DRAFT

Environmental Charter Schools

Minutes

Governance Committee Meeting

By Teleconference/Zoom

Date and Time
Tuesday May 19, 2020 at 10:30 AM

Location
Zoom: https://us02web.zoom.us/j/82605664827?pwd=N3FhVDVRemw4R2c4L3pnb0JUZG12Zz09.

OR

Dial-In: (669) 900-6833, Meeting ID: 826 0566 4827, Password: 746926.

Two-way Teleconference Location: 2625 Manhattan Beach Blvd, Suite 100, Redondo Beach, CA 90278.

Governance Committee Members
Ken Deemer - Chair
Anthony Jowid
Alison Diaz
Farnaz Golshani-Flechner
Jeremiah David

Governance Committee Charter

- Recommends policies and processes for effective governance.

- Evaluates Board, Chairperson and in collaboration with the Board, review's the Executive Director.
- Recruits, recommends and trains new board members.
- Set goals for the annual board retreat.
- Stewards the strategic plan and planning process.
- Develops metrics / scorecard to monitor effectiveness of organization and its programs.
- Plans for succession of board members and Executive Director.

Goals for 2019-2020

- Use the ECS Strategic Benchmark Chart to measure and support ECS' success.
- Complete evaluations of Executive Director and self-evaluation of the ECS Board of Directors.
- Recruit at least one additional board member to the ECS Board of Directors and strengthen board pipeline.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

PUBLIC SPEAKERS AT STANDING COMMITTEE MEETINGS
Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Committee on any topic or subject matter that falls within the Committee's purview. Speakers may sign up in person immediately prior to the beginning of the Committee meeting by speaking with the Committee Chair.

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Committee allows a maximum of 10 minutes to each subject as determined by the Committee Chair.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5.

Committee Members Present

Alison Diaz (remote), Anthony Jowid (remote), Farnaz Golshani-Flechner (remote), Jeremiah Rosario David (remote), Ken Deemer (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Ken Deemer called a meeting of the Governance Committee of Environmental Charter Schools to order on Tuesday May 19, 2020 at 10:32 AM.

C. Motion to Approve the Agenda

Anthony Jowid made a motion to approve the agenda.
Ken Deemer seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Alison Diaz	Aye
Farnaz Golshani-Flechner	Aye
Anthony Jowid	Aye
Ken Deemer	Aye
Jeremiah Rosario David	Aye

D. Approve Previous Governance Committee Minutes

Anthony Jowid made a motion to approve the minutes from Governance Committee Meeting on 12-03-19.

Farnaz Golshani-Flechner seconded the motion.
The committee **VOTED** to approve the motion.

II. Presentation from the Floor

A. Presentation from the Floor on Non Agenda Items

None.

B. Presentation From the Floor on Agenda Items

None.

III. Discussion Items

A. Discuss Executive Director/CEO evaluation process and goals

The committee stated that the previous ED/CEO evaluation processed worked well and that they would like to build on that process for the upcoming evaluation for Farnaz Golshani-Flechner.

The committee recommended that the Board on Track CEO evaluation tool will be utilized as it was in the previous process and one addition to this process is to include 360 Leadership Survey results answered by key ECS staff of Farnaz Golshani-Flechner. The board will review these results and provide feedback in closed session at the ECS board meeting in June.

B. Discuss prospective board member nominations

ECS staff described the standard board nomination process and the committee resolved that Anthony Jowid and Ken Deemer would interview the three prospective board members that attended the ECS board meeting on April 16, then proceed to either nominate or decline the prospective board members in preparation for new board member elections at the June board meeting.

C. Discussion on adding student member to ECS board

The committee discussed the possibility of adding student member to ECS board and resolved that ECS staff should analyze the current bylaws and other policies and provide recommendations for policy revision in order to ensure that the organization is arranged to optimally set up the student member for success.

D. Discuss 5-Year Strategic Priorities

The committee reviewed strategic priorities for the organization, including the new addition of benchmarks and metrics specific to the COVID-19 school closure period.

IV. Action Items

A. Recommend Executive Director/CEO evaluation process and goals

Anthony Jowid made a motion to recommend Executive Director/CEO evaluation process and goals.
Jeremiah Rosario David seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Farnaz Golshani-Flechner	Aye
Jeremiah Rosario David	Aye
Alison Diaz	Aye
Ken Deemer	Aye
Anthony Jowid	Aye

B. Recommend Board Member Candidate(s)

Tabled.

C. Recommend 20/21 Governance Committee Goals

Tabled.

V. Closing Items

A. Adjourn Meeting

Ken Deemer made a motion to adjourn the meeting.
Farnaz Golshani-Flechner seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Farnaz Golshani-Flechner	Aye
Alison Diaz	Aye
Anthony Jowid	Aye
Jeremiah Rosario David	Aye
Ken Deemer	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:26 AM.

Respectfully Submitted,
Ken Deemer