



Voices for International Business and Education

Finance / Development Committee Meeting

Date and Time

Wednesday March 13, 2024 at 6:45 PM CDT

Location

International High School of New Orleans
2733 Esplanade Ave
New Orleans, LA 70119

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Agenda

| | Purpose | Presenter | Time |
|--|---|---------------|----------------|
| I. Opening Items | | | 6:45 PM |
| Opening Items | | | |
| A. Call the Meeting to Order | | Cerrita Jones | 1 m |
| | MISSION: To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages, and intercultural appreciation to succeed in the global economy. | | |
| B. Record Attendance and Guests | | Cerrita Jones | 1 m |

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|--|-----------------|----------------|----------------|
| C. Approve Minutes - February Finance / Development Committee Meeting | Approve Minutes | Cerrita Jones | 2 m |
| II. IV. Financial update | | | 6:49 PM |
| A. Review Financial Report Review financials for the period ending January 2024 Vote to recommend to the Full Board | Vote | Cerrita Jones | 10 m |
| B. Updates on Finance committee related matters Review items on our committee checklist for March and April | Discuss | Cerrita Jones | 5 m |
| 1. 3rd Quarterly Financial Reports Due to the State April 30, 2024- Affirmation Page signed by the Board Chair & Head of School 2. Draft Budget to Finance Committee by May 1 | | | |
| III. Development | | | 7:04 PM |
| A. Development Update | FYI | Pamela Stewart | 10 m |
| B. Development Updates Grants worksheet Recent Activities Upcoming Activities Future Activities | Discuss | Pamela Stewart | 7 m |
| C. Discuss details of March Fundraiser Make list of volunteers Create outline of what's needed and timetable | Discuss | Cerrita Jones | 7 m |
| IV. Closing Items | | | 7:28 PM |
| A. Adjourn Meeting | Vote | Cerrita Jones | 3 m |
| 1. Entertain public comment 1. Next meeting date: April 17 at Noon; additional meeting dates: May 8 at 5:30 & June 19 at noon. | | | |

2. Vote and Adjourn Meeting

Purpose

Presenter

Time