



Voices for International Business and Education

Governance Committee Meeting

Date and Time

Wednesday March 6, 2024 at 5:30 PM CST

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Agenda

		Purpose	Presenter	Time
I.	Opening Items			5:30 PM
A.	Call the Meeting to Order		Karen Dwyer	1 m
	Mission: To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages and intercultural appreciation to succeed in a global economy			
B.	Record Attendance			1 m
C.	Approve Governance Committee Meeting Minutes	Approve Minutes	Karen Dwyer	5 m
	Committee Meeting Minutes from Jan 24, 2024			
II.	Governance Committee Meeting Items			5:37 PM
A.	Update on Progress for Goal #1	Discuss	Karen Dwyer	4 m

	Purpose	Presenter	Time
1 Review Board Policy Manual, By-Laws and Articles of Incorporation- & Update where necessary I began the review of our documents and have noted some differences Open discussion as to what to items to be changed. Next step			
1. Review Minutes of Past 2 years Board Meetings scanning for votes that affect the BPM and /or any other governing documents. 2. Physically type up the changes 3. Present updated BPM to Board for adoption. 4. Have updated BPM posted in Board on Track and on Website			
B. Update on Progress for Goal #2 2 Recruit New Board Members - June 2025 3 members are leaving due to term limits. 1 At our February Board Meeting in attendance were Crystal (CJ) Walker Evette Spinner Romero Stewart Darrin Francois, an IHS Alumni sent email expressing interest but could not attend. Next step is to plan a meet in greet where they will be given a presentation about the school and a tour. then meet up with current board members for a social. See attached Nomination procedures from our BPM	Discuss	Karen Dwyer	5 m
C. Update on Progress for Goal #3 3 Short-Term and Long-Term Succession Plan and guidelines for HOS I was unable to locate a written copy of our Short term secession plan. so step one of this process is to formally document our Short term plan and physically update our Board Policy Manual.	Discuss	Karen Dwyer	3 m
D. Update on Progress for Goal #4	Discuss	Karen Dwyer	5 m

	Purpose	Presenter	Time
4 Board and Meeting evaluation - survey has been started and Admin has set it up electronically. We just need to Edit and send it out.			
E. Update on Progress for Goal #5 5 Advocate for school	Discuss	karen	5 m
1. Create contact list of influencers we wish to introduce our school to: Invite to Ribbon cutting ceremony or invite for private tour and meet our Head of School- previously suggest tour be in January. Other suggestions to promote IHSNO			
III. Other Business			5:59 PM
A. Website Some New Board Members are still not on the website yet. Need a volunteer to follow up with those who have not completed this task	Discuss	Karen Dwyer	3 m
IV. Closing Items			6:02 PM
A. Public Comment		Karen Dwyer	3 m
B. Important Dates Next Governance Committee Meeting: Wednesday, May 1, 2024 at 5:30 P.M.	FYI	Karen Dwyer	1 m
C. Adjourn Meeting	Vote	Karen Dwyer	1 m