



# Voices for International Business and Education

## Finance Committee Meeting

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### Date and Time

Wednesday December 13, 2023 at 6:00 PM CST

### Location

Community Room at IHSNO

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Call the Meeting to Order		Cerrita Jones	1 m
<b>B.</b> Record Attendance		Cerrita Jones	1 m
<b>C.</b> Approve Minutes from November 8, 2023 Finance Committee Meeting	Approve Minutes	Cerrita Jones	3 m
<b>II. Finance</b>			<b>6:05 PM</b>
<b>A.</b> Review Draft Audit	Discuss	Cerrita Jones	12 m
<b>B.</b> Recommend Approval of Audit to VIBE Board	Vote	Cerrita Jones	2 m

	Purpose	Presenter	Time
<b>C.</b> Authorize Adierah Berger to sign Audit Documents  Documents include: Management Representation Letter for Statewide Agreed-Upon Procedures Management Representation Letter for Performance and Statistical Data and Management Representation Letter for the Financial Audit	Vote	Cerrita Jones	12 m
<b>III. Closing Items</b>			<b>6:31 PM</b>
<b>A.</b> Public Comment	FYI	Cerrita Jones	5 m
<b>B.</b> Next Meeting Date  Next Meeting Date January 10, 2023 Location To be Announced	FYI	Cerrita Jones	5 m
<b>C.</b> Adjourn Meeting	Vote	Cerrita Jones	1 m