
Head of School	2.00	2.00	2.00		2.50	2.00
Total Employees	59.25	58.25	55.25	-	63.50	43.19
Teacher Student Ratio	14.25:126	-1:1	#DIV/0!	#DIV/0!	64:1	



As of March 2021

Staffing Changes	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Budget	Average
Academic	-	1	2			1
Development	-					-
Facilities	-	1				1
Finance	-					-
Food Services	1		1			1
Technology	-					-
Head of School	-					-
Total Employees	58	2	3	-	-	2
Professional Development Hours	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Total	Average
Academic	65	74	68	-	207	52
Development	2		-	-	2	1
Facilities	25	17	5	-	47	12
Finance	25	20	-	-	45	11
Food Services	12		-	-	12	4
Technology	60	1	-	-	61	15
Head of School	50	44	80	-	174	44
Total Hours	239	156	153	-	548	138



As of March 2021

Initial Diagnostic Scores	9th	10th	11th	12th	MAP's TOTAL Avg	Target	Variance
Algebra 1	-				-	275	(275)
Biology	-				-	100	(100)
English 1	-				-	150	(150)
English 2	-				-	275	(275)
Gemotry	-				-	100	(100)
US History	-				-	300	(300)

LEAP 360 Interim Assessments	October	January	March	MAP's TOTAL Avg	Target	Variance
Algebra 1	-			-	-	-
Biology	-			-	-	-
English 1	-			-	-	-
English 2	-			-	-	-
Gemotry	-			-	-	-
US History	-			-	-	-

LEAP 2025 Assessment	20-2021 Passing	20-2021 College	20-2021 Passing Goal	20-2021 College Goal	Variance	2019-20 Passing	2019-20 College	19-2020 Passing Goal	19-2020 College Goal	Variance
Biology	94.0%		84.00%	28.00%	38.0%	N/A	N/A	84.00%	28.00%	#DIV/0!
English 1			89.00%	44.00%	#DIV/0!	N/A	N/A	89.00%	44.00%	#DIV/0!
English 2	82.0%		85.00%	47.00%		N/A	N/A	85.00%	47.00%	
English 3			N/A	N/A	#DIV/0!	N/A	N/A	N/A	N/A	#DIV/0!
Algebra 1	95.0%		90.00%	38.00%	31.0%	N/A	N/A	90.00%	38.00%	#DIV/0!
Geometry	96.0%		95.00%	34.00%	31.5%	N/A	N/A	95.00%	34.00%	#DIV/0!
US History	50.0%		74.00%	29.00%	-1.5%	N/A	N/A	74.00%	29.00%	#DIV/0!
TOTAL SAA	69.5%	0.0%	86.2%	36.7%	#DIV/0!	0.0%	0.0%	86.2%	36.7%	#DIV/0!



As of March 2021

LEAP 2025/EOC Assessment	18-2019 Passing	18-2019 College	18-2019 Passing Goal	18-2019 College Goal	Variance	17-2018 Passing	17-2018 College	16-2017 Passing	16-2017 College	15-2016 Passing	15-2016 College
Biology	87.00%	36.00%	90.0%	50.0%	-8.5%	92.5%	48.3%	94.6%	72.1%	85.7%	59.5%
English 1	63.00%	28.00%	N/A	N/A	#DIV/0!	N/A	N/A	N/A	N/A	N/A	N/A
English 2	75.00%	36.00%	95.0%	75.0%	-29.5%	96.7%	80.6%	99.2%	80.3%	92.2%	80.3%
English 3	82.56%	41.28%	100.0%	90.0%	-33.1%	94.1%	85.4%	94.7%	91.5%	97.1%	83.3%
Algebra 1	78.00%	17.00%	90.0%	70.0%	-32.5%	78.3%	50.9%	85.4%	53.1%	82.1%	55.7%
Geometry	94.00%	15.00%	90.0%	50.0%	-15.5%	75.4%	40.2%	78.8%	41.6%	83.3%	50.0%
US History	74.00%	18.00%	100.0%	95.0%	-51.5%	96.9%	65.0%	96.1%	71.6%	89.6%	78.3%
TOTAL SAA	92.3%	31.9%	94.2%	71.7%	#DIV/0!	89.0%	61.7%	91.4%	68.4%	88.3%	67.9%
ACT Assessment	20-2021 Actual	20-2021 Goal	Variance	2019-20 Actual	19-2020 Goal	Variance	18-2019 Actual	18-2019 Goal	Variance	17-2018 Actual	17-2018 Goal
English	13.5	18.0	-4.5	15.1	18.0	-2.9	16.5	18.0	-1.5	0.9	0.5
Math	14.5	22.0	-7.5	15.9	22.0	-6.1	16.5	22.0	-5.5		
Reading	14.2	22.0	-7.8	16.9	22.0	-5.1	17.1	22.0	-4.9	0.9	0.9
Science	16.5	23.0	-6.5	17.1	23.0	-5.9	16.8	23.0	-6.2	0.8	0.5
STEM		22.5	-22.5	16.7	22.5	-5.8	16.9	22.5	-5.6	0.8	0.4
Composite	15.1	21.0	-5.9	16.4	21.0	-4.6	16.9	21.0	-4.1	1.0	0.7
TOTAL SAA	12.3	21.4	-9.1	16.3	21.4	-5.1	16.8	21.4	-4.6	0.7	0.5
High School Progress Index	Entry 9th Graders	9th Graders Passing	9th Graders Not Passing	Area of Deficiency	Target	Variance					
Math	-			-	275	(275)					
English LA	-			-	100	(100)					
Science	-			-	150	(150)					
History/Civics	-			-	275	(275)					



As of March 2021

ELPT	9th	10th	11th	12th
Spring				
Emerging				
Progressing				
Proficient				
Fall				
Emerging				
Progressing				
Proficient				

Strenght of Diploma Index	IB Program Credits Earned	No. Students Earning IB Credit	% Students Earning IB Credit	Industry Based Credential	No. Students Ind. Based Cred'l	% Students Ind. Based Cred'l	College Credits Earned	No. Students Earning College Credit	% Students Earning College Credit
Math									
English LA									
Science									
History									
Arts									
World Language									

Strenght of Diploma Index	Grad. Seniors	Grad. Cohort	Top Gains	Equity Honoree
Math				
English LA				
Science				
History				
Arts				
World Language				

Coversheet

UPDATES

Section: V. HEAD OF SCHOOL REPORT
Item: A. UPDATES
Purpose: Discuss
Submitted by:
Related Material: SBA Proposal Utilization-2021-0412.pdf



SBA LOAN UTILIZATION

April 2, 2021

In July 2020, IHSNO was awarded a Small Business Administration Loan for \$150,000. There are significant projects (computer lab, facility enhancements, replacement of doors, etc.) that can be completed utilizing the funds from the SBA Loan. The loan repayment period begins July 2022, with interest accruing through the life of the loan.

CHALLENGE

We have sought funding to forward many projects around the school to improve student performance and keep the Rabuoin campus safe and academically forward looking. To date, we have not been able to secure the necessary grant funding for full implementation of the items in this proposal.

BENEFIT

IHSNO could move forward in creating an onsite computer lab including computers, furniture, and updates to the physical classroom space, modernizing technology by purchasing additional

Item/Event	Unit Cost	Amount	Total Cost
Computer LAB			
Furniture	\$1,000	10	\$10,000
Electrical	\$6,000	1	\$6,000
Paint	\$1,500	1	\$1,500
AC	\$6,500	1	\$6,500
Computer (Macs)	\$1,500	23	\$34,500
Flooring	5000	1	\$5,000
			\$0
Total LAB Cost			\$63,500
Chromebooks	\$300	135	\$40,500
Cameras	\$850	15	\$12,750
1st Floor Door Alley	\$2,380	1	\$2,380
3rd Floor Emg Exit	\$3,486	1	\$3,486
Room purifiers	\$650	30	\$19,500
Emergency Exit Doors	\$2,500	2	\$5,000
Gate	\$3,000	1	\$3,000
			\$150,116

Chromebooks for students, and further securing the campus through replacing doors, installing additional cameras, installing electronic door access. These improvements are about utilizing long-term financing with the intent of repayment within three-years of funds utilization.

SBA fund utilization has fewer use restrictions than does CARES Act and allows for discretion at the organizational level. Using the SBA funds will provide immediate funding of projects that we have been seeking grant funding and have yet to achieve.

We need approximately 400 Chromebooks to ensure students have the most updated devices when working on and away from campus. We are seeking to acquire Chromebooks through grants; however, through the SBA Loan we can make the first set of acquisitions soon to ensure the Computer Lab is completed for the 2021-2022 school year.

The security of the facility is an on-going concern. We have identified malfunctioning doors, dead spots in camera coverage, and installation of a fencing to safeguard IHSNO after hours. Making these improvements will ensure our campus has the needed security and regulated staff access.

RECOMMENDATION

IHSNO will receive ESSERF II and III funding; however, these funds have stricter considerations with greater focus on directly addressing student learning progression. The SBA Loan restrictions were based on needs of organization to overcome the COVID-19 impacts and to provide a smoother path for re-opening to full in-person learning.

We are seeking to use the SBA Loan for the items mentioned above and continue seeking grants to fill voids in funding.