

APPROVED



# Environmental Charter Schools

## Minutes

### ECS Governance Committee Meeting

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#### **Date and Time**

Wednesday October 4, 2017 at 10:30 AM

#### **Location**

2625 Manhattan Beach Suite 100, Redondo Beach, CA / Zoom Info: Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/215298522> Or Telephone+1 669 900 6833 (Meeting ID: 215 298 522)

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#### **Governance Committee Members**

Ken Deemer - Chair

Anthony Jowid

Alison Diaz

Jeremiah David

#### **Governance Committee Charter**

- Recommends policies and processes for effective governance.
- Evaluates Board, Chairperson and in collaboration with the Board, review's the Executive Director.
- Recruits, recommends and trains new board members.
- Set goals for the annual board retreat.
- Stewards the strategic plan and planning process.
- Develops metrics / scorecard to monitor effectiveness of organization and its programs.
- Plans for succession of board members and Executive Director.

#### **Goals for 2017-2018**

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- Create a Board Dashboard within Board on Track
- Successfully onboard newest ECS Board members
- Continue to develop our pipeline of future Board members
- Adopt a mission revision and draft 2018-2021 Strategic Plan
- Collaborate with HR consultant to review evaluation procedures for all staff, teachers and admin, Board and ED

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

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**Committee Members Present**

Alison Diaz, Anthony Jowid, Jeremiah David, Ken Deemer

**Committee Members Absent**

*None*

**Guests Present**

Dani Hughes

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**I. Opening Items**

**A. Record Attendance and Guests**

**B.**

### **Call the Meeting to Order**

Alison Diaz called a meeting of the Governance Committee of Environmental Charter Schools to order on Wednesday Oct 4, 2017 at 10:55 AM.

## **II. Review and Approval of Agenda**

### **A. Motion to Approve the Agenda**

Ken Deemer made a motion to approve agenda.

Anthony Jowid seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

Jeremiah David Aye

Alison Diaz Aye

Ken Deemer Aye

Anthony Jowid Aye

### **B. Approve Previous Governance Committee Minutes**

Ken Deemer made a motion to approve minutes from the ECS Governance Committee Meeting on 09-13-17 ECS Governance Committee Meeting on 09-13-17.

Anthony Jowid seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

Ken Deemer Aye

Alison Diaz Aye

Jeremiah David Aye

Anthony Jowid Aye

## **III. Presentation from the Floor**

### **A. Presentation from the Floor on Non Agenda Items**

Alison gives an update on the Federal Government grant approved to replicate ECHS to expand to another ECS high school.

### **B. Presentation From the Floor on Agenda Items**

None

## **IV. Discussion Items / Updates**

### **A. Report Out on Action Items From Previous Meeting**

Committee members gave a report out on the action items that were tasked during the September 13th meeting.

### **B.**

## **New Board Member Orientation/Onboarding Guide**

Walked through New Board Member Orientation/Onboarding Guide.

Committee members suggest breaking out "Board Application Process" into a new document for all of the steps needed before Board Member is officially voted in.

### **Action Item:**

Jeremiah - Will revise the guide with other edits and additions suggested by the committee. Will make changes and re-send final DRAFT to committee members.

## **C. Strategic Plan Timeline**

Alison presented Strategic Plan timeline.

### **Action Item:**

Alison - to follow up on committees recommendation and boil down strategic plan timeline to three initiatives so they can be better monitor and operationalize.

## **D. Discipline Committee Rules**

Committee reviewed and no changes are needed.

## **E. Discuss Brown Act Training**

Tabled.

## **V. Action Items**

### **A. Recommend Approval of Ernie Levroney for Board Membership**

Tabled.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:58 AM.

Respectfully Submitted,  
Ken Deemer