



Voices for International Business and Education

Facility Committee Meeting

Date and Time

Tuesday June 5, 2018 at 5:30 PM CDT

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Agenda

I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve January 2018 Minutes

- D. Approve Minutes from March 2018 Meeting

II. Facility

Facility

- A. OPSB Facility Lease Review and Approval

For the timely execution of this lease agreement, please perform the following tasks **by June 15th**:

1. Review all sections of the lease.
2. Have the appropriate designee sign and date the lease.
3. Scan and email the signed lease to Kaylee.Smith@rsdla.net.
4. Mail or drop-off one originally signed copy to OPSB central office using the following address:

Orleans Parish School Board
Attn: Sue Robertson
3520 General de Gaulle Dr.
Suite 5055
New Orleans, LA 70114

B. Staff's Triage List of Facility Repairs and Improvements

1. Safety & Code required Repairs and Improvements
2. Maintenance required Repairs and Improvements
3. Aesthetic and Modernization Reparis and Improvements

C. The Albert and Tina Small Center for Collaborative Disign, Tulane School of Architecture
Discuss applications submitted and next steps.

III. Other Business

A. Next meeting

Items for consideration at the next meeting

IV. Closing Items

A. Adjourn Meeting