



# Voices for International Business and Education

## Finance / Development Committee Meeting

### Date and Time

Wednesday November 8, 2023 at 6:30 PM CST

Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Cerrita Jones	1 m
MISSION: To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages, and intercultural appreciation to succeed in the global economy.			
<b>B.</b> Record Attendance and Guests		Cerrita Jones	1 m
<b>C.</b> Approve Minutes - September 2023 Finance Comm Meeting	Approve Minutes	Cerrita Jones	2 m
<b>D.</b> Approve Minutes - September 2023 Development Comm Meeting	Approve Minutes	Cerrita Jones	2 m

	Purpose	Presenter	Time
<b>II. IV. Financial update</b>			<b>6:36 PM</b>
<b>A.</b> Review Financial Reports	Vote	Cerrita Jones	15 m
Review financials for the period ending September 2023 Vote to recommend to the Full Board			
<b>B.</b> Updates on Finance committee related matters	Discuss	Cerrita Jones	10 m
<ul style="list-style-type: none"> <li>1. Financial audit updates</li> <li>2. 990 reporting</li> <li>3. Review Finance committee checklist</li> </ul>			
<b>III. Development</b>			<b>7:01 PM</b>
<b>A.</b> Development Update	FYI	Pamela Stewart	15 m
<b>B.</b> Development Updates	Discuss	Pamela Stewart	10 m
<ul style="list-style-type: none"> <li>Grants worksheet</li> <li>Recent Activities</li> <li>Upcoming Activities</li> <li>Future Activities</li> </ul>			
<b>IV. Closing Items</b>			<b>7:26 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Cerrita Jones	3 m
<ul style="list-style-type: none"> <li>1. Entertain public comment</li> <li>2. Next meeting date: January 10, 2024</li> <li>3. Vote and Adjourn Meeting</li> </ul>			