DRAFT

Environmental Charter Schools

Minutes

Special Governance Committee Meeting

Date and Time
Tuesday May 15, 2018 at 9:00 AM

Location
Auxiliary Office, 2625 Manhattan Beach Blvd, Suite 100, Redondo Beach, CA 90278 / Zoom: https://zoom.us/j/458425297, Dial in: 669 900 6833, Meeting ID: 458 425 297

Governance Committee Members
Ken Deemer - Chair
Anthony Jowid
Alison Diaz
Jeremiah David

Governance Committee Charter

- Recommends policies and processes for effective governance.
- Evaluates Board, Chairperson and in collaboration with the Board, review's the Executive Director.
- Recruits, recommends and trains new board members.
- Set goals for the annual board retreat.
- Stewards the strategic plan and planning process.
- Develops metrics / scorecard to monitor effectiveness of organization and its programs.
- Plans for succession of board members and Executive Director.

Goals for 2017-2018

- Create a Board Dashboard within Board on Track

- Successfully onboard newest ECS Board members
- Continue to develop our pipeline of future Board members
- Adopt a mission revision and draft 2018-2021 Strategic Plan
- Collaborate with HR consultant to review evaluation procedures for all staff, teachers and admin, Board and ED

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

PUBLIC SPEAKERS AT STANDING COMMITTEE MEETINGS

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Committee on any topic or subject matter that falls within the Committee's purview. Speakers may sign up in person immediately prior to the beginning of the Committee meeting by speaking with the Committee Chair.

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Committee allows a maximum of 10 minutes to each subject as determined by the Committee Chair.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5.

Committee Members Present
Alison Diaz, Anthony Jowid, Ken Deemer

Committee Members Absent
Jeremiah Rosario David

Guests Present
Farnaz Golshani-Flechner, Robert Maxwell

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Alison Diaz called a meeting of the Governance Committee of Environmental Charter Schools to order on Tuesday May 15, 2018 at 9:01 AM.

II. Review and Approval of Agenda

A. Motion to Approve the Agenda

Alison Diaz made a motion to approve agenda.
Ken Deemer seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Ken Deemer	Aye
Anthony Jowid	Aye
Alison Diaz	Aye
Jeremiah Rosario David	Absent

B. Approve Previous Governance Committee Minutes

Anthony Jowid made a motion to approve minutes from the Governance Committee Meeting on 04-04-18 Governance Committee Meeting on 04-04-18.
Ken Deemer seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Alison Diaz	Aye
Anthony Jowid	Aye
Ken Deemer	Aye

Roll Call
Jeremiah Rosario David Absent

III. Presentation from the Floor

A. Presentation from the Floor on Non Agenda Items

none

B. Presentation From the Floor on Agenda Items

none

IV. Discussion Items

A. ECHS, ECMS-Gardena, ECMS-Inglewood LCAPs Review

Robert reviewed a powerpoint describing the LCAP process. He explained the following:
1. This is year two of a three-year plan.
2. Described progress at each school site.

Ken asked for graphical representation of goal progress.
Provide a three-year look back to provide historical context.
Be sure that there is a planned action for each shortfall.
Consider providing a refresher on what the LCAP is for our newest board members.

Ken asked about moving us toward tracking with more growth-oriented metrics.
Robert to explore whether we can identify growth achieved per student and categorize into growth tiers so to determine if an effective annual outcome can be identified. Will doing this help us to track and measure what is important.

Committee asked for ECS to explore the meaning behind the CA Health Kids Surveys data.

B. Needs Assessment for Project/Board Management Software

Jeremiah to talk to Ken regarding BoardBookit. Ken will check out the tool and see if it is useful.

Work with Anthony and Ken to find a solution. What is useful with BoT is:

- One Stop Shop
- Minutes Elements Useful

C. Board Member Officer Positions for 2018-2019

Committee is recommending

Anthony as President

Ken as Treasurer

Denise as Secretary

D. Board Member Pipeline

Committee reviewed the competencies of current board and will work to identify folks to bring to an ECS tour.

E. 2018-2019 ECS Committee Membership

Board Gov Committee to review committee membership at next governance committee meeting.

Add Farnaz to governance committee.

Remove Tracy and Jenni from committees unless Tracy is willing to stay on finance!

V. Action Items

A. Recommend ECHS, ECMS-Gardena, ECMS-Inglewood LCAPs

Tabled.

B. Recommend 2018-2019 Board and Committee Meeting Calendar

Tabled

C. Recommend 2018-2019 ECS Board Committee Members

Tabled

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 AM.

Respectfully Submitted,
Alison Diaz

Alison Diaz made a motion to adjourn the meeting.
Anthony Jowid seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Alison Diaz	Aye
Anthony Jowid	Aye
Ken Deemer	Aye
Jeremiah Rosario David	Absent