



Voices for International Business and Education

Finance/Development Committee Meeting

Date and Time

Wednesday September 25, 2024 at 5:30 PM CDT

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

<https://www.youtube.com/@IHSNOLA>

Agenda

		Purpose	Presenter	Time
I.	Opening Items			5:30 PM
	Opening Items			
	A. Call the Meeting to Order		Karen Dwyer	1 m
	MISSION: To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages, and intercultural appreciation to succeed in the global economy.			
	B. Record Attendance and Guests		Karen Dwyer	1 m
	C. Approve Minutes - Finance Comm Meeting	Approve Minutes	Karen Dwyer	3 m
	May 7, 2024			
	June 5, 2024			

	Purpose	Presenter	Time
June 26, 2024 Special Meeting			
Approve minutes for Finance: Special Meeting on June 26, 2024			
D. Review and Vote to confirm Meeting Dates	Vote	Karen Dwyer	3 m
September 25, 2024 - 5:30 pm			
November 27, 2024 - 5:30pm			
December 18, 2024 - 5:30 to 6pm (Prior to Full Board Meeting) Budget Recommendation Vote			
January 22, 2025 - 5:30pm			
March 26, 2025 - 5:30pm			
April 23, 2025 - 5:30 pm Budget Meeting			
May 28, 2025 - 5:30pm			
June 11, 2025 - 5:30 to 6pm (Prior to Full Board Meeting) Budget Meeting			

II. IV. Financial update

5:38 PM

A. Review Financial Reports	Vote	Emily Thomas	20 m
1.) Ed Ops Preliminary End of Year Financial Report			
2.) Audit Update			
3.) Louisiana Compliance Questionnaire (For Audit Engagement of Charter Schools)			
4.) Review Financials for July/August			
5.) Vote to recommend to the Full Board			
B. Updates on Finance Committee related matters	Discuss	Emily Thomas	20 m
1. Update Bank Account Signatures			
2. AFR Update (not due until 9/30/24)			
3. Ed Ops Transition			
4. Budget Revision after 10/1 count			
5. Certificated and Support Staff Stipends			
6. Review and Update Finance Committee Check List			
7. 990 Reporting will not be due till Feb 3 2025 due to the Hurricane			

	Purpose	Presenter	Time
III. Development			6:18 PM
A. Development Updates	FYI	Karen Dwyer	12 m
Grants Worksheet Update Recent Activities Upcoming Events			
Discussion of Future Events & Additional meetings specifically for planning fund raising events if needed			
Community Fair - April 5 seems like a suitable date. other possible events for Fund Raisers			
IV. Closing Items			6:30 PM
A. Adjourn Meeting	Vote	Karen Dwyer	3 m
<ol style="list-style-type: none"> 1. Next meeting date: November 27, 2024 5:30pm 2. Entertain public comment 3. Vote and Adjourn Meeting 			