

APPROVED



Environmental Charter Schools

Minutes

Finance Committee Meeting

By Teleconference/Zoom

Date and Time

Friday June 14, 2024 at 8:30 AM

Location

Zoom: [https://us02web.zoom.us/j/86746735522?](https://us02web.zoom.us/j/86746735522?pwd=eG5RVHl4ZURqeXBwVm1YS2E0WTk5Zz09)
[pwd=eG5RVHl4ZURqeXBwVm1YS2E0WTk5Zz09](https://us02web.zoom.us/j/86746735522?pwd=eG5RVHl4ZURqeXBwVm1YS2E0WTk5Zz09)

Alternative access:

- Two-way Teleconference Location: 2625 Manhattan Beach Blvd, Suite 100, Redondo Beach, CA 90278
- Call-in only: (669) 900-6833 (Meeting ID: 867 4673 5522, Passcode: 425920)

Finance Committee Members

Tracy Bondi - Chair
Farnaz Golshani-Flechner
Denise Berger
Bruce Greenspon
Mason Williams
Andrew Ellenbogen

Finance Committee Charter

- Provides financial oversight for the organization

- In conjunction with staff and other stakeholders, develops an annual operating budget and recommends for board approval
- Monitors adherence to budget and recommends changes, if necessary
- Sets long-term financial goals with funding strategies to achieve them
- Considers special, unbudgeted requests and make recommendations to board
- Develops multi-year operating budgets that tie to strategic plan
- Ensures adequacy of financial controls and monitor for compliance
- Ensure financial literacy of board members by providing training

Goals for 2023-2024

- Engage board in a critical assessment of the budget as it relates to organizational priorities and goals
- Hold a yearly ECS financial training course for ECS Staff and/or New Board members
- Ensure school budgets and cash flows are transparent, supportable, and sustainable
- Support ECHSG's financial objectives in the facilities development and school startup process

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

PUBLIC SPEAKERS AT STANDING COMMITTEE MEETINGS

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Committee on any topic or subject matter that falls within the Committee's purview. Speakers may sign up in person immediately prior to the beginning of the Committee meeting by speaking with the Committee Chair.

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Committee allows a maximum of 10 minutes to each subject as determined by the Committee Chair.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5.

Committee Members Present

Andrew Ellenbogen (remote), Bruce Greenspon (remote), Farnaz Golshani-Flechner (remote), Mason Williams (remote), Tracy Bondi (remote)

Committee Members Absent

Dr. Denise Berger

Guests Present

Dorothy Lee (remote), Jair Ventura (remote), Jeremiah David (remote), Remco Waller (remote), Sarahai Garibay (remote)

I. Opening Items

A. Record attendance and guests

B. Call the Meeting to Order

Tracy Bondi called a meeting of the Finance Committee of Environmental Charter Schools to order on Friday Jun 14, 2024 at 8:31 AM.

C. Approve agenda

Farnaz Golshani-Flechner made a motion to approve agenda.

Bruce Greenspon seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Mason Williams	Aye
Dr. Denise Berger	Absent

Roll Call

Farnaz Golshani-Flechner Aye
Tracy Bondi Aye
Andrew Ellenbogen Aye
Bruce Greenspon Aye

II. Presentations from the Floor

A. Presentation from the floor on non agenda items

None.

B. Presentations from the floor on agenda items

None.

III. Discussion Items / Updates

A. 23/24 EdTec Financial Update and 24/25 Budgets Presentation

EdTec consultant Dorothy Lee presented the 23/24 EdTec Financial Update and 24/25 Budgets Presentation:

23/24 Forecast Changes

- ECHSL: Operating income increased by \$51k
- ECMSG: Operating income increased by \$21k
- ECMSI: Operating income increased by \$24k
- ECHSG: Operating income decreased by \$49k

24/25 May Revise Highlights

- 1.07% COLA (up from .76%)
- COLA extends to SpEd, Nutrition, MBG, Equity Multiplier, and more
- Increased COLA adds ~\$50/ADA
- No deferrals, no new programs or funds

24/25 Budgets

- For each school, Budget Summary, Funding Driver Assumptions, Distribution of Budget - Revenues & Expenses, Cash Outlook in the EdTec slides were thoroughly reviewed by the Committee and guests

B. Discussion of potential 24/25 Finance Committee Goals

The Committee briefly discussed current Finance Committee Goals and potential 24/25 Finance Committee Goals. The Committee will return with recommendations at their next meeting.

IV. Consent Items A-E

A. Recommend board approval of private donations over \$1,000

Bruce Greenspon made a motion to recommend board approval of private donations over \$1,000.

Andrew Ellenbogen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Dr. Denise Berger	Absent
Tracy Bondi	Aye
Farnaz Golshani-Flechner	Aye
Andrew Ellenbogen	Aye
Mason Williams	Aye
Bruce Greenspon	Aye

B. Recommend board approval of contracts

Bruce Greenspon made a motion to recommend board approval of contracts.

Andrew Ellenbogen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Farnaz Golshani-Flechner	Aye
Dr. Denise Berger	Absent
Tracy Bondi	Aye
Mason Williams	Aye
Andrew Ellenbogen	Aye
Bruce Greenspon	Aye

C. Recommend board approval of check registers and credit card statements

Bruce Greenspon made a motion to recommend board approval of check registers and credit card statements.

Andrew Ellenbogen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Bruce Greenspon	Aye
Tracy Bondi	Aye
Mason Williams	Aye

Roll Call

Andrew Ellenbogen	Aye
Farnaz Golshani-Flechner	Aye
Dr. Denise Berger	Absent

D. Recommend board approval of 2024-2025 Education Protection Act Plan and Resolution

Bruce Greenspon made a motion to recommend board approval of 2024-2025 Education Protection Act Plan and Resolution.

Andrew Ellenbogen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Andrew Ellenbogen	Aye
Farnaz Golshani-Flechner	Aye
Mason Williams	Aye
Bruce Greenspon	Aye
Dr. Denise Berger	Absent
Tracy Bondi	Aye

E. Recommend board approval of Proposition 28 Arts and Music in Schools Annual Report FY24

Bruce Greenspon made a motion to recommend board approval of Proposition 28 Arts and Music in Schools Annual Report FY24.

Andrew Ellenbogen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Farnaz Golshani-Flechner	Aye
Mason Williams	Aye
Bruce Greenspon	Aye
Tracy Bondi	Aye
Dr. Denise Berger	Absent
Andrew Ellenbogen	Aye

V. Action Item

A. Recommend board approval of 24/25 budgets for ECHS-L, ECMS-I, ECMS-G, ECHS-G

Bruce Greenspon made a motion to recommend board approval of 24/25 budgets for ECHS-L, ECMS-I, ECMS-G, ECHS-G.

Mason Williams seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Andrew Ellenbogen	Aye
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Roll Call

Bruce Greenspon	Aye
Dr. Denise Berger	Absent
Tracy Bondi	Aye
Farnaz Golshani-Flechner	Aye
Mason Williams	Aye

VI. Closing Items

A. Appreciations

Superintendent Farnaz Golshani-Flechner appreciated Accounting & Payroll Manager Sarahai Garibay in her increased role working with the principals and Finance Director Tracy Bondi in developing the FY25 school budgets.

Finance Director Tracy Bondi appreciated the constant and diligent collaborative work with Farnaz Golshani-Flechner to develop the budgets.

Committee member Bruce Greenspon and community member Remco Waller appreciated the hard work of the Home Office team and Dorothy Lee in keeping ECS's financial picture in very good shape.

B. Adjourn Meeting

Farnaz Golshani-Flechner made a motion to adjourn meeting.
Tracy Bondi seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Farnaz Golshani-Flechner	Aye
Bruce Greenspon	Aye
Mason Williams	Aye
Tracy Bondi	Aye
Dr. Denise Berger	Absent
Andrew Ellenbogen	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:16 AM.

Respectfully Submitted,
Tracy Bondi