



# Voices for International Business and Education

## VIBE Governance Committee Meeting

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### Date and Time

Tuesday November 6, 2018 at 6:30 PM CST

### Location

727 Carondelet St., New Orleans

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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### Agenda

#### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve 10/02/2018 Minutes

#### II. Committee Business

- A. Head of School Evaluation Committee Description for Board Policy Manual

Discuss and, if appropriate, vote on committee description language and amendment to to Board Policy Manual to include same.

**B. Board Member Expectation Documents**

Discuss and, if appropriate, vote on creation of Board Member expectation document(s) and circulation of Board Member Agreements to be executed annual by each Board Member.

**C. Board Assessment Tools**

Discuss Board assessment tools for setting goals and monitory board engagement, including using Board on Track's "Governance Grade" as a measure.

**D. Document Retention Policy**

Discuss and, if appropriate, vote on document retention policy.

**E. Charter Review**

**III. Closing Items**

**A. Adjourn Meeting**