



# Voices for International Business and Education

## Board Meeting

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### Date and Time

Wednesday November 16, 2016 at 6:00 PM CST

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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### Agenda

#### I. Opening Items

##### Opening Items

##### A. Record Attendance and Guests

Distribution of Sign-in sheet

##### B. Call the Meeting to Order

##### C. Mission

To educate and nurture a diverse learning community through the International Baccalaureate Programme, world languages, and intercultural appreciation to succeed in a global economy.

##### D. Approve Minutes

Approve minutes for Board Meeting on October 19, 2016

#### II. Report of the Chair

##### A. New item

### **III. Report of Head of School**

- A.** New item

### **IV. Report of Executive Committee**

- A.** New item  
Report on review of Committee Goals
- B.** New item  
Report on Evaluation Process of Head of School

### **V. Governance**

Academic

- A.** Board Action  
Recommendation to approve Thelma Cabillos-Meyers to the board
- B.** Other Business of Governance Committee  
Reminder to Board members to complete State Compliance Requirements: Ethics Training, and Tier 3 Financial Disclosure Forms  
Report on policy and bylaws update process.

Governance needs to announce that there will be a December meeting on 12/7 at 6:00 pm to interview Ms. Vaughn. Additionally, the committee's upcoming goals for the early part of 2017 will be:

- 1) Interview and, if appropriate, vote to recommend remaining candidates for BOD approval.
- 2) Review and update all recent policy changes and ensure consistency between bylaws, policy manual, strategic plan and other board documents. Identify draft policies that need more input from Governance before they can go to the full board, and also to identify policies that have been previously approved by the board but the dates of approval were not affixed to the final approved version.
- 3) Create a compliance rubric to ensure IHSNO is meeting its requirements under state and federal law, as well as adhering to best practices

### **VI. Facility**

Facility

- A.** New item

## Report of Facility Committee Meeting

### **VII. Finance**

#### Finance

##### **A. Report of Finance Committee**

Possible approval of Monthly Financials

Discussion of Disposal of Fixed Assets Procedure

### **VIII. Academic**

#### Governance

##### **A. Report of Academic Committee**

### **IX. Recommendation of Board Members to Board Committees**

##### **A. Recommendations to Governance and Developments Committees**

Recommendation to the Board to appoint Blair Schilling to Governance and Development Committees

Recommendation to the Board to appoint Thelma Cabillos-Meyer to the Development Committee

### **X. New section**

### **XI. Adjournment to Executive Session to discuss ongoing litigation**

##### **A. Update from legal team**

### **XII. Other Business**

### **XIII. Closing Items**

##### **A. Adjourn Meeting**

Vote to Adjourn meeting