DRAFT

Environmental Charter Schools

Minutes

Facilities Committee Meeting

Date and Time
Wednesday February 12, 2020 at 4:30 PM

Location
ECHS Auxiliary Office, 2625 Manhattan Beach Blvd, Suite 100, Redondo Beach, CA 90278

Facilities Committee Members
Anthony Jowid
Alison Diaz
Farnaz Golshani-Flechner
Jenina Ramirez
Jeremiah David

Facilities Committee Charter

- Provide leadership and oversight for the construction, revitalization, and maintenance of ECS's physical sites;
- Develop and oversee the implementation of strategies to engage stakeholders on a continuing basis in efforts to address ECS's facility needs;
- Consider, as appropriate, matters relating to the physical sites of ECS, including approval of plans for new construction and revitalization and the institutional prioritization of capital projects plans and requests, as well as, and in coordination with, the Finance Committee.
- Provide review, policy guidance, and strategic oversight of campus master planning activities, capital improvements and real estate type activities while also aligning the same to our mission, vision and values.
- Provide guidance and recommendations to the ECS Board and senior ECS staff on facilities-related matters; and

- Undertake such other matters and review such other issues as may be directed from time to time by the Board of Directors.

Goals for 2018-2019 (2019-2020 goals pending approval)

- ECMS-I
  - Implement CEC Prop 39 measures
  - Modernize science labs and bathrooms
- ECMS-G
  - Complete Prop K grant objectives
  - Implement CEC Prop 39 measures
- ECHS
  - Secure Final DSA signoff on existing modular units
  - After securing DSA signoff, work with LESD on long term facility plans
  - Secure approval to Implement CEC Prop 39 measures
  - Develop creative solutions to both space challenges and classroom temperature challenges during warmer months

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

PUBLIC SPEAKERS AT STANDING COMMITTEE MEETINGS
Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Committee on any topic or subject matter that falls within the Committee's purview. Speakers may sign up in person immediately prior to the beginning of the Committee meeting by speaking with the Committee Chair.

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Committee allows a maximum of 10 minutes to each subject as determined by the Committee Chair.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

FOR MORE INFORMATION
For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5.

Committee Members Present
Alison Diaz, Anthony Jowid (remote), Jenina Ramirez, Jeremiah Rosario David

Committee Members Absent
Farnaz Golshani-Flechner

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Anthony Jowid called a meeting of the Facilities Committee of Environmental Charter Schools to order on Wednesday Feb 12, 2020 at 4:34 PM.

C. Approve Agenda

Jeremiah Rosario David made a motion to approve agenda.
Jenina Ramirez seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Jenina Ramirez	Aye
Jeremiah Rosario David	Aye
Farnaz Golshani-Flechner	Absent
Anthony Jowid	Aye
Alison Diaz	Aye

D. Approve Previous Facilities Committee Meeting Minutes from May 17, 2019

Alison Diaz made a motion to approve the minutes from Facilities Committee Meeting on 05-17-19.
Jeremiah Rosario David seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Alison Diaz	Aye
Jeremiah Rosario David	Aye
Jenina Ramirez	Aye
Farnaz Golshani-Flechner	Absent
Anthony Jowid	Aye

II. Presentations from the Floor

A. Presentation from the Floor on Non Agenda Items

None

B. Presentations from the Floor on Agenda Items

None

III. Discussion Items/Updates

A. ECS Green Policies Implementation Update

ECS has formed an ECS Green Team to analyze and recommend actions toward implementation of the ECS Green Policy.

At ECHS and ECMS-I, a facilities walkthrough took place followed by a discussion of the current implementation strength of the ECS Green Policy.

Committee member Anthony Jowid commented about the potential sustainability gains that could be realized through a paperless initiative.

As a result of the ECS green team meetings, the following priorities were established at the organization-wide and site-specific level:

- **Organizational Green Priority**
  - Develop energy, water, and waste scorecard
- **Site-Specific Green Priorities**
  - **ECMS-I:** Establish standard operating procedures to align existing waste/recycling practices and systems.
  - **ECMS-G:** Procure and install vehicle charging stations on-campus.

- **ECHS:** Develop a comprehensive landscape management plan.

Action steps:

- ECS staff to reach out to school districts on resources for a comprehensive landscape management plan
- Collect data on reams of paper used as benchmark chart

B. Discuss 19/20 Facilities Committee goals

The 19/20 Facilities Committee goals were walked through for feedback from the committee.

- ECS staff to send ECS Safe Schools Plans to committee for stakeholder input

C. Review Facility Strategic Priorities

The Facility Strategic Priorities were walked through for feedback from the committee.

Action Step:

- Add "Adopt Standard Operating Procedures based on successful campus pilots" to the 5-Year Facilities Strategic Priorites Plan

D. ECHS #2 Facility Update

Prop 39 co-location request to LAUSD was submitted timely. ECS received letter from LAUSD stating that they will comply with Prop 39 regulations upon ECHS #2 having an approved charter petition.

IV. Action Items

A. Recommend board approval of 19/20 Facilities Committee goals

Jenina Ramirez made a motion to recommend board approval of 19/20 Facilities Committee goals.
Anthony Jowid seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Alison Diaz	Aye
Farnaz Golshani-Flechner	Absent
Jenina Ramirez	Aye
Anthony Jowid	Aye
Jeremiah Rosario David	Aye

V. Closing Items

A. Adjourn Meeting

Alison Diaz made a motion to adjourn meeting.
Jenina Ramirez seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Anthony Jowid	Aye
Jeremiah Rosario David	Aye
Jenina Ramirez	Aye
Alison Diaz	Aye
Farnaz Golshani-Flechner	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:25 PM.

Respectfully Submitted,
Alison Diaz