DRAFT

Environmental Charter Schools

Minutes

Menlo Charter Properties

Date and Time
Friday April 21, 2017 at 10:00 AM

Location
16315 Grevillea Ave. Lawndale, CA 90260 Call-In Location: 1055 W. 7th St. Suite 3050 Los Angeles, CA 90017

Board Members
Mr. Ken Deemer
Mr. Bruce Greenspon
Mr. Bradley Jewett
Mr. John Quiter
Mr. Alan Fox

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.
REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.
SPECIAL PRESENTATIONS MAY BE MADE
Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.
REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Directors Present

Alison Diaz, Anthony Jowid, Bradley Jewett (remote), Bruce Greenspon, John Quiter, Ken Deemer

Directors Absent

Alan Fox

Directors who arrived after the meeting opened

John Quiter

Guests Present

Alayna Santos, Dani Hughes, Tracy Bondi

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Bruce Greenspon called a meeting of the board of directors of Environmental Charter Schools to order on Friday Apr 21, 2017 at 10:04 AM.

II. Review and Approval of Agenda

A. Motion to approve the agenda

Ken Deemer made a motion to approve the agenda.
Bruce Greenspon seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Bruce Greenspon	Aye
Ken Deemer	Aye
Alan Fox	Absent
Bradley Jewett	Aye
John Quiter	Absent

B. Approve Previous Board Meeting Minutes

Bruce Greenspon made a motion to approve the 9/8/16 Board minutes.
Ken Deemer seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Bradley Jewett	Aye
Alan Fox	Absent
John Quiter	Absent
Bruce Greenspon	Aye
Ken Deemer	Aye

III. Presentations from the Floor

A. PRESENTATIONS FROM THE FLOOR

No public presented.

B. PRESENTATIONS ON AGENDA ITEMS

No public presented.

IV. LLC / Site Updates

A. Lawndale LLC / ECHS Update

There is currently no active relationship between ECHS and Lawndale LLC. Originally, a lease agreement was going to be signed but that is on hold until any LESD concerns are alleviated. Lawndale LLC still owns the Honda shed - it will be moved to the Inglewood site over the summer. All transactions that originally went between ECHS and Lawndale were backed out.

B. Yukon / ECMSI Update

Ms. Hadden presented to the committee. The schedule is tracking toward May 9 completion. Lighting is in, exterior painting and final panels are being completed. Paver stones are being put down. The temporary office modulars are in the way of some final landscaping so the hope is they can move into a couple classrooms in order to allow for removal of the modulars. They will have to get approval from the inspector. She expects occupancy to be completed the third week of May as long as the city has no issues.

Thanks to the work of Mr. Kim getting the permit fees refunded, the budget is only tracking about $13k over, while about $90k was earmarked from ECMSI's budget for overage. There also is contingency left and change orders are minimal. Unexpected costs include Mr. Bushore's contract, security required for the church, the brick veneer, and a few other items.

After doing research with Musick Peeler, it was determined that drafting a letter to Inglewood for the district fees reduction was not going to be successful so it wasn't worth the legal fees.

John Quiter arrived.

C. Menlo LLC / ECMSG Update

The revised scope and contract have all been approved and now the project is out to bid again. The hope is to be able to complete the project over the summer.

The one thing standing in the way of LEED certification is installing sound panels to dampen sound reverberation. The bids received so far are cost prohibitive. There is a hope for a local company donating services.

V. Finance Updates

A. Review YTD financials

Ms. Bondi reviewed the financials as of 3/31/17.

B. Review 2015/16 Audit report

Ms. Bondi shared the FY15/16 audit report.

C. Explore refinancing our loans

Dan Marillo has been advising Ms. Diaz. He recommends refinancing all facilities under one deal. A bond deal is good because it would be a 30 year term and rates are really low. Ms. Diaz will be working on vetting the packages and bring it back to the committee.

VI. Action Items

A. Accept Alan Fox resignation from board

Bruce Greenspon made a motion to accept Alan Fox's resignation from the Board.
Ken Deemer seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Elect Anthony Jowid to the board

Bruce Greenspon made a motion to elect Anthony Jowid as a member of the Board for a XX term.
Ken Deemer seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

Bruce Greenspon made a motion to adjourn the meeting.
Ken Deemer seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:48 AM.

Respectfully Submitted,
Bruce Greenspon