



Voices for International Business and Education

Governance Committee Meeting

Date and Time

Wednesday March 6, 2024 at 5:30 PM CST

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Agenda

		Purpose	Presenter	Time
I.	Opening Items			5:30 PM
A.	Call the Meeting to Order		Karen Dwyer	1 m
	Mission: To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages and intercultural appreciation to succeed in a global economy			
B.	Record Attendance			1 m
C.	Approve Governance Committee Meeting Minutes	Approve Minutes	Karen Dwyer	5 m
	Committee Meeting Minutes from Jan 24, 2024			
II.	Governance Committee Meeting Items			5:37 PM
A.	Update on Progress for Goal #1	Discuss	Karen Dwyer	4 m

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<p>1 Review Board Policy Manual, By-Laws and Articles of Incorporation- & Update where necessary</p> <p>I began the review of our documents and have noted some differences</p> <p>Open discussion as to what to items to be changed.</p> <p>Next step</p> <ol style="list-style-type: none"> 1. Review Minutes of Past 2 years Board Meetings scanning for votes that affect the BPM and /or any other governing documents. 2. Physically type up the changes 3. Present updated BPM to Board for adoption. 4. Have updated BPM posted in Board on Track and on Website 			
<p>B. Update on Progress for Goal #2</p> <p>2 Recruit New Board Members - June 2025 3 members are leaving due to term limits.</p> <p>1 At our February Board Meeting in attendance were Crystal (CJ) Walker Evette Spinner Romero Stewart Darrin Francois, an IHS Alumni sent email expressing interest but could not attend.</p> <p>Next step is to plan a meet in greet where they will be given a presentation about the school and a tour. then meet up with current board members for a social.</p> <p>See attached Nomination procedures from our BPM</p>	Discuss	Karen Dwyer	5 m
<p>C. Update on Progress for Goal #3</p> <p>3 Short-Term and Long-Term Succession Plan and guidelines for HOS</p> <p>I was unable to locate a written copy of our Short term secession plan. so step one of this process is to formally document our Short term plan and physically update our Board Policy Manual.</p>	Discuss	Karen Dwyer	3 m
<p>D. Update on Progress for Goal #4</p>	Discuss	Karen Dwyer	5 m

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4 Board and Meeting evaluation - survey has been started and Admin has set it up electronically. We just need to Edit and send it out.			
E. Update on Progress for Goal #5 5 Advocate for school	Discuss	karen	5 m
1. Create contact list of influencers we wish to introduce our school to: Invite to Ribbon cutting ceremony or invite for private tour and meet our Head of School- previously suggest tour be in January. Other suggestions to promote IHSNO			
III. Other Business			5:59 PM
A. Website Some New Board Members are still not on the website yet. Need a volunteer to follow up with those who have not completed this task	Discuss	Karen Dwyer	3 m
IV. Closing Items			6:02 PM
A. Public Comment		Karen Dwyer	3 m
B. Important Dates Next Governance Committee Meeting: Wednesday, May 1, 2024 at 5:30 P.M.	FYI	Karen Dwyer	1 m
C. Adjourn Meeting	Vote	Karen Dwyer	1 m