

APPROVED



Environmental Charter Schools

Minutes

ECS Governance Committee Meeting

Date and Time

Wednesday October 4, 2017 at 10:30 AM

Location

2625 Manhattan Beach Suite 100, Redondo Beach, CA / Zoom Info: Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/215298522> Or Telephone+1 669 900 6833 (Meeting ID: 215 298 522)

Governance Committee Members

Ken Deemer - Chair

Anthony Jowid

Alison Diaz

Jeremiah David

Governance Committee Charter

- Recommends policies and processes for effective governance.
- Evaluates Board, Chairperson and in collaboration with the Board, review's the Executive Director.
- Recruits, recommends and trains new board members.
- Set goals for the annual board retreat.
- Stewards the strategic plan and planning process.
- Develops metrics / scorecard to monitor effectiveness of organization and its programs.
- Plans for succession of board members and Executive Director.

Goals for 2017-2018

- Create a Board Dashboard within Board on Track
- Successfully onboard newest ECS Board members
- Continue to develop our pipeline of future Board members
- Adopt a mission revision and draft 2018-2021 Strategic Plan
- Collaborate with HR consultant to review evaluation procedures for all staff, teachers and admin, Board and ED

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Committee Members Present

Alison Diaz, Anthony Jowid, Jeremiah David, Ken Deemer

Committee Members Absent

None

Guests Present

Dani Hughes

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

Alison Diaz called a meeting of the Governance Committee of Environmental Charter Schools to order on Wednesday Oct 4, 2017 at 10:55 AM.

II. Review and Approval of Agenda

A. Motion to Approve the Agenda

Ken Deemer made a motion to approve agenda.

Anthony Jowid seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Ken Deemer Aye

Anthony Jowid Aye

Jeremiah David Aye

Alison Diaz Aye

B. Approve Previous Governance Committee Minutes

Ken Deemer made a motion to approve minutes from the ECS Governance Committee Meeting on 09-13-17 ECS Governance Committee Meeting on 09-13-17.

Anthony Jowid seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Alison Diaz Aye

Ken Deemer Aye

Anthony Jowid Aye

Jeremiah David Aye

III. Presentation from the Floor

A. Presentation from the Floor on Non Agenda Items

Alison gives an update on the Federal Government grant approved to replicate ECHS to expand to another ECS high school.

B. Presentation From the Floor on Agenda Items

None

IV. Discussion Items / Updates

A. Report Out on Action Items From Previous Meeting

Committee members gave a report out on the action items that were tasked during the September 13th meeting.

B.

New Board Member Orientation/Onboarding Guide

Walked through New Board Member Orientation/Onboarding Guide.

Committee members suggest breaking out "Board Application Process" into a new document for all of the steps needed before Board Member is officially voted in.

Action Item:

Jeremiah - Will revise the guide with other edits and additions suggested by the committee. Will make changes and re-send final DRAFT to committee members.

C. Strategic Plan Timeline

Alison presented Strategic Plan timeline.

Action Item:

Alison - to follow up on committees recommendation and boil down strategic plan timeline to three initiatives so they can be better monitor and operationalize.

D. Discipline Committee Rules

Committee reviewed and no changes are needed.

E. Discuss Brown Act Training

Tabled.

V. Action Items

A. Recommend Approval of Ernie Levroney for Board Membership

Tabled.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:58 AM.

Respectfully Submitted,
Ken Deemer