APPROVED



Environmental Charter Schools

Minutes

Facilities Committee Meeting

Date and Time
Wednesday April 11, 2018 at 4:30 PM

Location
ECHS Auxiliary Office, 2625 Manhattan Beach Blvd, Suite 100, Redondo Beach, CA 90278

Facilities Committee Members
John Kim - Chair
Anthony Jowid
Alayna Santos
Alison Diaz
Ernie Levroney
Jenina Ramirez

Facilities Committee Charter

- Provide leadership and oversight for the construction, revitalization, and maintenance of ECS's physical sites;
- Develop and oversee the implementation of strategies to engage stakeholders on a continuing basis in efforts to address ECS's facility needs;
- Consider, as appropriate, matters relating to the physical sites of ECS, including approval of plans for new construction and revitalization and the institutional prioritization of capital projects plans and requests, as well as, and in coordination with, the Finance Committee.
- Provide review, policy guidance, and strategic oversight of campus master planning activities, capital improvements and real estate type activities while also aligning the same to our mission, vision and values.

- Provide guidance and recommendations to the ECS Board and senior ECS staff on facilities-related matters; and
- Undertake such other matters and review such other issues as may be directed from time to time by the Board of Directors.

Goals for 2017-2018

- ECMS-I, complete Inglewood campus:
  - Secure COO
  - Implement Phase I of our Landscape Greening Plan
  - Celebrate ribbon cutting ceremony November 4
  - Work with Development to secure funding to complete phase 2 of greening & rec plans
  - Implement CEC prop 39 measures
- ECMS-G, provide expertise and support as staff and consultants facilitate the following
  - PROP K grant objectives
  - CEC prop 39 measures
- ECHS
  1. collaborate with landlord to complete the following:
     - secure final DSA sign off on existing modular units
     - remove shed
     - secure approval to implement CEC measures
     - After securing DSA sign off, work with LESD on long term facility plans
  2. develop creative solutions to both space challenges and classroom temperature challenges during warmer months

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

PUBLIC SPEAKERS AT STANDING COMMITTEE MEETINGS

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Committee on any topic or subject matter that falls within the Committee's purview. Speakers may sign up in person immediately prior to the beginning of the Committee meeting by speaking with the Committee Chair.

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a

maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Committee allows a maximum of 10 minutes to each subject as determined by the Committee Chair.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

FOR MORE INFORMATION
For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5.

Committee Members Present
Alayna Santos, Alison Diaz, Anthony Jowid (remote), Ernie Levroney (remote), Jenina Ramirez (remote), John Kim

Committee Members Absent
None

Guests Present
Jeremiah David

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

John Kim called a meeting of the Facilities Committee of Environmental Charter Schools to order on Wednesday Apr 11, 2018 at 4:28 PM.

C. Motion to Approve the Agenda

Alison Diaz made a motion to approve.
John Kim seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Farnaz Golshani-Flechner	Absent
Ernie Levroney	Absent
Anthony Jowid	Absent
Jenina Ramirez	Absent
Alayna Santos	Absent
Alison Diaz	Absent

D. Approve Previous Facilities Committee Meeting Minutes from October 11, 2017

Alison Diaz made a motion to approve minutes from the ECS Facilities Committee Meeting on 10-11-17 ECS Facilities Committee Meeting on 10-11-17.
John Kim seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Anthony Jowid	Absent
Ernie Levroney	Absent
Farnaz Golshani-Flechner	Absent
Jenina Ramirez	Absent
Alayna Santos	Absent

II. Presentation from the Floor

A. Presentations from the Floor

None.

B. Presentation From the Floor on the Agenda

None.

III. School Site Updates:

A. ECHS Update

Fire hydrant: 2 options A) Cost 166k. Do hydrant install independent of the city capital project B) $36k - wait for city capital improvement project.

If Fire Department doesn't greenlight, then will have to exercise option A.

Portables project: did walkthrough with bidders in November, though the bids came in high. New bid documents were created with DSA assistance. For new bid cycle, one contractor attended the walkthrough. Alayna is seeking more contractors if there any

more that can be found who are interested in taking on a DSA project this small in scope. Bids due April 25.

B. ECMSI Update

Property taxes: ECS working with tax assessors, only recently started receiving property tax refunds. However, still missing refund from 2012 but will not be able to receive this refund because of statute of limitations.

Roofing issue.

C. ECMSG Update

Gardena Prop 39 improvements - solar and lighting are done.

Prop K work got done over Winter Break. However, work was not done correctly. Synthetic turf was incorrectly installed, still need to get granite and dry stream bed work completed.

Urban Design Center (helping ECS on a pro-bono basis) and ECS staff Alayna Santos were able to successfully renegotiate the work to get done correctly without any major financial impact.

Action Item: Facilities Committee to report back to Finance Committee to coordinate and discuss applying for bond financing in Spring 2019.

D. ECHS 2

Cluster graph in meeting packet was shown, analyzing where students at each school reside.

Looking into working with a broker to help procure the land needed for the high school replication. Either 1) Pacific Charter School Development - a nonprofit organization or 2) Red Hook Capital Partners - a for-profit organization.

IV. Action Items

A. Recommend Approval of Cunningham Architect Work Authorization 5

Alison Diaz made a motion to approve.
Ernie Levroney seconded the motion.
The committee **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

Alison Diaz made a motion to adjourn the meeting.
Ernie Levroney seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:42 PM.

Respectfully Submitted,
Alayna Santos