



Voices for International Business and Education

Facility Committee Meeting

Date and Time

Tuesday June 5, 2018 at 5:30 PM CDT

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Agenda

I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve January 2018 Minutes
- D. Approve Minutes from March 2018 Meeting

II. Facility

Facility

- A. OPSB Facility Lease Review and Approval

For the timely execution of this lease agreement, please perform the following tasks **by June 15th**:

1. Review all sections of the lease.
2. Have the appropriate designee sign and date the lease.

3. Scan and email the signed lease to Kaylee.Smith@rsdla.net.
4. Mail or drop-off one originally signed copy to OPSB central office using the following address:

Orleans Parish School Board
Attn: Sue Robertson
3520 General de Gaulle Dr.
Suite 5055
New Orleans, LA 70114

- B.** Staff's Triage List of Facility Repairs and Improvements
 1. Safety & Code required Repairs and Improvements
 2. Maintenance required Repairs and Improvements
 3. Aesthetic and Modernization Repairs and Improvements
- C.** The Albert and Tina Small Center for Collaborative Design, Tulane School of Architecture
Discuss applications submitted and next steps.

III. Other Business

- A.** Next meeting
Items for consideration at the next meeting

IV. Closing Items

- A.** Adjourn Meeting