



# Voices for International Business and Education

## VIBE Facility Committee Meeting

Facility Committee

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### Date and Time

Tuesday October 6, 2020 at 5:30 PM CDT

### Location

Zoom Call

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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### Agenda

#### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve September 1, 2020 Minutes

#### II. Committee Business

- A. COVID-19 matters

Discuss COVID-19 matters related to facility

**B.** Update on 2019-2020 Goals for Facilities Committee

Goal 1: IHSNO Admin to set up meeting with OPSB Admin re OPSB intentions for Rabouin Building and work with VIBE Board to develop agenda

Goal 2: Maintenance/preservation of facility using current funds

- List of maintenance issues

- Triage matters

- Project scoping; short term (3-6 mos), mid term (6-12 mos), long term (>1 yr)

Goal 3: Define facility options for IHSNO

**C.** Facilities Report / Major Projects Update

1. Discuss the status of the OPSB-funded basement improvements project.

2. Discuss monthly facilities report and triage list.

3. Discuss the coming month's priorities and goals.

**III. Other Business**

**A.** Next Meeting: November 3, 2020

**B.** Public Comment

**IV. Closing Items**

**A.** Adjourn Meeting