



Voices for International Business and Education

VIBE Facility Committee Meeting

Facility Committee

Date and Time

Tuesday September 1, 2020 at 5:30 PM CDT

Location

International High School of New Orleans
Community Room
727 Carondelet Street
New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Agenda

I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve August 4, 2020 Minutes

II. Committee Business

A. COVID-19 matters

Discuss COVID-19 matters as related to facility

B. Update on 2019-2020 Goals for Facilities Committee

Goal 1: IHSNO Admin to set up meeting with OPSB Admin re OPSB intentions for Rabouin Building and work with VIBE Board to develop agenda

Goal 2: Maintenance/preservation of facility using current funds

- List of maintenance issues

- Triage matters

- Project scoping; short term (3-6 mos), mid term (6-12 mos), long term (>1 yr)

Goal 3: Define facility options for IHSNO

C. Facilities Report / Major Projects Update

1. Discuss the status of the OPSB-funded basement improvements project.
2. Discuss monthly facilities report and triage list.
3. Discuss the coming month's priorities and goals.

III. Other Business

A. Next Meeting: October 6, 2020

B. Public Comment

IV. Closing Items

A. Adjourn Meeting

Coversheet

Approve August 4, 2020 Minutes

Section:	I. Opening Items
Item:	C. Approve August 4, 2020 Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for VIBE Facility Committee Meeting on August 4, 2020

APPROVED



Voices for International Business and Education

Minutes

VIBE Facility Committee Meeting

Facility Committee

Date and Time

Tuesday August 4, 2020 at 5:30 PM

Location

International High School of New Orleans
Community Room
727 Carondelet Street
New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

A. Tufail (remote), G. Lazard (remote), J. Giovengo, Jr. (remote), K. Vo (remote), L. Scott Porter (remote), S. Thomas (remote), S. Wilson (remote)

Committee Members Absent

S. Olivier

Guests Present

T. Huynh (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

A. Tufail called a meeting of the Facility Committee of Voices for International Business and Education to order on Tuesday Aug 4, 2020 at 5:54 PM.

A. Tufail called a meeting of the Facility Committee of Voices for International Business and Education to order on Tuesday Aug 4, 2020 at 5:54 PM.

C. Approve April 7, 2020 Minutes

A. Tufail made a motion to approve the minutes from April Facilities Committee Meeting on 04-07-20.

G. Lazard seconded the motion.

Tentatively approved pending verification of the Roberts Rules of Order for approval.

The committee **VOTED** unanimously to approve the motion.

II. Committee Business

A. COVID-19 matters

Committee wants a total priority and costs around the COVID-19 budget draft.

B. Update on 2019-2020 Goals for Facilities Committee

Kevin Katner will continue serving on the committee.

Goal 1: IHSNO Admin to set up a meeting with OPSB Admin re OPSB intentions for Rabouin

Building and work with VIBE Board to develop agenda

Goal 2: Maintenance/preservation of the facility using current funds

- List of maintenance issues

- Triage matters

- Project scoping; short term (3-6 mos), mid-term (6-12 mos), long term (>1 yr)

Goal 3: Define facility options for IHSNO

Action Items in future meetings are directly related to these goals.

C. Facilities Report / Major Projects Update

No report provided at this meeting. The FC Admin will have a more detailed report at the September 1, 2020 meeting.

Initiate contact with the OPSB:

- Engage an architect through the OPSB regarding the modernization of Rabouin.

- Continue meeting monthly for the foreseeable future.
- Meetings will continue via Zoom.

Introduction of John Giovengo.

III. Other Business

A. Next Meeting: September 1, 2020

Agenda:

- Architect work for the Basement (expected dates for construction to take place)
- The architect for the building
- OPSB/IHSNO lease expectations (attached to the next meeting)

B. Public Comment

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,

A. Tufail