



# Voices for International Business and Education

## Facilities Committee Meeting

### VIBE Facilities Committee Meeting

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#### Date and Time

Tuesday March 8, 2022 at 5:30 PM CST

#### Location

The meeting is held virtually:

<https://ihsnola-org.zoom.us/j/89862794733?pwd=ditqZXdhUEtVUFZ1Rkg0czRqTEVwQT09>

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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#### Agenda

##### I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Approve February 1, 2022 Minutes

## **II. Committee Business**

### **A. Goals for 2021-2022 for Facilities Committee**

Goal 1: IHSNO Admin to set up meeting with OPSB Admin re OPSB intentions for Rabouin Building and work with VIBE Board to develop agenda

Goal 2: Maintenance/preservation of facility using current funds

- List of maintenance issues

- Triage matters

- Project scoping; short term (3-6 mos), mid term (6-12 mos), long term (>1 yr)

Goal 3: Define facility options for IHSNO

### **B. Facilities Report / Major Projects Update**

1. Discuss monthly facilities report and triage list.
2. Discuss the coming month's priorities and goals.

### **C. Facility Preservation Program Updates**

### **D. Proposed Initial Milestones for Capital Improvements**

1. Identify major categories of needs
2. List priority repairs and improvements
3. Develop prioritization criteria
4. Rank priorities
5. Draft programming/architecture scope of work and budget

## **III. Other Business**

### **A. Next Meeting Agenda**

1. Next Meeting: Tuesday April 5, 2022
2. Agenda Items for next meeting

### **B. Public Comment**

## **IV. Closing Items**

**A. Adjourn Meeting**