APPROVED

Environmental Charter Schools

Minutes

Governance Committee Meeting

Date and Time
Wednesday May 31, 2017 at 6:00 PM

Location
2401 Pine Avenue, Manhattan Beach, CA - 90266

Governance Committee Members
Denise Berger - Chair
Tracy Bondi
Ken Deemer
Alison Diaz
Bruce Greenspon
Jane Wyche

Governance Committee Charter

- Recommends policies and processes for effective governance.
- Evaluates Board, Chairperson and in collaboration with the Board, review's the Executive Director.
- Recruits, recommends and trains new board members.
- Set goals for the annual board retreat.
- Stewards the strategic plan and planning process.
- Develops metrics / scorecard to monitor effectiveness of organization and its programs.
- Plans for succession of board members and Executive Director.

Goals for 2016-2017

- Dashboard revised to align to LCAP and Strategic Plan
- Pipeline of future ECS Board members
- Establish the process for the annual review of the Board, Chair and ED
- Establish timeline and process for next phase of strategic planning - completing 2017-2020 Strategic plan
- Review evaluation procedures for all staff, teachers, and administrators

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Committee Members Present

Alison Diaz, Bruce Greenspon, Dr. Denise Berger, Jane Wyche, Ken Deemer, Tracy Bondi (remote)

Committee Members Absent

None

Guests Present

Dani Hughes

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

Ken Deemer called a meeting of the Governance Committee of Environmental Charter Schools to order on Wednesday May 31, 2017 at 6:02 PM.

II. Review and Approval of Agenda

A. Motion to Approve the Agenda

Bruce Greenspon made a motion to Approve the agenda.
Dr. Denise Berger seconded the motion.
The committee **VOTED** unanimously to approve the motion.

B. Approve Previous Governance Committee Minutes

Jane Wyche made a motion to approve minutes from the Governance Committee Meeting on 04-28-17 Governance Committee Meeting on 04-28-17.
Alison Diaz seconded the motion.
The committee **VOTED** unanimously to approve the motion.

III. Presentation from the Floor

A. Presentation from the Floor on Non Agenda Items

No members of the public were present.

B. Presentation on the Agenda

There were no presentations on the agenda.

IV. Discussion Items / Updates

A. Draft of the LCAP for each site

Ms. Cotler presented to the committee the LCAPs for each site.

B. Board Membership

Ms. Diaz reported on the Board recruitment efforts.

C. 2017-2018 Board Terms, Offices and Committee Membership

Ms. Diaz presented the proposal for new Board officers and committee members.

D. 2017-2018 Board and Committee Calendars

Ms. Diaz presented the proposed Board calendar. The committee calendars will be determined after the committee membership is finalized.

E. Equity And Diversity Next Steps

Adam Miller has taken a Board position with another non-profit and will not continue as a fellow with ECS. Ms. Diaz will share his research with the committee. Ms. Diaz recommended that the Equity and Diversity Committee take over responsibility for managing and tracking progress toward Board diversification and assisting with Board training on Equity and Diversity.

F. Strategic Planning Next Steps

The Committee will schedule a meeting specific for Strategic Planning.

G. Update on action items from previous committee meetings

Alison, Anthony and Ken will look at that document and create a strategy for the Board to become more effective.

The anti-bullying policy has been updated.

The committee asked that all of the Board Officer's job descriptions are up to date on Box.

V. Action Items

A. Recommend Approval of the LCAPs for each site

Ken Deemer made a motion to recommend approval of the LCAPs.
Bruce Greenspon seconded the motion.
The committee **VOTED** unanimously to approve the motion.

B. Recommend the following regarding board membership terms and offices

Ken Deemer made a motion to recommend approval of the Board membership as enumerated on the agenda.
Dr. Denise Berger seconded the motion.
The committee **VOTED** unanimously to approve the motion.

C. Recommend Approval of the 2017-2018 Board and Committee Calendars

Ken Deemer made a motion to recommend approval of the Board calendar as proposed.
Bruce Greenspon seconded the motion.
The committee **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Review and Make Note of Actions Items

This was done above in the Discussion Items.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:34 PM.

Respectfully Submitted,
Ken Deemer