

APPROVED



# Environmental Charter Schools

## Minutes

### Board of Directors' Meeting

In-Person at ECS Home Office

#### Date and Time

Thursday May 2, 2024 at 5:00 PM

#### Location

**In-person location:** ECS Home Office - 2625 Manhattan Beach Blvd #100, Redondo Beach, CA 90278

**Two-way teleconference locations:** 1100 Shasta Avenue, San Jose, CA 95126 / 1 World Way, Los Angeles, CA 90045

ECS Board Members	Term	and	End Date
Mr. Anthony Jowid, President.....	3 years		June 30, 2025
Dr. Betsy Hamilton, Vice President.....	3 years		June 30, 2025
Dr. Denise Berger, Secretary.....	3 years		June 30, 2026
Ms. Zena Fong.....	3 years		June 30, 2026
Ms. Jenina Ramirez.....	3 years		June 30, 2024
Dr. Madhu Chatwani.....	3 years		June 30, 2026
Mr. Kennedy Hilario.....	3 years		June 30, 2026
Mr. Herb Sims.....	3 years		June 30, 2025
Mr. Mason Williams.....	3 years		June 30, 2025
Mr. Andrew Ellenbogen.....	3 years		June 30, 2026
Lawndale Elementary School District Representative, Rotating Position			

#### ECS Staff

Ms. Farnaz Golshani-Flechner, Superintendent

Ms. Danielle Kelsick, Deputy Superintendent of Instruction  
Ms. Tracy Bondi, Director of Finance  
Mr. Jeremiah David, Director of Compliance & Operations  
Ms. Sarah Jamieson, Director of Human Resources  
Ms. Jen Fenton, Director of Strategic Initiatives  
Dr. Shalene Wright, Director of SpEd and English Language Development  
Ms. Lucia Bañuelos, Principal at ECHS-Lawndale  
Dr. Geneva Matthews, Principal at ECMS-Inglewood  
Mr. Dave Trejo, Principal at ECMS-Gardena  
Dr. Cindy Guardado, Principal at ECHS-Gardena

**Mission:**

Reimagine public education in low-income communities of color to prepare conscious, critical thinkers who are equipped to graduate from college and create a more equitable and sustainable world.

**Values:**

JUSTICE - We examine bias, racism, and prejudice. We deliver culturally-responsive curricula. We succeed when students' race and class cease to predict their level of achievement.

COMMUNITY - We care. We collaborate. We respect the rights and voices of our stakeholders.

CURIOSITY - We question. We explore. We innovate.

SUSTAINABILITY - We think globally and act locally. We adapt. We encourage systems thinking to create a sustainable future.

LEADERSHIP - We listen. We think critically. We advocate. We shift public discourse. We are our own superheroes.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**PUBLIC SPEAKERS AT BOARD MEETINGS**

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Board on any topic or subject matter that falls

within the Environmental Charter School's purview. Speakers may sign up in person immediately prior to the beginning of the Board meeting by turning in a Speaker Form (available at the check-in table in English and Spanish).

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Board allows a maximum of 10 minutes to each subject as determined by the Board's presiding officer.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

### **FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5. Previous board meeting minutes may be viewed on the Board On Track public portal website at <https://app2.boardontrack.com/public/3tHo3u/home>.

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### **Directors Present**

Andrew Ellenbogen (remote), Anthony Jowid (remote), Dr. Betsy Hamilton, Dr. Denise Berger, Dr. Madhu Chatwani, Herb Sims, Jenina Ramirez, Kennedy Hilario (remote), LESD Representative, Mason Williams, Zena Fong

### **Directors Absent**

*None*

### **Directors who arrived after the meeting opened**

Anthony Jowid

### **Guests Present**

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Danielle Kelsick, Dave Trejo, Dorothy Lee (remote), Dr. Howard Ho (LESD), Dr. Shalene Wright, Farnaz Golshani-Flechner, Isabell Bañuelos, Jen Fenton, Jeremiah David, Tracy Bondi (remote)

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## I. Opening Items

### A. Record attendance and guests

### B. Call the Meeting to Order

Dr. Betsy Hamilton called a meeting of the board of directors of Environmental Charter Schools to order on Thursday May 2, 2024 at 5:08 PM.

### C. Approve the agenda

Dr. Madhu Chatwani made a motion to approve the agenda.

Mason Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

LESD Representative	Aye
Mason Williams	Aye
Herb Sims	Aye
Dr. Betsy Hamilton	Aye
Jenina Ramirez	Aye
Zena Fong	Aye
Kennedy Hilario	Aye
Dr. Madhu Chatwani	Aye
Andrew Ellenbogen	Aye
Dr. Denise Berger	Aye
Anthony Jowid	Absent

### D. Opener

All meeting attendees engaged in a brief opener.

Anthony Jowid arrived.

## II. Presentations from the Floor

### A. Presentations from the floor on non-agenda items

None.

### B. Presentations from the floor on agenda items

None.

## III. Discussion Items / Updates

### A.

## EdTec financial update

*EdTec consultant Dorothy Lee presented the ECS Financial Update slides:*

- ECHS-L ADA: P2 ADA 454.2, drop in 4.36 from last forecast
- ECHS-L Forecast Changes - Operating income decreased by \$141k
- ECMS-G ADA: P2 ADA 337.3, increase of 2.5 from last forecast
- ECMS-G Forecast Changes - Operating income decreased by \$18k
- ECMS-I ADA: P2 ADA 337.2, increase of 2.38 from last forecast
- ECMS-I Forecast Changes - Operating income decreased by \$87k
- ECHS-G ADA: P2 ADA 312.7, decrease of 4.36 from last forecast
- ECHS-G Forecast Changes - Operating income decreased by \$43k
- FY25 Budget Assumptions: 0.76% COLA, STRS 19.10%, PERS 27.80%. Current FY25 budget drafts show:
  - ECHS-L: operating loss of \$55k
  - ECMS-G: operating loss of \$140k
  - ECMS-I: operating loss of \$39k
  - ECHS-G: operating income of \$319k. This operating income will show higher due to accounting treatment required by GAAP.

Following these slides, Dorothy Lee presented in detail the Second Interim Financials for ECHS-L, ECMS-G, ECMS-I, ECHS-G and responded to board member questions.

## B. ECMS-G school update

ECMS-Gardena Principal Dave Trejo presented the ECMS-G school update slides.

## IV. Consent Items A-K

### A. Approve 1/25/2024 board meeting minutes

Dr. Denise Berger made a motion to approve the minutes from Board of Directors' Meeting on 01-25-24.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Kennedy Hilario	Aye
Mason Williams	Aye
Andrew Ellenbogen	Aye
LESD Representative	Aye
Dr. Betsy Hamilton	Aye
Anthony Jowid	Aye
Zena Fong	Aye
Herb Sims	Aye

**Roll Call**

Jenina Ramirez Aye  
Dr. Madhu Chatwani Aye  
Dr. Denise Berger Aye

**B. Approve 3/6/2024 Audit Committee meeting minutes**

Dr. Denise Berger made a motion to approve the minutes from Audit Committee Meeting on 03-06-24.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Mason Williams Aye  
Dr. Denise Berger Aye  
Dr. Madhu Chatwani Aye  
Kennedy Hilario Aye  
Zena Fong Aye  
Herb Sims Aye  
LESD Representative Aye  
Anthony Jowid Aye  
Andrew Ellenbogen Aye  
Dr. Betsy Hamilton Aye  
Jenina Ramirez Aye

**C. Approve 4/26/2024 Finance Committee meeting minutes**

Dr. Denise Berger made a motion to approve the minutes from Finance Committee Meeting on 04-26-24.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Herb Sims Aye  
Zena Fong Aye  
Dr. Madhu Chatwani Aye  
Dr. Denise Berger Aye  
Kennedy Hilario Aye  
Jenina Ramirez Aye  
Anthony Jowid Aye  
Mason Williams Aye  
Dr. Betsy Hamilton Aye  
Andrew Ellenbogen Aye  
LESD Representative Aye

**D. Approve private donations over \$1,000 as recommended by Finance Committee**

Dr. Denise Berger made a motion to approve private donations over \$1,000 as recommended by Finance Committee.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Mason Williams	Aye
Dr. Madhu Chatwani	Aye
Anthony Jowid	Aye
Zena Fong	Aye
Jenina Ramirez	Aye
Herb Sims	Aye
Andrew Ellenbogen	Aye
Dr. Denise Berger	Aye
Kennedy Hilario	Aye
Dr. Betsy Hamilton	Aye
LESD Representative	Aye

**E. Approve check registers and credit card statements as recommended by Finance Committee**

Dr. Denise Berger made a motion to approve check registers and credit card statements as recommended by Finance Committee.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dr. Denise Berger	Aye
Anthony Jowid	Aye
Jenina Ramirez	Aye
Dr. Betsy Hamilton	Aye
Zena Fong	Aye
Andrew Ellenbogen	Aye
Mason Williams	Aye
Kennedy Hilario	Aye
Herb Sims	Aye
Dr. Madhu Chatwani	Aye
LESD Representative	Aye

**F. Accept ECS Tax Return Forms 990 and 199 as recommended by Finance Committee**

Dr. Denise Berger made a motion to accept ECS Tax Return Forms 990 and 199 as recommended by Finance Committee.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dr. Betsy Hamilton	Aye
Anthony Jowid	Aye
Zena Fong	Aye
Herb Sims	Aye
Andrew Ellenbogen	Aye
Kennedy Hilario	Aye
Dr. Denise Berger	Aye
Mason Williams	Aye
LESD Representative	Aye
Jenina Ramirez	Aye
Dr. Madhu Chatwani	Aye

**G. Approve contracts**

Dr. Denise Berger made a motion to approve contracts.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Anthony Jowid	Aye
Herb Sims	Aye
Mason Williams	Aye
Andrew Ellenbogen	Aye
LESD Representative	Aye
Kennedy Hilario	Aye
Dr. Madhu Chatwani	Aye
Jenina Ramirez	Aye
Dr. Denise Berger	Aye
Zena Fong	Aye
Dr. Betsy Hamilton	Aye

**H. Approve revised Board & Committee Calendar**

Dr. Denise Berger made a motion to approve revised Board & Committee Calendar.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Mason Williams	Aye
Herb Sims	Aye
Dr. Denise Berger	Aye
Anthony Jowid	Aye
Zena Fong	Aye
LESD Representative	Aye
Jenina Ramirez	Aye
Dr. Betsy Hamilton	Aye
Andrew Ellenbogen	Aye



**Roll Call**

Kennedy Hilario Aye  
Dr. Madhu Chatwani Aye

**I. Accept 2022-23 Annual Reports to LACOE for ECMS-G, ECMS-I, ECHS-G**

Dr. Denise Berger made a motion to accept 2022-23 Annual Reports to LACOE for ECMS-G, ECMS-I, ECHS-G.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

LESD Representative Aye  
Mason Williams Aye  
Kennedy Hilario Aye  
Dr. Betsy Hamilton Aye  
Andrew Ellenbogen Aye  
Dr. Denise Berger Aye  
Herb Sims Aye  
Zena Fong Aye  
Dr. Madhu Chatwani Aye  
Anthony Jowid Aye  
Jenina Ramirez Aye

**J. Approve updated Safe Schools Plans for ECHS-L, ECMS-G, ECMS-I, ECHS-G**

Dr. Denise Berger made a motion to approve updated Safe Schools Plans for ECHS-L, ECMS-G, ECMS-I, ECHS-G.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

LESD Representative Aye  
Anthony Jowid Aye  
Dr. Betsy Hamilton Aye  
Dr. Denise Berger Aye  
Kennedy Hilario Aye  
Zena Fong Aye  
Andrew Ellenbogen Aye  
Dr. Madhu Chatwani Aye  
Mason Williams Aye  
Herb Sims Aye  
Jenina Ramirez Aye

**K. Approve revised ECHS-G Academic Calendar 2023-2024**

Dr. Denise Berger made a motion to approve revised ECHS-G Academic Calendar 2023-2024.

Dr. Madhu Chatwani seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dr. Madhu Chatwani	Aye
Herb Sims	Aye
Dr. Denise Berger	Aye
Jenina Ramirez	Aye
Andrew Ellenbogen	Aye
Zena Fong	Aye
Dr. Betsy Hamilton	Aye
Anthony Jowid	Aye
Kennedy Hilario	Aye
LESD Representative	Aye
Mason Williams	Aye

**V. Action Items**

**A. Approve Second Interim Financials for ECHS-L, ECMS-G, ECMS-I, ECHS-G as recommended by Finance Committee**

Mason Williams made a motion to approve Second Interim Financials for ECHS-L, ECMS-G, ECMS-I, ECHS-G as recommended by Finance Committee.

Dr. Denise Berger seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Anthony Jowid	Aye
Zena Fong	Aye
LESD Representative	Aye
Mason Williams	Aye
Dr. Madhu Chatwani	Aye
Dr. Betsy Hamilton	Aye
Jenina Ramirez	Aye
Dr. Denise Berger	Aye
Kennedy Hilario	Aye
Andrew Ellenbogen	Aye
Herb Sims	Aye

**VI. Transition to Closed Session**

**A. Adjourn to Closed Session**

Herb Sims made a motion to adjourn to closed session.  
LESD Representative seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Andrew Ellenbogen	Aye
Kennedy Hilario	Aye
Dr. Denise Berger	Aye
Dr. Betsy Hamilton	Aye
Dr. Madhu Chatwani	Aye
Zena Fong	Aye
Mason Williams	Aye
Jenina Ramirez	Aye
Herb Sims	Aye
LESD Representative	Aye
Anthony Jowid	Aye

**VII. Report Out of Closed Session**

**A. Report Out**

Coming out of closed session, Board Vice President Dr. Betsy Hamilton reported that there was nothing to report out.

**B. Oral Recommendation Regarding CEO's/ED's Salary and/or Fringe Benefits**

For renewal agreement, no changes from current agreement.

**C. Ratification of Superintendent's Employment Agreement**

Mason Williams made a motion to ratify the superintendent's employment agreement.

Dr. Madhu Chatwani seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

LESD Representative	Aye
Zena Fong	Aye
Herb Sims	Aye
Jenina Ramirez	Aye
Mason Williams	Aye
Dr. Denise Berger	Aye
Dr. Madhu Chatwani	Aye
Anthony Jowid	Aye
Dr. Betsy Hamilton	Aye
Kennedy Hilario	Aye
Andrew Ellenbogen	Aye

**VIII. Closing Items**

**A. Adjourn Meeting**

Herb Sims made a motion to adjourn meeting.

Dr. Denise Berger seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

LESD Representative Aye

Kennedy Hilario Aye

Andrew Ellenbogen Aye

Dr. Madhu Chatwani Aye

Herb Sims Aye

Dr. Betsy Hamilton Aye

Anthony Jowid Aye

Dr. Denise Berger Aye

Jenina Ramirez Aye

Zena Fong Aye

Mason Williams Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,

Dr. Betsy Hamilton