



Voices for International Business and Education

VIBE Facility Committee Meeting

Facility Committee

Date and Time

Thursday April 1, 2021 at 5:30 PM CDT

Location

International High School of New Orleans
Community Room
727 Carondelet Street
New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Senate bill No 466 passed in 2020 to authorize public bodies to conduct certain meetings electronically during certain states of emergency or disaster;

Per RS 42:17.1 (2) (c):

Matters that are critical to the continuation of the business of the public body and that are not able to be postponed to a meeting held in accordance with the other provisions of this Chapter due to a legal requirement or other deadlines that cannot be postponed or delayed by the public body.

- C. Approve March 2, 2021 Minutes

II. Committee Business

- A. Update on 2020-2021 Goals for Facilities Committee

Goal 1: IHSNO Admin to set up meeting with OPSB Admin re OPSB intentions for Rabouin Building and work with VIBE Board to develop agenda

Goal 2: Maintenance/preservation of facility using current funds

- List of maintenance issues
- Triage matters
- Project scoping; short term (3-6 mos), mid term (6-12 mos), long term (>1 yr)

Goal 3: Define facility options for IHSNO

- B. COVID-19 matters

Discuss COVID-19 matters related to facility

- C. Facilities Report / Major Projects Update

1. Discuss the status of the OPSB-funded basement improvements project.
2. Discuss monthly facilities report and triage list.
3. Discuss the coming month's priorities and goals.

III. Other Business

- A. Next Meeting: May 4, 2021

- B. Public Comment

IV. Closing Items

- A. Adjourn Meeting

Coversheet

Approve March 2, 2021 Minutes

Section: I. Opening Items
Item: C. Approve March 2, 2021 Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for VIBE Facility Committee Meeting on March 2, 2021

APPROVED



Voices for International Business and Education

Minutes

VIBE Facility Committee Meeting

Facility Committee

Date and Time

Tuesday March 2, 2021 at 5:30 PM

Location

International High School of New Orleans
Community Room
727 Carondelet Street
New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

A. Tufail (remote), G. Lazard (remote), J. Giovengo, Jr. (remote), L. Scott Porter (remote), S. Olivier (remote), S. Thomas (remote), S. Wilson (remote), T. Huynh (remote)

Committee Members Absent

K. Vo

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Tufail called a meeting of the Facility Committee of Voices for International Business and Education to order on Tuesday Mar 2, 2021 at 5:32 PM.

C. Approve February 2, 2021 Minutes

G. Lazard made a motion to approve the minutes from VIBE Facility Committee Meeting on 02-02-21.

L. Scott Porter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Committee Business

A. Update on 2019-2020 Goals for Facilities Committee

- The Facilities Committee Goals were recited.
- There was a discussion about options for moving the building.
- There were other options that were addressed that are pertaining to the move of IHSNO and the committee talked about which one would be the best for IHSNO.
- There was a discussion about the OneApp system.
- The OneApp system is a requirement of New Orleans Charter Schools.
- Participation in OneApp creates barriers for IHSNO future students.
- The likelihood of IHSNO getting another building in New Orleans is highly unlikely.
- Updates and renovations for the IHSNO building were spoken about.
- There was a discussion about itemizing lists from small, medium, and large jobs.
- A better characterization of the jobs or projects that are going on were discussed.
- The lease with OPSB was discussed. The meeting with OPSB will take place soon and details of items to talk about were discussed.
- IHSNO should come to a meeting with OPSB with questions and defined items to talk about.
- The Facilities Committee will discuss renovations with OPSB.
- There was more detailed talk about the balance of New Orleans Schools and their renovation approvals that schools receive.

B. COVID-19 matters

- The handwashing station has been installed. This is COVID-19 list is very minimum.
- There are not any large items that are on the COVID-19 list at this time.
- The only item that is left on the COVID-19 list would be for the security camera that is needed in the isolation room.
- The isolation room is for sick students who are waiting for family member to pick up.

C.

Facilities Report / Major Projects Update

- At this time, the basement project is still going on.
- The project is moving along quicker than was estimated.
- The waterproofing was completed in the basement.
- The air conditioning is almost completed also in the basement.
- IHSNO employees are not involved with the basement renovation.
- The triage was addressed. The building is in good shape.
- Trainings for facilities staff were discussed. It would class like electrician work and plumbing, and other ones.
- At this time, the facilities department is on track with any projects that have been going on.
- The meeting with OPSB was discussed. It should take place soon. Some committee members will be attending.

III. Other Business

A. Next Meeting: April 6, 2021

- The next meeting will take place on April 6, 2021.

B. Public Comment

- There was no public comment.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:12 PM.

Respectfully Submitted,
A. Tufail

Documents used during the meeting

- COVID-19 Expenditures as of-2021-0228.pdf
- VIBE-FAC-Monthly Report 2021-0228.pdf

Coversheet

Facilities Report / Major Projects Update

Section: II. Committee Business
Item: C. Facilities Report / Major Projects Update
Purpose: FYI
Submitted by:
Related Material: Facility Monthly Report-2021-0331.pdf

INTERNATIONAL HIGH SCHOOL OF NEW ORLEANS

FACILITY DEPARTMENT

AS OF MAR 2021

	# This Month	Total YTD	Prior Year	Annual Goal	Variance
Number of Tickets	-	-			-
Number of Tickets Completed	-	-			-
Completed Projects	-	-			-
Total Tasks	-	-	-	-	-
Average Days Ticket Open		-			-
# Staff members	3	3	2	3	-
Safety Issues		-			-
Security Issues	2	2			2
Maintenance Issues	4	4			4
Inspections	1	1			1
Projects	2	2			2
Expenses	\$ 2,500	\$ 2,500	\$ 30,000	\$ 32,500	\$ (30,000)

Safety Issues:			
Security Issues	Need additional security cameras to cover blind spots		
	ID entry access - magetic doors		
Maintenance Issues	Winndow leaks - Glazing mission/Rusted windows	Capital project	
	Exterior building needs mortar and tuck pointing, waterproofing and painting	Capital project	
	New doors needed for classroom 316 & alley	Capital project	
	Windows needs replacing	Capital project	
	Roof and inspection completed and punchlist inspection pending		

INTERNATIONAL HIGH SCHOOL OF NEW ORLEANS

FACILITY DEPARTMENT

AS OF MAR 2021

Inspections			
Projects	A/C eplace all broken units	Order pending	
	Basement project should be completed by aprils 23, 2021	23-Apr	



April — Balanced

I show leadership by developing intellectually, physically and emotionally.