

APPROVED



Environmental Charter Schools

Minutes

Board of Directors' Meeting

In-Person at ECS Home Office

Date and Time

Thursday May 2, 2024 at 5:00 PM

Location

In-person location: ECS Home Office - 2625 Manhattan Beach Blvd #100, Redondo Beach, CA 90278

Two-way teleconference locations: 1100 Shasta Avenue, San Jose, CA 95126 / 1 World Way, Los Angeles, CA 90045

| ECS Board Members | Term | and | End Date |
|---|---------|-----|---------------|
| Mr. Anthony Jowid, President..... | 3 years | | June 30, 2025 |
| Dr. Betsy Hamilton, Vice President..... | 3 years | | June 30, 2025 |
| Dr. Denise Berger, Secretary..... | 3 years | | June 30, 2026 |
| Ms. Zena Fong..... | 3 years | | June 30, 2026 |
| Ms. Jenina Ramirez..... | 3 years | | June 30, 2024 |
| Dr. Madhu Chatwani..... | 3 years | | June 30, 2026 |
| Mr. Kennedy Hilario..... | 3 years | | June 30, 2026 |
| Mr. Herb Sims..... | 3 years | | June 30, 2025 |
| Mr. Mason Williams..... | 3 years | | June 30, 2025 |
| Mr. Andrew Ellenbogen..... | 3 years | | June 30, 2026 |
| Lawndale Elementary School District Representative, Rotating Position | | | |

ECS Staff

Ms. Farnaz Golshani-Flechner, Superintendent

Ms. Danielle Kelsick, Deputy Superintendent of Instruction
Ms. Tracy Bondi, Director of Finance
Mr. Jeremiah David, Director of Compliance & Operations
Ms. Sarah Jamieson, Director of Human Resources
Ms. Jen Fenton, Director of Strategic Initiatives
Dr. Shalene Wright, Director of SpEd and English Language Development
Ms. Lucia Bañuelos, Principal at ECHS-Lawndale
Dr. Geneva Matthews, Principal at ECMS-Inglewood
Mr. Dave Trejo, Principal at ECMS-Gardena
Dr. Cindy Guardado, Principal at ECHS-Gardena

Mission:

Reimagine public education in low-income communities of color to prepare conscious, critical thinkers who are equipped to graduate from college and create a more equitable and sustainable world.

Values:

JUSTICE - We examine bias, racism, and prejudice. We deliver culturally-responsive curricula. We succeed when students' race and class cease to predict their level of achievement.

COMMUNITY - We care. We collaborate. We respect the rights and voices of our stakeholders.

CURIOSITY - We question. We explore. We innovate.

SUSTAINABILITY - We think globally and act locally. We adapt. We encourage systems thinking to create a sustainable future.

LEADERSHIP - We listen. We think critically. We advocate. We shift public discourse. We are our own superheroes.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

PUBLIC SPEAKERS AT BOARD MEETINGS

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Board on any topic or subject matter that falls

within the Environmental Charter School's purview. Speakers may sign up in person immediately prior to the beginning of the Board meeting by turning in a Speaker Form (available at the check-in table in English and Spanish).

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Board allows a maximum of 10 minutes to each subject as determined by the Board's presiding officer.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5. Previous board meeting minutes may be viewed on the Board On Track public portal website at <https://app2.boardontrack.com/public/3tHo3u/home>.

Directors Present

Andrew Ellenbogen (remote), Anthony Jowid (remote), Dr. Betsy Hamilton, Dr. Denise Berger, Dr. Madhu Chatwani, Herb Sims, Jenina Ramirez, Kennedy Hilario (remote), LESD Representative, Mason Williams, Zena Fong

Directors Absent

None

Directors who arrived after the meeting opened

Anthony Jowid

Guests Present

Danielle Kelsick, Dave Trejo, Dorothy Lee (remote), Dr. Howard Ho (LESD), Dr. Shalene Wright, Farnaz Golshani-Flechner, Isabell Bañuelos, Jen Fenton, Jeremiah David, Tracy Bondi (remote)

I. Opening Items

A. Record attendance and guests

B. Call the Meeting to Order

Dr. Betsy Hamilton called a meeting of the board of directors of Environmental Charter Schools to order on Thursday May 2, 2024 at 5:08 PM.

C. Approve the agenda

Dr. Madhu Chatwani made a motion to approve the agenda.

Mason Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|--------|
| Kennedy Hilario | Aye |
| LESD Representative | Aye |
| Jenina Ramirez | Aye |
| Mason Williams | Aye |
| Herb Sims | Aye |
| Andrew Ellenbogen | Aye |
| Dr. Betsy Hamilton | Aye |
| Anthony Jowid | Absent |
| Zena Fong | Aye |
| Dr. Madhu Chatwani | Aye |
| Dr. Denise Berger | Aye |

D. Opener

All meeting attendees engaged in a brief opener.

Anthony Jowid arrived.

II. Presentations from the Floor

A. Presentations from the floor on non-agenda items

None.

B. Presentations from the floor on agenda items

None.

III. Discussion Items / Updates

A.

EdTec financial update

EdTec consultant Dorothy Lee presented the ECS Financial Update slides:

- ECHS-L ADA: P2 ADA 454.2, drop in 4.36 from last forecast
- ECHS-L Forecast Changes - Operating income decreased by \$141k
- ECMS-G ADA: P2 ADA 337.3, increase of 2.5 from last forecast
- ECMS-G Forecast Changes - Operating income decreased by \$18k
- ECMS-I ADA: P2 ADA 337.2, increase of 2.38 from last forecast
- ECMS-I Forecast Changes - Operating income decreased by \$87k
- ECHS-G ADA: P2 ADA 312.7, decrease of 4.36 from last forecast
- ECHS-G Forecast Changes - Operating income decreased by \$43k
- FY25 Budget Assumptions: 0.76% COLA, STRS 19.10%, PERS 27.80%. Current FY25 budget drafts show:
 - ECHS-L: operating loss of \$55k
 - ECMS-G: operating loss of \$140k
 - ECMS-I: operating loss of \$39k
 - ECHS-G: operating income of \$319k. This operating income will show higher due to accounting treatment required by GAAP.

Following these slides, Dorothy Lee presented in detail the Second Interim Financials for ECHS-L, ECMS-G, ECMS-I, ECHS-G and responded to board member questions.

B. ECMS-G school update

ECMS-Gardena Principal Dave Trejo presented the ECMS-G school update slides.

IV. Consent Items A-K

A. Approve 1/25/2024 board meeting minutes

Dr. Denise Berger made a motion to approve the minutes from Board of Directors' Meeting on 01-25-24.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|-----|
| LESD Representative | Aye |
| Herb Sims | Aye |
| Dr. Betsy Hamilton | Aye |
| Zena Fong | Aye |
| Andrew Ellenbogen | Aye |
| Mason Williams | Aye |
| Anthony Jowid | Aye |
| Dr. Madhu Chatwani | Aye |

Roll Call

Kennedy Hilario Aye
Dr. Denise Berger Aye
Jenina Ramirez Aye

B. Approve 3/6/2024 Audit Committee meeting minutes

Dr. Denise Berger made a motion to approve the minutes from Audit Committee Meeting on 03-06-24.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Andrew Ellenbogen Aye
Anthony Jowid Aye
Dr. Madhu Chatwani Aye
Jenina Ramirez Aye
Dr. Denise Berger Aye
Kennedy Hilario Aye
Herb Sims Aye
Mason Williams Aye
LESD Representative Aye
Zena Fong Aye
Dr. Betsy Hamilton Aye

C. Approve 4/26/2024 Finance Committee meeting minutes

Dr. Denise Berger made a motion to approve the minutes from Finance Committee Meeting on 04-26-24.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Andrew Ellenbogen Aye
Jenina Ramirez Aye
Mason Williams Aye
Zena Fong Aye
Kennedy Hilario Aye
LESD Representative Aye
Herb Sims Aye
Dr. Denise Berger Aye
Anthony Jowid Aye
Dr. Madhu Chatwani Aye
Dr. Betsy Hamilton Aye

D. Approve private donations over \$1,000 as recommended by Finance Committee

Dr. Denise Berger made a motion to approve private donations over \$1,000 as recommended by Finance Committee.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|-----|
| Herb Sims | Aye |
| Dr. Denise Berger | Aye |
| Andrew Ellenbogen | Aye |
| Zena Fong | Aye |
| Anthony Jowid | Aye |
| Kennedy Hilario | Aye |
| Dr. Madhu Chatwani | Aye |
| Mason Williams | Aye |
| LESD Representative | Aye |
| Dr. Betsy Hamilton | Aye |
| Jenina Ramirez | Aye |

E. Approve check registers and credit card statements as recommended by Finance Committee

Dr. Denise Berger made a motion to approve check registers and credit card statements as recommended by Finance Committee.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|-----|
| Herb Sims | Aye |
| Dr. Betsy Hamilton | Aye |
| Dr. Madhu Chatwani | Aye |
| Mason Williams | Aye |
| Andrew Ellenbogen | Aye |
| Jenina Ramirez | Aye |
| Kennedy Hilario | Aye |
| LESD Representative | Aye |
| Zena Fong | Aye |
| Dr. Denise Berger | Aye |
| Anthony Jowid | Aye |

F. Accept ECS Tax Return Forms 990 and 199 as recommended by Finance Committee

Dr. Denise Berger made a motion to accept ECS Tax Return Forms 990 and 199 as recommended by Finance Committee.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|-----|
| Mason Williams | Aye |
| Andrew Ellenbogen | Aye |
| Jenina Ramirez | Aye |
| Kennedy Hilario | Aye |
| Herb Sims | Aye |
| Dr. Denise Berger | Aye |
| Zena Fong | Aye |
| Anthony Jowid | Aye |
| Dr. Betsy Hamilton | Aye |
| LESD Representative | Aye |
| Dr. Madhu Chatwani | Aye |

G. Approve contracts

Dr. Denise Berger made a motion to approve contracts.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|-----|
| LESD Representative | Aye |
| Herb Sims | Aye |
| Anthony Jowid | Aye |
| Dr. Madhu Chatwani | Aye |
| Dr. Betsy Hamilton | Aye |
| Andrew Ellenbogen | Aye |
| Kennedy Hilario | Aye |
| Mason Williams | Aye |
| Jenina Ramirez | Aye |
| Dr. Denise Berger | Aye |
| Zena Fong | Aye |

H. Approve revised Board & Committee Calendar

Dr. Denise Berger made a motion to approve revised Board & Committee Calendar.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|-----|
| Dr. Denise Berger | Aye |
| LESD Representative | Aye |
| Dr. Betsy Hamilton | Aye |
| Mason Williams | Aye |
| Kennedy Hilario | Aye |
| Dr. Madhu Chatwani | Aye |
| Anthony Jowid | Aye |
| Zena Fong | Aye |
| Herb Sims | Aye |

Roll Call

Andrew Ellenbogen Aye
Jenina Ramirez Aye

I. Accept 2022-23 Annual Reports to LACOE for ECMS-G, ECMS-I, ECHS-G

Dr. Denise Berger made a motion to accept 2022-23 Annual Reports to LACOE for ECMS-G, ECMS-I, ECHS-G.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Dr. Denise Berger Aye
Herb Sims Aye
Mason Williams Aye
Zena Fong Aye
Jenina Ramirez Aye
Kennedy Hilario Aye
Andrew Ellenbogen Aye
Dr. Madhu Chatwani Aye
LESD Representative Aye
Dr. Betsy Hamilton Aye
Anthony Jowid Aye

J. Approve updated Safe Schools Plans for ECHS-L, ECMS-G, ECMS-I, ECHS-G

Dr. Denise Berger made a motion to approve updated Safe Schools Plans for ECHS-L, ECMS-G, ECMS-I, ECHS-G.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Jenina Ramirez Aye
Kennedy Hilario Aye
Dr. Betsy Hamilton Aye
Dr. Denise Berger Aye
Zena Fong Aye
LESD Representative Aye
Dr. Madhu Chatwani Aye
Andrew Ellenbogen Aye
Herb Sims Aye
Anthony Jowid Aye
Mason Williams Aye

K. Approve revised ECHS-G Academic Calendar 2023-2024

Dr. Denise Berger made a motion to approve revised ECHS-G Academic Calendar 2023-2024.

Dr. Madhu Chatwani seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|-----|
| Anthony Jowid | Aye |
| Kennedy Hilario | Aye |
| LESD Representative | Aye |
| Dr. Madhu Chatwani | Aye |
| Zena Fong | Aye |
| Herb Sims | Aye |
| Dr. Denise Berger | Aye |
| Jenina Ramirez | Aye |
| Andrew Ellenbogen | Aye |
| Dr. Betsy Hamilton | Aye |
| Mason Williams | Aye |

V. Action Items

A. Approve Second Interim Financials for ECHS-L, ECMS-G, ECMS-I, ECHS-G as recommended by Finance Committee

Mason Williams made a motion to approve Second Interim Financials for ECHS-L, ECMS-G, ECMS-I, ECHS-G as recommended by Finance Committee.

Dr. Denise Berger seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|-----|
| Herb Sims | Aye |
| Kennedy Hilario | Aye |
| Dr. Betsy Hamilton | Aye |
| Andrew Ellenbogen | Aye |
| Dr. Madhu Chatwani | Aye |
| Mason Williams | Aye |
| Dr. Denise Berger | Aye |
| Zena Fong | Aye |
| Jenina Ramirez | Aye |
| Anthony Jowid | Aye |
| LESD Representative | Aye |

VI. Transition to Closed Session

A. Adjourn to Closed Session

Herb Sims made a motion to adjourn to closed session.
LESD Representative seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|-----|
| Andrew Ellenbogen | Aye |
| Zena Fong | Aye |
| Anthony Jowid | Aye |
| Jenina Ramirez | Aye |
| Herb Sims | Aye |
| Dr. Madhu Chatwani | Aye |
| Mason Williams | Aye |
| Dr. Denise Berger | Aye |
| LESD Representative | Aye |
| Kennedy Hilario | Aye |
| Dr. Betsy Hamilton | Aye |

VII. Report Out of Closed Session

A. Report Out

Coming out of closed session, Board Vice President Dr. Betsy Hamilton reported that there was nothing to report out.

B. Oral Recommendation Regarding CEO's/ED's Salary and/or Fringe Benefits

For renewal agreement, no changes from current agreement.

C. Ratification of Superintendent's Employment Agreement

Mason Williams made a motion to ratify the superintendent's employment agreement.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|-----|
| Zena Fong | Aye |
| Andrew Ellenbogen | Aye |
| Kennedy Hilario | Aye |
| Dr. Betsy Hamilton | Aye |
| Dr. Madhu Chatwani | Aye |
| Dr. Denise Berger | Aye |
| LESD Representative | Aye |
| Jenina Ramirez | Aye |
| Herb Sims | Aye |
| Anthony Jowid | Aye |
| Mason Williams | Aye |

VIII. Closing Items

A. Adjourn Meeting

Herb Sims made a motion to adjourn meeting.

Dr. Denise Berger seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------------|-----|
| Herb Sims | Aye |
| Jenina Ramirez | Aye |
| Dr. Betsy Hamilton | Aye |
| Zena Fong | Aye |
| Mason Williams | Aye |
| LESD Representative | Aye |
| Kennedy Hilario | Aye |
| Dr. Madhu Chatwani | Aye |
| Anthony Jowid | Aye |
| Andrew Ellenbogen | Aye |
| Dr. Denise Berger | Aye |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
Dr. Betsy Hamilton