APPROVED

# Environmental Charter Schools

# Minutes

## ECS Governance Committee Meeting

**Date and Time**
Wednesday October 4, 2017 at 10:30 AM

**Location**
2625 Manhattan Beach Suite 100, Redondo Beach, CA / Zoom Info: Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/215298522 Or Telephone+1 669 900 6833 (Meeting ID: 215 298 522)

**Governance Committee Members**
Ken Deemer - Chair
Anthony Jowid
Alison Diaz
Jeremiah David

**Governance Committee Charter**

- Recommends policies and processes for effective governance.
- Evaluates Board, Chairperson and in collaboration with the Board, review's the Executive Director.
- Recruits, recommends and trains new board members.
- Set goals for the annual board retreat.
- Stewards the strategic plan and planning process.
- Develops metrics / scorecard to monitor effectiveness of organization and its programs.
- Plans for succession of board members and Executive Director.

**Goals for 2017-2018**

- Create a Board Dashboard within Board on Track
- Successfully onboard newest ECS Board members
- Continue to develop our pipeline of future Board members
- Adopt a mission revision and draft 2018-2021 Strategic Plan
- Collaborate with HR consultant to review evaluation procedures for all staff, teachers and admin, Board and ED

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

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**Committee Members Present**

Alison Diaz, Anthony Jowid, Jeremiah Rosario David, Ken Deemer

**Committee Members Absent**

*None*

**Guests Present**

Dani Hughes

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## I. Opening Items

### A. Record Attendance and Guests

### B.

### Call the Meeting to Order

Alison Diaz called a meeting of the Governance Committee of Environmental Charter Schools to order on Wednesday Oct 4, 2017 at 10:55 AM.

## II. Review and Approval of Agenda

### A. Motion to Approve the Agenda

Ken Deemer made a motion to approve agenda.
Anthony Jowid seconded the motion.
The committee **VOTED** unanimously to approve the motion.

| **Roll Call** | |
|---|---|
| Alison Diaz | Aye |
| Ken Deemer | Aye |
| Jeremiah Rosario David | Aye |
| Anthony Jowid | Aye |

### B. Approve Previous Governance Committee Minutes

Ken Deemer made a motion to approve minutes from the ECS Governance Committee Meeting on 09-13-17 ECS Governance Committee Meeting on 09-13-17.
Anthony Jowid seconded the motion.
The committee **VOTED** unanimously to approve the motion.

| **Roll Call** | |
|---|---|
| Ken Deemer | Aye |
| Anthony Jowid | Aye |
| Alison Diaz | Aye |
| Jeremiah Rosario David | Aye |

## III. Presentation from the Floor

### A. Presentation from the Floor on Non Agenda Items

Alison gives an update on the Federal Government grant approved to replicate ECHS to expand to another ECS high school.

### B. Presentation From the Floor on Agenda Items

None

## IV. Discussion Items / Updates

### A. Report Out on Action Items From Previous Meeting

Committee members gave a report out on the action items that were tasked during the September 13th meeting.

### B.

**New Board Member Orientation/Onboarding Guide**

Walked through New Board Member Orientation/Onboarding Guide.

Committee members suggest breaking out "Board Application Process" into a new document for all of the steps needed before Board Member is officially voted in.

**Action Item:**
Jeremiah - Will revise the guide with other edits and additions suggested by the committee. Will make changes and re-send final DRAFT to committee members.

### C. Strategic Plan Timeline

Alison presented Strategic Plan timeline.

**Action Item:**
Alison - to follow up on committees recommendation and boil down strategic plan timeline to three initiatives so they can be better monitor and operationalize.

### D. Discipline Committee Rules

Committee reviewed and no changes are needed.

### E. Discuss Brown Act Training

Tabled.

## V. Action Items

### A. Recommend Approval of Ernie Levroney for Board Membership

Tabled.

## VI. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:58 AM.

Respectfully Submitted,
Ken Deemer