

APPROVED



# Environmental Charter Schools

## Minutes

### Board of Directors' Meeting

In-Person at ECS Home Office

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#### Date and Time

Thursday December 12, 2024 at 5:00 PM

#### Location

**In-person location:** ECS Home Office - 2625 Manhattan Beach Blvd #100, Redondo Beach, CA 90278

**Two-way teleconference locations:** 1100 Shasta Avenue, San Jose, CA 95126 | 13885 Dogleg Lane, Broomfield, CO 80023 | 157 W. 111th St, New York | Malecon De La Reserva 615, Lima, Peru

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| ECS Board Members   | Term    | and | End Date      |
|---|---------|-----|---------------|
| Dr. Betsy Hamilton, President.....                                    | 3 years |     | June 30, 2025 |
| Dr. Denise Berger, Secretary.....                                     | 3 years |     | June 30, 2026 |
| Mr. Anthony Jowid.....  | 3 years |     | June 30, 2025 |
| Ms. Zena Fong.....  | 3 years |     | June 30, 2026 |
| Ms. Jenina Ramirez.....   | 3 years |     | June 30, 2027 |
| Dr. Madhu Chatwani.....   | 3 years |     | June 30, 2026 |
| Mr. Kennedy Hilario.....  | 3 years |     | June 30, 2026 |
| Mr. Herb Sims.....  | 3 years |     | June 30, 2025 |
| Mr. Mason Williams.....   | 3 years |     | June 30, 2025 |
| Mr. Andrew Ellenbogen.....  | 3 years |     | June 30, 2026 |
| Lawndale Elementary School District Representative, Rotating Position |         |     |               |

ECS Staff

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Ms. Farnaz Golshani-Flechner, Superintendent  
Ms. Danielle Kelsick, Deputy Superintendent of Instruction  
Ms. Tracy Bondi, Director of Finance  
Mr. Jeremiah David, Director of Compliance & Operations  
Ms. Sarah Jamieson, Director of Human Resources  
Ms. Jen Fenton, Director of Strategic Initiatives  
Dr. Shalene Wright, Director of SpEd and English Language Development  
Ms. Lucia Bañuelos, Principal at ECHS-Lawndale  
Dr. Geneva Matthews, Principal at ECMS-Inglewood  
Mr. Dave Trejo, Principal at ECMS-Gardena  
Dr. Cindy Guardado, Principal at ECHS-Gardena

**Mission:**

Reimagine public education in low-income communities of color to prepare conscious, critical thinkers who are equipped to graduate from college and create a more equitable and sustainable world.

**Values:**

JUSTICE - We examine bias, racism, and prejudice. We deliver culturally-responsive curricula. We succeed when students' race and class cease to predict their level of achievement.

COMMUNITY - We care. We collaborate. We respect the rights and voices of our stakeholders.

CURIOSITY - We question. We explore. We innovate.

SUSTAINABILITY - We think globally and act locally. We adapt. We encourage systems thinking to create a sustainable future.

LEADERSHIP - We listen. We think critically. We advocate. We shift public discourse. We are our own superheroes.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**PUBLIC SPEAKERS AT BOARD MEETINGS**

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Board on any topic or subject matter that falls within the Environmental Charter School's purview. Speakers may sign up in person immediately prior to the beginning of the Board meeting by turning in a Speaker Form (available at the check-in table in English and Spanish).

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Board allows a maximum of 10 minutes to each subject as determined by the Board's presiding officer.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

### **FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5. Previous board meeting minutes may be viewed on the Board On Track public portal website at <https://app2.boardontrack.com/public/3tHo3u/home>.

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#### **Directors Present**

Anthony Jowid (remote), Dr. Betsy Hamilton, Dr. Denise Berger, Dr. Madhu Chatwani (remote), Kennedy Hilario (remote), Mason Williams, Zena Fong

#### **Directors Absent**

Andrew Ellenbogen, Herb Sims, Jenina Ramirez, LESD Representative

#### **Directors who arrived after the meeting opened**

Zena Fong

#### **Directors who left before the meeting adjourned**

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Dr. Madhu Chatwani

**Guests Present**

Danielle Kelsick, Dorothy Lee, Dr. Shalene Wright, Jeremiah David, Monse Garcia, Remco Waller, Tracy Bondi (remote)

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**I. Opening Items**

**A. Record attendance and guests**

**B. Call the Meeting to Order**

Dr. Betsy Hamilton called a meeting of the board of directors of Environmental Charter Schools to order on Thursday Dec 12, 2024 at 5:05 PM.

**C. Approve the agenda**

Zena Fong arrived at 5:06 PM.

Mason Williams made a motion to Approve the agenda.

Dr. Denise Berger seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| Jenina Ramirez      | Absent |
| Dr. Betsy Hamilton  | Aye    |
| Zena Fong           | Aye    |
| Kennedy Hilario     | Aye    |
| Dr. Denise Berger   | Aye    |
| Dr. Madhu Chatwani  | Aye    |
| Herb Sims           | Absent |
| LESD Representative | Absent |
| Anthony Jowid       | Aye    |
| Andrew Ellenbogen   | Absent |
| Mason Williams      | Aye    |

**D. Opener**

Deputy Superintendent of Instruction Danielle Kelsick shared with the board an opener with the following prompt: "What advice would you give to the first graduating class of Environmental Charter High School - Gardena?"

**II. Presentations from the Floor**

**A. Presentations from the floor on non-agenda Items**

None.

**B. Presentations from the floor on agenda items**

None.

**III. Discussion Items / Updates**

**A. EdTec financial update**

EdTec Consultant Dorothy Lee shared a presentation with financial updates for each schoolsite. Operational costs was shared alongside enrollment and ADA information.

**B. California School Dashboard Comparison**

Deputy Superintendent of Instruction Danielle Kelsick shared with the board a presentation of the California School Dashboard comparing our schoolsites with schools across the state of CA.

The board was given 5 minutes to review information on English Language Arts, Math, and Science and compare how Environmental Charter schoolsites performed compared to state averages.

The board was given 5 minutes to share their thoughts about the information they were given.

Dr. Madhu Chatwani left at 6:32 PM.

**IV. Consent Items A-J**

**A. Approve 11/21/2024 special board meeting minutes**

Dr. Denise Berger made a motion to approve the minutes from Special Board of Directors' Meeting on 11-21-24.

Mason Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| Kennedy Hilario     | Aye    |
| Zena Fong           | Aye    |
| Herb Sims           | Absent |
| LESD Representative | Absent |
| Dr. Madhu Chatwani  | Absent |
| Dr. Denise Berger   | Aye    |
| Jenina Ramirez      | Absent |
| Dr. Betsy Hamilton  | Aye    |
| Mason Williams      | Aye    |
| Anthony Jowid       | Aye    |
| Andrew Ellenbogen   | Absent |

**B. Approve 9/19/2024 board meeting minutes**

Dr. Denise Berger made a motion to approve the minutes from Board of Directors' Meeting on 09-19-24.

Mason Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| Dr. Denise Berger   | Aye    |
| Dr. Madhu Chatwani  | Absent |
| Kennedy Hilario     | Aye    |
| Anthony Jowid       | Aye    |
| LESD Representative | Absent |
| Jenina Ramirez      | Absent |
| Zena Fong           | Aye    |
| Dr. Betsy Hamilton  | Aye    |
| Mason Williams      | Aye    |
| Andrew Ellenbogen   | Absent |
| Herb Sims           | Absent |

**C. Approve check registers and credit card statements**

Dr. Denise Berger made a motion to approve check registers and credit card statements.

Mason Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| Dr. Denise Berger   | Aye    |
| Dr. Madhu Chatwani  | Absent |
| Andrew Ellenbogen   | Absent |
| Kennedy Hilario     | Aye    |
| Zena Fong           | Aye    |
| LESD Representative | Absent |
| Mason Williams      | Aye    |
| Jenina Ramirez      | Absent |
| Herb Sims           | Absent |
| Anthony Jowid       | Aye    |
| Dr. Betsy Hamilton  | Aye    |

**D. Approve contracts**

Dr. Denise Berger made a motion to approve contracts.

Mason Williams seconded the motion.

Director of Compliance and Operations Jeremiah David clarified a correction to page 6 on the agenda regarding the TadHealth Education EHR Software 3-Year Contract. The program referenced should be the Children and Youth Behavioral Health Initiative program, not the SMAA Medi-Cal Fee program as stated in the agenda.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| Mason Williams      | Aye    |
| Kennedy Hilario     | Aye    |
| Andrew Ellenbogen   | Absent |
| Zena Fong           | Aye    |
| Jenina Ramirez      | Absent |
| Herb Sims           | Absent |
| Dr. Betsy Hamilton  | Aye    |
| Anthony Jowid       | Aye    |
| Dr. Madhu Chatwani  | Absent |
| LESD Representative | Absent |
| Dr. Denise Berger   | Aye    |

**E. Approve revised 2024-25 Board & Committee Calendar**

Dr. Denise Berger made a motion to approve revised 2024-25 Board & Committee Calendar.

Mason Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| Kennedy Hilario     | Aye    |
| Dr. Madhu Chatwani  | Absent |
| Andrew Ellenbogen   | Absent |
| Dr. Denise Berger   | Aye    |
| LESD Representative | Absent |
| Dr. Betsy Hamilton  | Aye    |
| Herb Sims           | Absent |
| Mason Williams      | Aye    |
| Zena Fong           | Aye    |
| Anthony Jowid       | Aye    |
| Jenina Ramirez      | Absent |

**F. Approve School Accountability Report Cards of School Year 2023-24**

Dr. Denise Berger made a motion to approve School Accountability Report Cards of School Year 2023-24.

Mason Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                    |        |
|--------------------|--------|
| Dr. Madhu Chatwani | Absent |
| Zena Fong          | Aye    |
| Kennedy Hilario    | Aye    |
| Herb Sims          | Absent |
| Andrew Ellenbogen  | Absent |

**Roll Call**

|                     |        |
|---------------------|--------|
| LESD Representative | Absent |
| Dr. Betsy Hamilton  | Aye    |
| Jenina Ramirez      | Absent |
| Anthony Jowid       | Aye    |
| Dr. Denise Berger   | Aye    |
| Mason Williams      | Aye    |

**G. Accept LACOE Governance & Instructional Program Reviews**

Dr. Denise Berger made a motion to accept LACOE Governance & Instructional Program Reviews.

Mason Williams seconded the motion.

Director of Compliance and Operations Jeremiah David clarified a minor update regarding the Instructional Program Review for ECHSG. This instructional review was not available at the time of the meeting for review and discussion and therefore will be included at the following board meeting.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| Mason Williams      | Aye    |
| LESD Representative | Absent |
| Anthony Jowid       | Aye    |
| Andrew Ellenbogen   | Absent |
| Dr. Madhu Chatwani  | Absent |
| Herb Sims           | Absent |
| Dr. Denise Berger   | Aye    |
| Dr. Betsy Hamilton  | Aye    |
| Kennedy Hilario     | Aye    |
| Jenina Ramirez      | Absent |
| Zena Fong           | Aye    |

**H. Approve Special Education Individual Educational Evaluation (IEE) Policy**

Dr. Denise Berger made a motion to approve Special Education Individual Educational Evaluation (IEE) Policy.

Mason Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| Anthony Jowid       | Aye    |
| Dr. Betsy Hamilton  | Aye    |
| Andrew Ellenbogen   | Absent |
| Herb Sims           | Absent |
| Jenina Ramirez      | Absent |
| Zena Fong           | Aye    |
| LESD Representative | Absent |
| Dr. Denise Berger   | Aye    |

**Roll Call**

Mason Williams      Aye  
Kennedy Hilario      Aye  
Dr. Madhu Chatwani   Absent

**I. Approve Alternate Diploma Pathway Policy**

Dr. Denise Berger made a motion to approve Alternate Diploma Pathway Policy.  
Mason Williams seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Mason Williams      Aye  
Dr. Denise Berger      Aye  
Anthony Jowid      Aye  
Kennedy Hilario      Aye  
Jenina Ramirez      Absent  
Andrew Ellenbogen   Absent  
Zena Fong      Aye  
Dr. Madhu Chatwani   Absent  
Dr. Betsy Hamilton   Aye  
Herb Sims      Absent  
LESD Representative   Absent

**J. Approve 12/9/2024 audit committee meeting minutes**

Dr. Denise Berger made a motion to approve the minutes from Audit Committee Meeting on 12-09-24.  
Mason Williams seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dr. Betsy Hamilton   Aye  
Dr. Madhu Chatwani   Absent  
Mason Williams      Aye  
Anthony Jowid      Aye  
LESD Representative   Absent  
Jenina Ramirez      Absent  
Dr. Denise Berger      Aye  
Kennedy Hilario      Aye  
Herb Sims      Absent  
Andrew Ellenbogen   Absent  
Zena Fong      Aye

**V. Action Items**

**A. Approve First Interim Financial Reports for ECHS-L, ECMS-I, ECMS-G, ECHS-G**

Dr. Denise Berger made a motion to approve First Interim Financial Reports for ECHS-L, ECMS-I, ECMS-G, ECHS-G.

Zena Fong seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| Andrew Ellenbogen   | Absent |
| Herb Sims           | Absent |
| Dr. Madhu Chatwani  | Absent |
| Dr. Denise Berger   | Aye    |
| Zena Fong           | Aye    |
| Mason Williams      | Aye    |
| Anthony Jowid       | Aye    |
| Jenina Ramirez      | Absent |
| Kennedy Hilario     | Aye    |
| Dr. Betsy Hamilton  | Aye    |
| LESD Representative | Absent |

**B. Approve ECS Fifth Amended Bylaws**

Dr. Denise Berger made a motion to approve ECS Fifth Amended Bylaws.

Mason Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| Jenina Ramirez      | Absent |
| Zena Fong           | Aye    |
| Dr. Betsy Hamilton  | Aye    |
| Kennedy Hilario     | Aye    |
| Dr. Madhu Chatwani  | Absent |
| Mason Williams      | Aye    |
| Anthony Jowid       | Aye    |
| Herb Sims           | Absent |
| Andrew Ellenbogen   | Absent |
| Dr. Denise Berger   | Aye    |
| LESD Representative | Absent |

**C. Approve FY 2023-24 Audit Report as Recommended by Audit Committee**

Zena Fong made a motion to approve FY 2023-24 Audit Report as Recommended by Audit Committee.

Mason Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                |        |
|----------------|--------|
| Jenina Ramirez | Absent |
| Anthony Jowid  | Aye    |
| Herb Sims      | Absent |

**Roll Call**

|                     |        |
|---------------------|--------|
| Kennedy Hilario     | Aye    |
| Dr. Betsy Hamilton  | Aye    |
| Mason Williams      | Aye    |
| Dr. Madhu Chatwani  | Absent |
| Andrew Ellenbogen   | Absent |
| LESD Representative | Absent |
| Dr. Denise Berger   | Aye    |
| Zena Fong           | Aye    |

**VI. Upcoming Dates/Announcements**

**A. Next ECS Board Meeting**

Then next ECS regular board meeting will be on Thursday, February 27, 2024 at 5pm.

**B. Next ECS Committee Meetings**

The next ECS committee meeting will be the Finance Committee on June 14, 2025, at 8:30 am through Zoom.

**C. Appreciations**

The board opened the floor for appreciations:

- **Board Member Denise Berger** expressed gratitude to **Board President Betsy Hamilton** for her leadership in guiding the meeting.
- **Board Member Kennedy Hilario** shared appreciation for **Deputy Superintendent of Instruction Danielle Kelsick**, commending her for her enthusiasm and her ability to consistently guide the organization in the right direction.
- **Board Member Zena Fong** recognized **Deputy Superintendent of Instruction Danielle Kelsick** for her supportive leadership during **Superintendent Farnaz Flechner's** absence.

**VII. Transition to Closed Session**

**A. Adjourn to Closed Session**

Mason Williams made a motion to adjourn to Closed Session.  
Dr. Denise Berger seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                    |        |
|--------------------|--------|
| Zena Fong          | Aye    |
| Kennedy Hilario    | Aye    |
| Dr. Madhu Chatwani | Absent |

**Roll Call**

|                     |        |
|---------------------|--------|
| LESD Representative | Absent |
| Anthony Jowid       | Aye    |
| Dr. Denise Berger   | Aye    |
| Mason Williams      | Aye    |
| Herb Sims           | Absent |
| Jenina Ramirez      | Absent |
| Andrew Ellenbogen   | Absent |
| Dr. Betsy Hamilton  | Aye    |

**VIII. Report Out of Closed Session**

**A. Report Out**

The board returned from closed session with nothing to report out.

**IX. Closing Items**

**A. Adjourn Meeting**

Dr. Denise Berger made a motion to adjourn meeting.

Mason Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| Kennedy Hilario     | Aye    |
| Dr. Denise Berger   | Aye    |
| Anthony Jowid       | Aye    |
| Mason Williams      | Aye    |
| Zena Fong           | Aye    |
| Dr. Madhu Chatwani  | Absent |
| LESD Representative | Absent |
| Jenina Ramirez      | Absent |
| Dr. Betsy Hamilton  | Aye    |
| Andrew Ellenbogen   | Absent |
| Herb Sims           | Absent |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,  
Jeremiah David