APPROVED

Environmental Charter Schools

Minutes

ECS Governance Committee Meeting

Date and Time
Wednesday September 13, 2017 at 10:30 AM

Location
2625 Manhattan Beach Blvd. Suite 100, Redondo Beach, CA 90278

Governance Committee Members
Ken Deemer - Chair
Anthony Jowid
Alison Diaz
Jeremiah David

Governance Committee Charter

- Recommends policies and processes for effective governance.
- Evaluates Board, Chairperson and in collaboration with the Board, review's the Executive Director.
- Recruits, recommends and trains new board members.
- Set goals for the annual board retreat.
- Stewards the strategic plan and planning process.
- Develops metrics / scorecard to monitor effectiveness of organization and its programs.
- Plans for succession of board members and Executive Director.

Goals for 2016-2017

- Dashboard revised to align to LCAP and Strategic Plan
- Pipeline of future ECS Board members

- Establish the process for the annual review of the Board, Chair and ED
- Establish timeline and process for next phase of strategic planning - completing 2017-2020 Strategic plan
- Review evaluation procedures for all staff, teachers, and administrators

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.
REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.
SPECIAL PRESENTATIONS MAY BE MADE
Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.
REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.
FOR MORE INFORMATION
For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Committee Members Present
Alison Diaz, Anthony Jowid (remote), Ken Deemer

Committee Members Absent
Jeremiah Rosario David

Guests Present
Dani Hughes, Nelson Grey

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Ken Deemer called a meeting of the Governance Committee of Environmental Charter Schools to order on Wednesday Sep 13, 2017 at 10:41 AM.

II. Review and Approval of Agenda

A. Motion to Approve the Agenda

Alison Diaz made a motion to approve the agenda.
Ken Deemer seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Ken Deemer	Aye
Jeremiah Rosario David	Absent
Anthony Jowid	Aye
Alison Diaz	Aye

B. Approve Previous Governance Committee Minutes

Ken Deemer made a motion to approve minutes from the Governance Committee Meeting on 05-31-17 Governance Committee Meeting on 05-31-17.
Alison Diaz seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Ken Deemer	Aye
Anthony Jowid	Aye
Jeremiah Rosario David	Absent
Alison Diaz	Aye

III. Presentation from the Floor

A. Presentation from the Floor on Non Agenda Items

None

B. Presentation on the Agenda

None

IV. Discussion Items / Updates

A. Review Governance Goals

The Committee considered its success on the 2016-17 goals and agreed we fell down: we didn't reach our goals. Then we looked at the proposed goals. In reviewing the proposed goals, we agreed to revise the 2017-18 goals as follows:

- Create a Board Dashboard within Board on Track
- Successfully onboard our newest ECS Board members using the ECS Board Onboarding Process

- Begin the 2018 Fiscal year with 9 ECS board members.
- Adopt a mission revision and draft 2018-2021 Strategic Plan
- Move perception of board effectiveness from a 6 to 7.

B. Review Board On Track's Process for adopting a Board Dashboard

The Board On Track Dashboard was discussed. Gov Committee agreed on selecting 1-3 goals for the year. ECS department and School Sites would then be able to set Dept/School goals aligned to the Organizational Goal. To agree on these goals, Anthony & Ken will facilitate a meeting with Directors to finalize 1-3 SMART organizational goals.

Action Item:
Ken and Anthony will facilitate a meeting with directors to get their input on SMART Goals.
Alison to share the goals already set for math and ELA.

C. Consider Pipeline of Board Members:

Committee reviewed current board member pipeline.
Ken provided update on Zena's board candidacy. Both ken and alison and Denise recommend her candidacy.
Ken also provided an update on Ernie's candidacy.
Action: Anthony to meet with Ernie regarding board membership.

Other potential candidates reviewed.

With an increase in number of new board members and per our 17-18 goal, committee agreed to review the onboarding process. Nelson, a guest at the meeting, suggested we also clearly articulate the steps for becoming a board member. Alison to share current process and tools. Ken and Anthony to recommend revisions as needed prior to next governance committee member.

Action Item:

1. Anthony will meet with Ernie.
2. Alison to share current process and tools.
3. Ken and Anthony to recommend revisions to onboarding process as needed prior to next governance committee member. Jeremiah to facilitate the process.

4. Committee to also clearly define steps to become a board members. Jeremiah to facilitate the process.

D. Mission Rewrite and Strategic Planning Update

Alison recommended we slow down and take our time. She suggested creating a timeline, outlining the process to collect input before having the board adopt a revised mission. She also suggested we lean into the equity committee's structure as a strategy to collect input. Alison to provide the board a revised strategic plan outline for the 2014-17 strategic plan as 1 year extension of the plan that will help wrap it up before outlining the next three year plan. Part of the one year plan will be to provide a timeline for outlining the next three year plan.

Action Items:

1. Alison will come back with a time line and what is needed committee and board
2. Alison to discuss a board equity goal with Farnaz that would inform one of the goals for the equity committee

V. Action Items

A. Approve 2017-18 Governance Committee Goals

Anthony Jowid made a motion to approve the 2017-18 GOVERNANCE COMMITTEE GOALS.
Ken Deemer seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Jeremiah Rosario David	Absent
Ken Deemer	Aye
Alison Diaz	Aye
Anthony Jowid	Aye

B. Recommend Approval of Zena Fong for a one year term, starting September 25, 2017 and ending June 30,

Ken Deemer made a motion to Recommend Approval of Zena Fong for a one year term, starting September 25, 2017 and ending June 30,.
Anthony Jowid seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Jeremiah Rosario David	Absent

Roll Call	
Ken Deemer	Aye
Alison Diaz	Aye
Anthony Jowid	Aye

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:14 PM.

Respectfully Submitted,
Anthony Jowid