



# Voices for International Business and Education

## VIBE Board meeting

### Date and Time

Wednesday December 13, 2023 at 6:30 PM CST

Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A.</b>	Call the Meeting to Order	Karen Dwyer	1 m
	To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages and intercultural appreciation to succeed in global economy.		
<b>B.</b>	Record Attendance and Guests	Karen Dwyer	1 m
<b>C.</b>	Approve Minutes - October 2023 VIBE Board Meeting	Approve Minutes Karen Dwyer	1 m
<b>D.</b>	Chair Report	Karen Dwyer	5 m
	The School will be hosting a Ribbon Cutting Ceremony for the new Building Date To be announced once we have the Keys to the building.		

	Purpose	Presenter	Time
I'd like to collect contact information for individuals you feel should receive an invitation to this event.			

We hope to have a separate Board Sponsored Fund Raising event in March  
 If you would like to participate on the planning committee for the fundraising event  
 please send email to [karen.dwyer@ihsnola.org](mailto:karen.dwyer@ihsnola.org)

If you have not made your annual contribution yet please do so.

<b>E.</b>	Head of School Report		Adierah Berger	10 m
<b>F.</b>	Signature Authorization on New Lease	Vote	Karen Dwyer	5 m
	Copy of lease attached in the Agenda Review with full board and Vote for Board to Authorize Board Chair, Karen Mayer Dwyer to sign Lease for 2733 Esplanade Ave, New Orleans, LA 70119			

**II. Committee Reports - Finance/Development 6:53 PM**

<b>A.</b>	Report-Finance/Development From Nov 8th Meeting	FYI	Cerrita Jones	7 m
<b>B.</b>	Recommendation to adopt September 2023 Financial Statements	Vote	Cerrita Jones	1 m
<b>C.</b>	Recommendation Board Approval of the YE June 2023 Financial Audit	Vote	Cerrita Jones	4 m
<b>D.</b>	Recomendation to Authorize Adierah Berger to sign Audit Documents	Vote	Cerrita Jones	3 m
	Documents to include: Management Representation Letter for Statewide Agreed-Upon Procedures Management Representation Letter for Performance and Statistical Data and Management Representation Letter for the Financial Data			

**III. Committee Reports -Academic 7:08 PM**

Academic

	Purpose	Presenter	Time
<b>A.</b> Academic Report Report of Academic Committee	Discuss	Tonya Winfield	7 m
<b>IV. Committee Reports - Facility</b>			<b>7:15 PM</b>
Facility			
<b>A.</b> Report of the Facilities Committee	FYI	Sarah Olivier	7 m
<b>V. Committee Reports -Governance</b>			<b>7:22 PM</b>
<b>A.</b> Report of the Governance Committee	FYI	Karen Dwyer	4 m
<b>VI. Closing Items</b>			<b>7:26 PM</b>
<b>A.</b> Request for Public Comment	FYI	Karen Dwyer	5 m
<b>B.</b> Adjourn Meeting	Vote	Karen Dwyer	1 m
<b>C.</b> Nextg Meeting Date Next Meeting Date February 28, 2024	FYI	Karen Dwyer	1 m